General Information

Name	
Organization	
Reporting Period	

Please skip to Section C1 question 14 (page 8)

Pages 1-7 are for administrative purposes only



FUNCTION AREAS

Coordinated Community Response

All grantees must complete this subsection.

14. Coordinated community response (CCR) activities during the current reporting period

(Check the appropriate boxes to indicate the agencies or organizations, even if the are not memorandum of understanding [MOU] partners, that you provided victim/survivor referrals to, received victim/ survivor referrals from, engaged in consultation with, provided technical assistance to, and/or attended meetings with, during the current reporting period, according to the usual frequency of the interactions. If the interactions were not part of a regular schedule, you will need to estimate the frequency with which these interactions occurred during the current reporting period. Do not report "task force" in the "Other" category. If Transitional Housing Program-funded staff participated in a task force or work group, indicate that under "Meetings" by checking the frequency of the meetings and the types of organizations participating. In the last column, indicate the agencies or organizations with which you have an MOU for the purposes of the Transitional Housing Program grant.)

Agency/organization		n/survivor ret ons, technica			Meetings	6	MOU Partner
	Daily	Weekly	Monthly	Weekly	Monthly	Quarterly	
Advocacy organization (Tenants rights, NAMI)							
Arts organization/association							
Banks/finance institutions							
Batterer intervention program							
Child care provider							
Corrections (probation, parole and correctional facility staff)							
Court							
Domestic violence organization							
Educational institution/organization							
Faith-based organization							
Government agency (HUD, DHS)							
Health/mental health organization							
Homelessness/housing organization							
Job training office							
Law enforcement agency							
Legal organization (legal services, bar association, law school)							
Prosecutor's office							
Public housing providers (<i>local PHAs</i>) Private housing providers/developers							
Real estate agents							
Sexual assault organization							
Sex offender management/sex of- fender treatment provider							
Social service organization (non- governmental)							
Tribal government/Tribal government agency							
Unit of local government							
Youth organization							
Other (specify):							

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15. (Optional) Additional information

(Use the space below to discuss the effectiveness of your CCR activities funded or supported by your Transitional Housing Program grant and to provide any additional information you would like to share about your CCR activities beyond what you have provided in the data above. An example might include an improved process for survivors to be considered for Section 8 housing in your community as a result of meetings between advocates and the Public Housing Office.) (Maximum - 2000 characters)



Accessibility and Security

Were your Transitional Housing Program funds used for accessibility and/or security during the current reporting period?

Check yes if Transitional Housing Program funds directly supported the enhancement of program accessibility and/or security (interpreters, security equipment).



Yes-answer question 16

No-skip to C3

16. Use of Transitional Housing Program funds for accessibility and security

(Check all that apply.)

	Victim services	Housing
TDD/TTY		
Cell phones		
Interpreters		
Language lines		
Translation of forms and documents		
Secured or monitored entrances		
Metal detectors		
Security systems (alarms)		
Security personnel/guards		
Security cameras		
Other (specify):		



Policies

Were your Transitional Housing Program funds used to develop, substantially revise, or implement policies or protocols during the current reporting period?

Check yes if Transitional Housing Program-funded staff developed, substantially revised or implemented polices or protocols, or if Transitional Housing Program funds were used to directly support the development, revision or implementation of policies or protocols.

- Yes—answer questions 17-19
- No-skip to section D
- 17. Types of protocols and/or policies developed, substantially revised, or implemented during the current reporting period

(Check all that apply.)

Victim services

	Appropriate response to underserved populations
	Appropriate response to victims/survivors who are elderly or have disabilities
	Confidentiality
	Mandatory training standards for staff and volunteers
	Staff, board, and/or volunteers represent the diversity of your service area
	Victim/survivor safety
	Other (specify):
Trai	nsitional housing rules
	Confidentiality
	Eligibility requirements (victim/survivor in need of housing as a result of domestic violence/dating violence)
	Escrow accounts
	Length of stay
	Rent & utility payment structure
	Resident rules (visitors, child supervision)
	Other (specify):
Sec	curity and safety
	Disaster response
	Emergency incident response
	Facility security

- Technology security
- Other (specify):

Capacity building

- Coordinated community response
- Program advisory committees
- Resident leadership/advisory committees
- Technology
- Victim/survivor input into service delivery and policies
- Other (specify):

18. Have you received technical assistance in the development of these policies?

- Yes
- No

19. (Optional) Additional information

(Use the space below to discuss the effectiveness of policies funded or supported by your Transitional Housing Program grant that you have developed or implemented and to provide any additional information you would like to share about your activities relating to the developing, revising, or implementing of policies beyond what you have provided in the data above. An example might include a change in policy establishing mandatory training for all volunteers resulting in consistency of approach to all clients.) (Maximum - 2000 characters)

SERVICES



Were your Transitional Housing Program funds used to provide services to victims/survivors, children and other dependents?

Check yes if Transitional Housing Program-funded staff provided services or if Transitional Housing Program funds were used to support services during the current reporting period. Report all victims/survivors, children, and other dependents served, partially served, and not served, and services provided with Transitional Housing Program funds. See the separate instructions for the definitions of Children and Other Dependents.

Yes—answer questions 20-38

No-skip to section E

20. Number of victims/survivors, children and other dependents served, partially served, and those seeking services who were not served

<u>Please do not answer this question without referring to the separate instructions for further explanation</u> and examples of how to distinguish among these categories.

(Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means, for example, that each victim/survivor who sought or received services during the current reporting period should be counted only once during the current reporting period. For purposes of this question, victims/survivors are those against whom the domestic violence, dating violence, sexual assault, or stalking is directed.)

	Victims/ survivors	Children	Other dependents
A. Served: People who received the service(s) they requested, if those services were provided under your Transitional Housing Program grant			
B. Partially served: People who received some service(s), but not all of the services they requested, if those services were provided under your Transitional Housing Program grant			
TOTAL SERVED AND PARTIALLY SERVED (20A + 20B)			
C. People seeking services who were not served: People who sought services and did not receive the service(s) they were seeking, if those services were provided under your Transitional Housing Program grant			

21. Number of victims/survivors, children and other dependents not served or partially served solely due to lack of available housing: (This question should only be completed by grantees who are using funds to provide housing units as described in question 9.)

(Of the victims/survivors, children and other dependents that were reported in 20B and 20C, report those that were partially served or not served due solely to a lack of available housing. The total reported for the three categories should not exceed the total of 20B and 20C.)

Number partially served or not served due solely to lack of available housing					
Victims/survivors					
Children					
Other dependents					
TOTAL					

22. Other reasons those victims/survivors, children and other dependents seeking services were not served or were partially served

(For those people reported in 20B and 20C, indicate the reasons, other than lack of available housing, they were partially served or not served. Check all that apply.)

Other reasons not served or partially served
Conflict of interest
Did not meet statutory requirements (local or state statutes or program rules; this does not refer to OVW requirements)
Hours of operation
Insufficient/lack of culturally appropriate services
Insufficient/lack of language capacity (including sign language)
Insufficient/lack of services for people with disabilities
Program reached capacity
Program rules not acceptable to party(ies)
Safety/security risk (due to offender's behavior)
Services inappropriate or inadequate for people with mental health issues
Services inappropriate or inadequate for people with substance abuse issues
Services not appropriate for party(ies)
Services not available for party(ies) based on family composition
Transportation
Other (specify):

OMB Clearance # 1122-0016 Expiration Date: 10/31/2011

23. Demographics of victims/survivors, children, and other dependents served or partially served (For those people reported in 20A and 20B, report on the demographics of victims/survivors, children, and other dependents. Provide the total numbers for all that apply. Because victims/survivors, children, and other dependents may identify in more than one category of race/ethnicity, the total for "Race/ethnicity" may exceed the total number of victims/survivors, children, and other dependents reported in 20A and 20B. However, the total number of victims/survivors, children, and other dependents reported under "Race/ethnicity" should not be less than the total number of victims/survivors, children, and other dependents reported in 20A and 20B. Those victims/survivors, children, and other dependents for whom gender, age, and/or race/ethnicity are not known should be reported in the "Un-known" category.)

Race/ethnicity (individuals should not be counted more than once in either the category "American Indian and Alaska Native" or in the category "Native Hawaiian and Other Pacific Islander")	Victims/survivors	Children	Other dependents
Black or African American			
American Indian and Alaska Native			
Asian			
Native Hawaiian and other Pacific Islander			
Hispanic or Latino			
White			
Unknown			
TOTAL RACE/ETHNICITY			
Gender	Victims/survivors	Children	Other dependents
Female			
Male			
Unknown			
TOTAL GENDER			
Age	Victims/survivors	Children	Other dependents
0-6			
7-12			
13-17			
13-17 18-24			
18-24			
18-24 25-59			
18-24 25-59 60+			
18-24 25-59 60+ Unknown	Victims/survivors	Children	Other dependents
18-24 25-59 60+ Unknown TOTAL AGE	Victims/survivors	Children	Image: Constraint of the second se
18-24 25-59 60+ Unknown TOTAL AGE Other demographics	Image: Constraint of the second se	Length Children	Other dependents Other dependents
18-24 25-59 60+ Unknown TOTAL AGE Other demographics People with disabilities	Image: Constraint of the second se		Image: Control of the control of th

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24. Victims/survivors' relationship to offender

(For those victims/survivors reported in 20A and 20B, report the relationship of the victim/survivor to the offender. Count the relationship to each offender for victims/survivors who were victimized by more than one perpetrator. The number of victims/survivors reported here may total more than ; the sum of 20A and 20B.)

Relationship to offender	Number of victims/survivors
Current or former spouse or intimate partner	
Other family or household member (in-law, sibling, grandparent, roommate, etc.)	
Acquaintance	
Current or former dating relationship	
Stranger	
Relationship unknown	
TOTAL	

25. Transitional housing nights of shelter

(For those victims/survivors, children, and other dependents reported in 20A and 20B, report the number who received housing services provided with Transitional Housing Program funds during the current reporting period. **Do not count those victims/survivors, children, and other dependents who received housing through a voucher or other rental assistance.** This should be an unduplicated count for victims/survivors, children, and for other dependents; each victim/survivor, each child, and each dependent who received transitional housing services during the current reporting period should be counted only once. Report the total number of bed nights provided in transitional housing to victims/ survivors, children, and other dependents. Bed nights are determined by multiplying the total number of nights that each victim/survivor, child, and dependent stays in the housing unit by the number of victims/survivors, children, and dependents served. See separate set of instructions for examples on how to calculate bed nights.)

Transitional Housing	Victims/ survivors	Children	Other dependents
Number of people			
Number of bed nights			

26. Housing assistance

(For those victims/survivors reported in 20A and 20B, report the number provided with each of type of financial housing assistance during the current reporting period. Each person may be counted once for each type of housing assistance they received during the current reporting period. See separate set of instructions for examples.)

Type of service	Total cost	Number of victims/ survivors	Total number of months
Household furnishings (purchased with grant funds)			
Rent subsidy/voucher			
Relocation expenses			
Rental unit fees (security deposit, application fees, credit report fees)			
Utilities (including electricity, heat, telephone)			
Other (specify):			
TOTAL			

27. (Optional) Additional information

(Use the space below to discuss the effectiveness of housing assistance funded or supported by your Transitional Housing Program grant. An example might include a housing assistance package given to victims/survivors as they move into a new rental unit which includes a voucher for the first month's rent, and all-inclusive up-front coverage of rental unit fees including the security deposit and credit report fee, resulting in a significantly larger number of victims/survivors living independently.) (Maximum - 2000 characters)

28. Support services

(For those victims/survivors, children and other dependents reported in 20A and 20B, report the number who received each of these support services during the current reporting period, excluding those who received these services via vouchers. Each person may be counted more than once, if they received more than one type of support service during the current reporting period. However, each person should only be counted once within each type of service received during the current reporting period. See separate instructions for examples.)

Type of service	Number of victims/ survivors	Number of children	Number of other dependents
Case management			
Child care			
Children's activities			
Civil legal advocacy/court accompaniment (Assisting a victim/survivor with legal issues including preparing paper-work for protection orders, accompanying a victim/survivor to a protection order hearing or other civil proceeding, and all other advocacy within the civil justice system)		_	
Civil legal assistance (Civil legal services provided by an attorney)			
Counseling/support group (Individual or group counseling			
or support provided by a volunteer, peer, or professional)			
Criminal justice advocacy/court accompaniment (Assist- ing a victim/survivor with criminal legal issues including preparing paperwork such as victim impact statements, ac- companying a victim/survivor to a criminal court proceeding or law enforcement interview, and all other advocacy within the criminal justice system)			
Crisis intervention (Crisis intervention is a process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.)			
Education (GED, primary, secondary)			
Employment counseling			
Financial counseling			
Housing advocacy			
Job training			
Leadership development opportunities (peer mentorship, resident advisory board)			
Material assistance (including clothing, food, and personal items)			
Translation and interpretation			
Transportation (Direct provision of transportation, including vehicle maintenance)			
Other victim/survivor advocacy (Actions designed to help the victim/survivor obtain other resources or services in- cluding health care, social services, etc.)			
Other (specify):			
TOTAL			

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29. (Optional) Additional information

(Use the space below to discuss the effectiveness of support services funded or supported by your Transitional Housing Program grant and to provide any additional information you would like to share about your activities related to support services beyond what you have provided in the data above. An example might include the implementation of a peer mentoring program resulting in increased participation by residents in project activities.) (Maximum - 2000 characters)

30. Vouchers for support services

(Please indicate the types of service for which you provide vouchers. The term **voucher** refers to a coupon or other means whereby a client can receive the designated service or specific item [i.e. food bank voucher, child care voucher, and voucher for clothes]. The key factor as to whether something qualifies as a voucher is the client's ability to independently choose the service/item. Support services provided directly to victims/survivors by Transitional Housing Program funded staff should be reported in question 28. See separate instructions for examples.)

Child care
Clothing
Counseling/support group
Food
Household furnishings
Telephone (phone cards)
Transportation (including gas vouchers or cards; subway/bus cards)
Other (do not include housing vouchers here) (specify):

31. Transitional housing and destination upon exit (questions **31-38** should only be completed by those grantees who are using funds to support housing units as described in question **9**)

(For those victims/survivors reported in 20A and 20B, report the number of victims/survivors in each destination category upon their exit from your Transitional Housing Program during the current reporting period. Only report victims/survivors who exited because they either reached the maximum time allowed in the program or the program services were no longer required or desired. This should be an unduplicated count.)

Destination upon exit	Number of victims/survivors
Domestic violence emergency shelter	
Health care facility/substance abuse treatment program (physical or mental health treatment)	
Homeless emergency shelter	
Hotel or motel	
Incarceration/jail	
Permanent housing of choice (e.g., Section 8, return to home, rent, or purchase housing)	
Temporary housing with family or friends	
Transitional housing (other than your grant-funded program)	
Unknown	
Other (specify):	
TOTAL	

32. Victim/survivor perception of risk of violence upon exit

(Report the number of victims/survivors who indicated each of the following perceptions about their risk of future violence from their batterer, at the time the victim/survivor exited the program. Indicate whether the victim/survivor felt she/he was at equal risk of violence, less risk of violence, or greater risk of violence compared to the risk of violence when she/he first sought services. The total responses to this question should equal the total number of victims/survivors reported in question 31.)

Greater risk of	Equal risk of	Lower risk of	Does not know	Unknown (e.g., did not
violence	violence	violence		ask victim/survivor)

33. Length of stay/exited

(For victims/survivors, children, and other dependents who exited your grant-funded transitional program during this reporting period, report the number of months each person stayed in your housing program. This should be an unduplicated count. See the separate set of instructions for examples.)

Number of months	Victims/ survivors	Children	Other dependents	Number of months	Victims/ survivors	Children	Other dependents
1				16			
2				17			
3				18			
4				19			
5				20			
6				21			
7				22			
8				23			
9				24			
10				25			
11				26			
12				27			
13				28			
14				29			
15				30			

34. Reason for termination and destination upon termination

(For those victims/survivors reported in 20A and 20B, report the number of victims/survivors who identified their destinations upon their termination from your transitional housing program during the current reporting period. Only report victims/survivors who were terminated before they reached maximum time allowed in your program and who still required or desired program services. This should be an unduplicated count. Non-compliance with program rules is applicable only to program-managed housing; violation of lease agreement is applicable only to non-program managed housing. See separate set of instructions for definitions and examples.)

		Reason for termin	ation	
Destination upon termination	Chronic non- payment of rent	Non-compliance with program rules (excluding non- payment of rent)	Violation of lease agreement	Other
Domestic violence emergency shelter				
Health care facility/substance abuse treat- ment program (physical or mental health treatment)				
Homeless emergency shelter				
Hotel or motel				
Incarceration/jail				
Permanent housing of choice (Section 8, return to home, rent, or purchase housing)				
Temporary housing with family or friends				
Transitional housing (other than your grant-funded program)				
Unknown				
Other (specify):				

35. Length of stay/terminated

(For victims/survivors, children, and other dependents who were terminated from your grant-funded transitional program during this reporting period, report the number of months each person stayed in your housing program. This should be an unduplicated count. See the separate instructions for examples.)

Number of months	Victims/ survivors	Children	Other dependents	Number of months	Victims/ survivors	Children	Other dependents
1				16			
2				17			
3				18			
4				19			
5				20			
6				21			
7				22			
8				23			
9				24			
10				25			
11				26			
12				27			
13				28			
14				29			
15				30			

36. Follow-up services

(If your grant-funded program provides follow-up services to victims/survivors, children, and other dependents that exited or completed the program, check yes and indicate the number of months followup services may be provided. If you check yes, answer question 37.)

Yes Number of months:

No

37. Follow-up support services

(For those victims/survivors, children, and other dependents who exited, completed or were terminated from the residential component of the program, report the number who received each of these followup support services during the current reporting period. Each person may be counted more than once, if they received more than one type of support service during the current reporting period. However, each person should only be counted once within each type of service received during the current reporting period. See separate instructions for examples.)

Type of service	Number of victims/ survivors	Number of children	Number of other dependents
Case management			
Child care			
Children's activities			
Civil legal advocacy/court accompaniment (Assisting a victim/survivor with legal issues including preparing paperwork for protection orders, accompanying a victim/survivor to a protection order hearing or other civil proceeding; and all other advocacy within the civil justice system) Civil legal assistance (Civil legal services provided by an			-
attorney)			
Counseling/support group (Individual or group counseling or support provided by a volunteer, peer, or professional.)			
Criminal justice advocacy/court accompaniment (Assist- ing a victim/survivor with criminal legal issues including preparing paperwork such as victim impact statements, accompanying a victim/survivor to a criminal court pro- ceeding or law enforcement interview; and all other advo- cacy within the criminal justice system)			
Crisis intervention (<i>Crisis intervention is a process by</i> which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.)			
Education (GED, primary, secondary)			
Employment counseling			
Financial counseling			
Housing advocacy			
Job training Leadership development opportunities (e.g., peer mentor- ship)			
Material assistance (including clothing, food, and personal items)			
Translation and interpretation			
Transportation (Direct provision of transportation, includ- ing vehicle maintenance) Other victim/survivor advocacy (Actions designed to help the victim/survivor obtain other resources or services including social services, etc.)			
Other (specify):			
TOTAL			

38. (Optional) Additional information

(Use the space below to discuss the effectiveness of your follow-up services funded or supported by your Transitional Housing Program grant and to provide any additional information you would like to share about your activities beyond what you have provided in the data above. An example might include that your agency, as a result of Transitional Housing Program funding, was able to provide employment support groups and one-on-one employment counseling. This resulted in a significant rise in victims/survivors obtaining jobs within six months of exiting the program.) (Maximum - 2000 characters)



NARRATIVE

All grantees must answer question 39. Please limit your responses to the space provided.

39. Report on the status of your Transitional Housing Program grant goals and objectives as of the end of the current reporting period.

(Report on the status of the goals and objectives for your grant as of the end of the current reporting period, as they were identified in your grant proposal or as they have been added or revised. Indicate whether the activities related to your objectives for the current reporting period have been completed, are in progress, are delayed, or have been revised. Comment on your successes and challenges, and provide any additional explanation you feel is necessary for us to understand what you have or have not accomplished relative to your goals and objectives. If you have not accomplished objectives that should have been accomplished during the current reporting period, you must provide an explanation.)

All grantees must answer questions 40 and 41 on an annual basis. <u>Submit responses on the January to</u> <u>June reporting form only.</u>

Please limit your response to 8,000 characters (approximately two pages of continuous single-spaced text in Times New Roman 12 pt. font, one-inch margins).

40. What do you see as the most significant areas of remaining need, with regard to improving services to victims/survivors, increasing victim/survivor safety, access to permanent housing of choice, and economic self-sufficiency?

(Consider geographic regions, availability of safe, affordable housing and/or employment opportunities, underserved populations, service delivery systems, and challenges and barriers.)

41. What has the Transitional Housing Program funding allowed you to do that you could not do prior to receiving this funding?

(provide housing, expand coordination and collaboration with housing developers, develop best practice service delivery policies, etc.)

Questions 42 and 43 are optional.

Please limit your response to 8,000 characters (approximately two pages of continuous single-spaced text in Times New Roman 12 pt. font, one-inch margins).

42. Provide any additional information that you would like us to know about your Transitional Housing Program grant and/or the effectiveness of your grant.

(If you have not already done so elsewhere on this form, feel free to discuss any of the following: change in the development/availability of housing units; community collaboration; the removal or reduction of barriers and challenges for victims/survivors; evaluation of program services and policies through customer satisfaction surveys and exit interviews; and, positive or negative unintended consequences.)

43. Provide any additional information that you would like us to know about the data submitted.

(If you have any information that could be helpful in understanding the data you have submitted in this report, please answer this question. For example, if you submitted two different progress reports for the same reporting period, you may explain how the data was apportioned to each report; or if you funded staff-- but did not report any corresponding activities, you may explain why; or if you did not use program funds to support either staff or activities during the reporting period, please explain how program funds were used, if you have not already done so.)

Public Reporting Burden

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this form is 60 minutes per form. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office on Violence Against Women, U.S. Department of Justice, 800 K Street, NW, Washington, DC 20531. Describe your goals and objectives, as outlined in your grant proposal, or as revised - Question #39

	Status	
Goals/Objectives (1,750 characters)	(100 characters)	
	(100 characters)	_
Key Activities (1,750 characters)		
Comments (500 characters)		_
		_
Goals/Objectives	Status	
		=
Key Activities		
-		
Comments		

Describe your goals and objectives, as outlined in your grant proposal, or as revised - Question #39 (cont. 1)

	Status	
Goals/Objectives		
Key Activities		
Oeremente		
Comments		
	Status	
Goals/Objectives	Status	
	Status	
Goals/Objectives	Status	
	Status	
Key Activities	Status	
	Status	
Key Activities	Status	

Describe your goals and objectives, as outlined in your grant proposal, or as revised - Question #39 (cont. 2)

	Status
Goals/Objectives	
Key Activities	
Comments	
	Status
Goals/Objectives	Status
	Status
Goals/Objectives Key Activities	Status
	Status
	Status
	Status
Key Activities	Status
	Status
Key Activities	Status
Key Activities	Status
Key Activities	Status

What do you see as the most significant areas of remaining need, with regard to increasing victim/survivor safety, access to permanent housing of choice, and economic self-sufficiency? - **Question #40**

What do you see as the most significant areas of remaining need, with regard to increasing victim/survivor safety, access to permanent housing of choice, and economic self-sufficiency? - **Question #40 (cont.)**

What has the Transitional Housing Program funding allowed you to do that you could not do prior to receiving this funding? - **Question #41**

What has the Transitional Housing Program funding allowed you to do that you could not do prior to receiving this funding? - **Question #41 (cont.)**

Provide additional information that you would like us to know about your Transitional Housing Program grant and/or the effectiveness of your grant? - **Question #42**

Provide additional information that you would like us to know about your Transitional Housing Program grant and/or the effectiveness of your grant? - **Question #42 (cont.)**

Provide any additional information that you would like us to know about the data submitted - Question #43

Provide any additional information that you would like us to know about the data submitted - **Question #43** (cont.)