

**APPLICATION/FILE CHECKLIST
Phlebotomy Technician
PLAB-1023**

SSN: _____

DOB: ____ / ____ / ____

Name: _____
 Last First Middle

Address: _____ Telephone: () _____

City: _____, Texas Zip: _____ Cell phone: () _____

Email: _____

Emergency Contact

Name: _____ Number: _____

List of Documents and Information Needed:

_____ **Completed Application**

_____ **Physical Examination Form**

_____ **Immunization Record**

_____ **Background check from DPS website (See attached form.)**
(There may be an additional background check for the practicum.)

_____ **Copy of Fee Payment Slip**



College of the Mainland®

**Allied Health
Physical Exam**

CNA

Phlebotomy

Student's Name

Last	MI	First		Sex	DOB (DD/MM/YYYY) / /
Weight	Height	Pulse	Temp.	Blood Pressure S _____ D _____	

List any current illnesses or injuries:

List any permanent medical conditions or physical limitations:

I certify that I have examined this individual and have found that he/she is suitable physically and emotionally for this program.

Yes No (If no, please explain.) _____

Date

Signature M.D.

Address

**Please return this completed form to
Public Service Careers administration
or fax to 409-933-8036.**



Health Professions Immunization Requirements

Immunization/ Date ↓ →	CNA	CMA	ECG	Phlebotomy	Dental	PCT	Int.
Hep. B 1. _____ 2. _____ 3. _____	x	x	x	x	x	x	
Tdap (every 10 years) (Tetanus, diphtheria, pertussis) Date: _____	x	x	x	x	x	X	
MMR (2) Date: _____ Date: _____	x	x	x	x	x	x	
Varicella (2) Titer Date: _____ Date: _____	x	x	x	x	x	x	
TB Skin Test (within 1 year) Date: _____ Neg. ___ Pos. ___ Chest X-ray Neg. _____ Pos. _____	x	x	x	x	x	x	



College of the Mainland®
Certified Phlebotomy Technician

PLAB-1023

SIGNIFICANT POINTS

- This is a health occupation in which there is extensive contact with patients.
- Job prospects should be very good, particularly in offices of physicians and blood banks.

NATURE OF THE WORK

A vital member of the clinical laboratory team, the phlebotomist obtains patients' blood specimens by venipuncture and microcollection. The field of phlebotomy has greatly expanded in the past several years and the role of this health care team member has recently been brought into sharper focus. The increasingly high amount of laboratory blood testing performed each day, the aging population and the national shortage of registered nurses have caused a dramatic emphasis on the need for highly trained phlebotomists.

WORKING CONDITIONS AND PHYSICAL EFFORT:

- Work is performed in an interior medical/clinical environment.
- Work involves moderate physical activity. It may require physical effort including lifting up to 25 pounds and some extended periods of standing or walking.
- Phlebotomists will work with blood or bloodborne pathogens and will require OSHA training.

DESCRIPTION OF THE PROFESSIONAL COMPETENCIES:

Phlebotomists are proficient in:

1. collecting, transporting, handling and processing blood specimens for analysis;
2. recognizing the importance of specimen collection in the overall patient care system;
3. relating the anatomy and physiology of body systems to the blood;
4. identifying and selecting equipment, supplies and additives used in blood collection;
5. recognizing factors that affect specimen collection procedures and test results and taking appropriate actions within predetermined limits when applicable;
6. recognizing and adhering to infection control and safety policies and procedures;
7. monitoring quality control within predetermined limits;
8. recognizing the various components of the health care delivery system;
9. recognizing the responsibilities of other laboratory and health care personnel and interacting with them with respect for their jobs and patient care;
10. demonstrating professional conduct, stress management and interpersonal and communication skills with patients and peers;
11. demonstrating an understanding of requisitioning and the legal implications of their work environment;
12. applying basic principles in learning new techniques and procedures;
13. recognizing and acting upon individual needs for continuing education as a function of growth and maintenance of professional competence.

Prior to graduation the student will be eligible to challenge the National Health Career Association's certification exam, Certified Phlebotomy Technician (CPT).

DESCRIPTION:

This course provides phlebotomy instruction to the student with a working knowledge of collecting blood while emphasizing patient safety, quality assurance and standard precautions.

COURSE PREREQUISITE(S):

High school diploma or GED, physical exam and immunizations (Physical Exam Form Attached)

TEXT REQUIRED:

The Phlebotomy Handbook, Garza, Diana, Pearson Publishing, 2010. ISBN: 13:978-0-13-513424-5

SUPPLEMENTARY TEXTS:

Essential Medical Terminology, 3rd Edition, Stanfield and Hui;
Jones and Bartlett, c. 2008.
ISBN: 978-0-7637-4913-2

The Language of Medicine, Chambers, WB Saunders Publishing,
2004. ISBN: 0-7216-8569-2

National Healthcareer Association, CPT Study Guide.

Taber's Medical Dictionary

INTERNET RESOURCES:

Articles in the "Medical Laboratory Office" e-newsmagazine,
www.mlo.com

Articles from the e-newsletter "Phlebotomy Today,"
www.phlebotomy.com

Occupational Safety and Health Administration, www.osha.gov

PROFESSIONAL ASSOCIATIONS:

National Healthcareer Association, Certified Phlebotomy
Technician CPT, www.nhanow.com

METHODS OF INSTRUCTION:

This course utilizes a lecture, clinical laboratory and
demonstration methodology.

COURSE CONTACT HOURS:

Minimum of 90 contact hours (classroom and lab)

CRITERIA FOR CERTIFICATION:

Students must achieve a minimum of 25 successful venipunctures
and 10 capillary sticks. Students must achieve a passing grade of
70 percent on the National Certification exam.

Contact: Vera Schoppe, CE Allied Health Coordinator
Tina Starkey, Admin. Assistant Allied Health

vschoppe@com.edu
tstarkey@com.edu

409-933-8512
409-933-8224



**Criminal History and Background Checks
Phlebotomy**

Release Agreement

I, _____, in caring for patients during my clinical rotations hereby release and discharge College of the Mainland and all its employees from all liability for all injury, exposure or damage arising from health risks of caring for patients during my clinical rotation or during scheduled class or skills lab. I understand that I may be exposed to communicable diseases (including bloodborne pathogens) or personal injury. I am aware of the health risks for caring for such patients. *Please initial.*_____

I am also aware that the College of the Mainland Allied Health Department, which oversees the Phlebotomy Program, requires that I have the required immunizations before my clinical rotations. I understand that I will not be allowed to enter the clinical facility for clinical purposes, if I do not have the required immunizations. *Please initial.*_____

Background Check

A background check from the Texas Department of Public Safety is required for COM's Phlebotomy Program. Please go to the Texas Department of Public Safety website to obtain instructions on how to request a criminal history check. (www.txdps.state.tx.us.) The approximate cost for getting a background check is \$3.57 for each last name of applicant. This must be turned in with the packets.

Applicant's Statement

I certify that I have read the above statements and that initialing my name means that I agree with the above statements. If accepted into the College of the Mainland Phlebotomy Program, I agree to abide by the rules set forth by the school and the program.

Student Signature: _____

Date: _____

For further information:

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409-933-8512

Tina Starkey, Admin. Assistant for Allied Health

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