



LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

OPERATOR

Application for a Private Hire Operator's Licence

<i>For Office use only</i>	
Date App. Rec'd	_____
Fees Paid	_____
Receipt No	_____

Before submitting an application you should read Stroud District Council's document 'Taxi and Private Hire Information, Policy and Conditions' available on our website www.stroud.gov.uk. This document includes Stroud District Council's Criminal Convictions Policy.

If there is more than one individual applicant please contact the Licensing Section so that a separate form can be completed and signed by each applicant.

1. Applicant Details

Surname:Forenames:

.Address:

.....Postcode:

Contact Details: please tick which of the below can be made available public.

Home phone: Mobile

Business Phone..... Email.....

Date of Birth: Place of Birth:

2. Partners/Joint Owners of Private Hire Operation

Are you the sole Proprietor of the business? Yes No

If **no**, state the full name and addresses of persons involved in the business as partners/directors/company secretary

(1) Surname..... Forenames::.....

Address:

Postcode: Contact Telephone Number:

Position in the Business

(2) Name:.....

Forenames:

Address:

Postcode: Contact Telephone Number:

Position in the Business

3. Details of Proposed Operating Address

Name of Private Hire Business:

Please note that in accordance with Stroud District Council policy your operating address must be within Stroud District

Operating Address

..... Post Code:.....

Business Telephone number:

Email Address: Website:

Give detail of the vehicles/drivers that you propose to operate?

Plate No	Registration No.	Make	Model	Named Driver	Badge No.

Do you intend to have a waiting room at your operating address? Yes No

4. Convictions and Cautions

Have you ever been convicted or cautioned for a civil or criminal offence including motoring?

Yes No

If **Yes**, give details below:

Give details of all unspent civil and criminal convictions and cautions				
Date of Offence	Date of Conviction/Caution	Details of Offence	Court	Penalty and/or Fine

Notes

- If the application is made on behalf of a company please indicate if there are any convictions or cautions against the company or any of the directors.

5. Details of previous Licences held

Have you ever had a Private Hire Operator’s Licence refused/revoked? Yes No

If **Yes**, please give full details of Licence, dates and authority who issued and revoked, or refused the licence.

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Do you currently hold a Private Hire Operators licence issued another Licensing Authority? Yes No

If **Yes** , please give details and name of Licensing Authority

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6. Declaration

- I certify the statements made in this application are true to the best of my knowledge and belief.
- I am entitled to work within the United Kingdom
- On grant of a licence I undertake to comply with the relevant Acts and Stroud District Council’s byelaws and taxi and private hire policy and conditions
- I consent to Stroud District Council retaining and processing my personal data in accordance with the statements below

NB - Making a false statement is an offence and may lead to revocation of the licence or the applicant liable to prosecution.

Signature of Applicant Date

Stroud District Council is a registered Data Controller for the purposes of the Data Protection Act 1998. We will process your personal data in accordance with that Act. We will use the information you have provided on this application form to assess your suitability as a private hire operator and for administration and management purposes. We may disclose your information to external agencies for crime prevention purposes and statistical analysis. If you provide us with information about criminal convictions you consent to our processing that information for the purposes described above. If your application is unsuccessful, we will keep your information for a reasonable period in accordance with legal requirements and for administration purposes.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see Stroud District Councils website www.stroud.gov.uk using the following link http://www.stroud.gov.uk/docs/democ/data_matching.asp or contact Michael Nadin in Internal Audit by email on: michael.nadin@stroud.gov.uk or by telephone on: 01453 754122

7. Correspondence Address

If your home and operating addresses are different, please indicate which address should be used for correspondence

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8. Application Requirement Checklist

This application should be submitted with the following

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- a) Fee. - £162
- b) Basic CRB Disclosure Application Form *

* A basic disclosure is not required if the applicant is already completing a CRB Disclosure Application with Stroud District Council as part of a simultaneous Driver's Licence Application

Please send completed applications to the Licensing Section at the address below

Licensing Section Contact Details

Licensing Section, Stroud District Council, Ebley Mill, Westward Road, Stroud, GL5 4UB
Tel 01453 754440 **Fax** 01453 754963 **Email** licensing@stroud.gov.uk **Web** www.stroud.gov.uk

Updated April 2011