



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, December 13, 2012

AGENDA

CALL TO ORDER 7:30 p.m.

ELECTION OF THE CHAIR FOR 2013

ELECTION OF THE VICE CHAIR FOR 2013 (*Newly elected Chair presiding*)

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of November 22, 2012

Annex A
Pages 1-47

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

COMMUNICATIONS

3. Ministry of Community Sport and Cultural Development
Regarding Regional District population and voting strength as a result
of the 2011 Census. Annex B
pp 48-49
4. Sechelt Indian Government District
Regarding Sunshine Coast Economic Development Alliance
Memorandum of Understanding Annex C
pp 50
5. Town of Gibsons
Regarding Sunshine Coast Economic Development Alliance
Memorandum of Understanding Annex D
pp 51
6. Corporation of Delta
Regarding the Assessment Appeal – BC Ferries Inc. Horseshoe
Bay Ferry Terminal Properties Annex E
pp 52

REPORTS

7. Administrator's Report Annex F
pp 53-44

- | | | |
|------|--|---------------------|
| 8. | Directors' Reports | Verbal |
| 9. | Special Corporate and Administrative Services Committee recommendation Nos.1-2 of November 22, 2012 | Annex G
pp 55-58 |
| 10. | Corporate and Administrative Services Committee recommendation Nos. 1-10 and 12-16 of November 22, 2012 <i>(11 and 17-19 previously adopted)</i> | Annex H
pp 59-64 |
| 10a. | Infrastructure Services Committee recommendation Nos. 1-20 of December 6, 2012 | Annex I
pp 65-71 |
| 11. | Community Services Committee recommendations of December 13, 2012 <i>(to come forward as required)</i> | |
| 12. | Treasurer – Roberts Creek Community Association Debt Reserve Funds | Annex J
pp 72 |

MOTIONS

13. THAT the Planning and Development Committee be delegated the authority to direct staff to act on recommendations of a time sensitive nature arising from the December 20, 2012 meeting.
14. THAT the resignation of Sue Gordon from the Area D APC be received.
15. THAT the appointment of Selina Williams as Deputy Corporate Officer be rescinded;

AND THAT John France be appointed as Deputy Corporate Officer.

BYLAWS

- | | | |
|-----|---|---------------------|
| 16. | "Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.21, 2012"
• <i>First, second, third readings and adoption</i>
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-5) | Annex K
pp 73-77 |
| 17. | "Sunshine Coast Regional District 2013 Revenue Anticipation Bylaw No. 671, 2012" – <i>first, second, third readings and adoption</i>
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-5, Gibsons-3, SIGD-1) | Annex L
pp 78 |
| 18. | "Animal Control Service Amendment Bylaw No. 1023.2, 2012"
• <i>adoption</i>
(Voting – All Directors – 1 vote each) | Annex M
pp 79-80 |

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1)(a)(e)(g) and (k) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “litigation or potential litigation affecting the municipality”, “the acquisition, disposition or expropriation of land or improvements” and “negotiations and related discussions related to the provision of a municipal service....”.

ADJOURNMENT



SUNSHINE COAST REGIONAL DISTRICT

November 22, 2012

DRAFT MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C

PRESENT:	Chair	G. Nohr
	Directors	D. Shugar L. Turnbull L. Lewis F. Mauro G. Tretick K. Julius
ALSO PRESENT:	Chief Administrative Officer	J. France
	Manager, Legislative Services	A. Legault
	Acting GM, Planning and Development	P. Longhi
	GM, Community Services	P. Fenwick
	Treasurer	T. Perreault
	Councillor, District of Sechelt	D. Hockley
	Deputy Corp. Officer/Recorder	S. Williams
	Media	0
Public	1	

CALL TO ORDER 7:30 p.m.

AGENDA It was moved and seconded

449/12 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

450/12 THAT the Regular Board meeting minutes of November 8, 2012 be adopted as presented.

CARRIED

COMMUNICATIONS

Volunteer **It was moved and seconded**

451/12 THAT the correspondence from Mark Coombs, Station Leader, Royal Canadian Marine Search and Rescue Halfmoon Bay regarding tax benefits for Search and Rescue members be received;

AND THAT a letter be sent to MP, John Weston in support of both Royal Canadian Marine Search and Rescue and land based Search and Rescue volunteers receiving tax benefits in recognition of their service to communities;

AND FURTHER THAT the letter be copied to MLA, Nicholas Simons, the Minister of Justice, the Federal Minister of Finance and the Provincial Minister of Finance.

CARRIED

UBCM Meeting **It was moved and seconded**

452/12 THAT the correspondence from Mary Polak, Minister of Transportation and Infrastructure regarding the SCRD's meeting with the Minister during the 2012 Union of British Columbia Municipalities conference be received.

CARRIED

REPORTS

Administrator's Report

CAO Report **It was moved and seconded**

453/12 THAT the Chief Administrative Officer's report be received.

CARRIED

Director's Reports

Directors provided a verbal report of their activities.

Community **It was moved and seconded**

454/12 THAT Community Services Committee recommendation Nos. 1, 3, 6 and 8 -18 of November 8, 2012 be received, adopted and acted upon as amended as follows:

454/12 cont.

Recommendation No. 1 *Mental Health Issues*

THAT a staff report be forwarded to the Regional Hospital District Board concerning the issue of unresolved mental health issues in the community;

AND THAT staff request that St. Mary's Hospital and Sumac Place provide information on this issue, to be included in the staff report.

Recommendation No. 3 *RPSAC Minutes*

THAT the Recreation and Parks Services Advisory Committee meeting minutes of October 15, 2012 be received.

Recommendation No. 6 *Gibsons and District Fire Protection Commission Minutes*

THAT Gibsons and District Fire Protection Commission meeting minutes of October 17, 2012 be received.

Recommendation No. 8 *Fire Department Remuneration Rates*

THAT a staff report be forwarded to the next Community Services Committee regarding remuneration rates for all SCRD Fire Departments including honoraria, officers' rates, and regional non-SCRD information as a comparison.

Recommendation No. 9 *Parks and Recreation Monthly Report*

THAT the Parks and Recreation Monthly Report be received.

Recommendation No. 10 *Invasive Plants Management Plan*

THAT staff write to the Ministry of Transportation and Infrastructure describing an invasive plants management plan that will direct the contractor to inform the Ministry if invasive plants are encountered during the construction of the Woodley /Lower Road bike path.

Recommendation No. 11 *Cemetery on Mount Elphinstone*

THAT a staff report be added to the work plan regarding acquisition and cost of maintaining the Elphinstone (Pioneer) cemetery.

Recommendation No. 12 *Donation to Youth Centre Dinner Program*

THAT the Chair send a letter to IGA thanking them for their donation of \$500 to the Youth Centre Friday night dinner program.

454/12 cont.

Recommendation No. 13 *Court Usage at GACC*

THAT the report on court usage at Gibsons and Area Community Centre be received.

Recommendation No. 14 *Reports*

THAT the following reports be received:

- Marine Drive Bikeway Update
- Road Upgrade Report
- Considerations and Costs to Create a Sustainable “Volunteers in Parks” Program
- Area A SCR D Recreation Programs, July to September 2012
- Sunshine Coast Emergency Program 2012 Status Report

Recommendation No. 15 *Marine Drive Bikeway*

THAT staff contact the Ministry of Transportation and Infrastructure noting that the SCR D is eager to construct bike lanes on Marine Drive between Langdale and Gibsons and requests their help in improving the road;

AND THAT staff contact the Area Manager noting concerns and that the Regional District requests a response soon;

AND FURTHER THAT the Ministry be asked to coordinate with the SCR D on any matters regarding Marine Drive bike paths and the road.

Recommendation No. 16 *Marine Drive Bikeway*

THAT, if after a period of time after contacting MOTI regarding the Marine Drive bikeway a suitable response is not received, the SCR D will contact MOTI senior officials.

Recommendation No. 17 *Volunteers in Parks Program*

THAT a budget proposal for a volunteers in parks program be prepared for Round 1 to include staff resources (from base budget) and an estimated \$3,500 in 2013 and \$4,250 in future years.

Recommendation No. 18 *Correspondence*

THAT the items of correspondence from David and Carol Donohoe and Cees de Jager regarding public beach access, Fullerton Road, Halfmoon Bay, B.C. be received.

CARRIED

Community

It was moved and seconded

455/12

THAT Community Services Committee recommendation Nos. 4, 5 and 7 of November 8, 2012 be adopted and acted upon as amended as follows:

Recommendation No. 4 *Parks and Recreation Master Plan*

THAT the Parks and Recreation Master Plan consultant be provided the RPSAC and RPSAC Subcommittee minutes regarding review of the draft master plan and recommendations together with a consolidated version of the resulting recommendation wording;

AND THAT the Technical Advisory Group (TAG) memo on the financial aspects be forwarded to the consultant with a request that the consultant uses it and dialogue with TAG to achieve the related terms of reference for the master plan;

AND FURTHER THAT the consultant prepare a revised draft based on the above for consideration by RPSAC who then will forward a proposed plan to a workshop for review prior to public consultation steps.

Recommendation No. 5 *Workshop*

THAT, when the full draft Parks and Recreation Master Plan document has been received from RPSAC, it be reviewed at a workshop to which the rural directors, three municipal councils, and the Chair and Vice Chair of the Recreation and Parks Services Advisory Committee are invited, prior to distribution to the Community Services Committee;

AND THAT the full draft document and the following items be distributed prior to the workshop:

- *a current organization chart for Parks and Recreation Divisions*
- *the survey used, including the sample representation*
- *updated information on programs offered in 2012 as opposed to the 2010 data in the document.*

Recommendation No. 7 *GDFVD Strategic Plan*

THAT the Gibsons and District Volunteer Fire Department Strategic Plan be received with an understanding that the financial figures may be modified;

AND THAT the Board acknowledges the tremendous value of the volunteer fire fighters;

AND FURTHER THAT the strategic plan be referred to Gibsons Council for comment.

CARRIED

Corporate

It was moved and seconded

456/12

THAT Special Corporate and Administrative Services Committee recommendation Nos. 1-26 of November 9, 2012 be received, adopted and acted upon as amended as follows:

Recommendation No. 1 *Treasurers Overview*

THAT the Treasurer's report titled "Departmental Work Plans and Carry-forwards Overview" be received.

Recommendation No. 2 *Ports [345]*

THAT the Manager of Transportation and Facilities' Ports [345] – 2012 Current Year Departmental Work Plan and Ports [345] - 2013 Proposed Initiatives be received;

AND THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following projects listed on Ports [345] – 2013 Proposed Initiatives page 6a:

- Replace deteriorated pilings at Hopkins Landing, West Bay and Halfmoon Bay;
- Replace deteriorated float at Halfmoon Bay;
- Replace deteriorated cross bracing at Eastbourne and Halfmoon Bay;
- Replace deteriorated stringers and horizontal bracing at Keats Landing; and
- Repair float flanges, chocks and add floatation at Halkett Bay, Eastbourne and Hopkins Landing.

Recommendation No. 3 *Ports [345] Function Workshop*

THAT a Workshop be scheduled in 2013 for the Board to discuss Projects Number 10 to 13 on Ports [345] – Proposed Initiatives Page 7a and to include New Brighton Port, if acquired by the Regional District;

AND THAT the topics of this discussion will include *clarification of the Ports Function role and responsibilities*, structure of fees, a restructure of the function, a business case, and associated other costs as they pertain to these projects.

Recommendation No. 4 *Ports [345] Carry-forward*

THAT the Manager of Transportation and Facilities' report regarding Ports [345] – Carry-forward request be received;

456/12 cont.

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- West Bay Float Replacement
- West Bay Repairs
- Halfmoon Bay Piling Replacement
- Keats Landing Pilings and Float Install
- *Install residual Gambier float at Keats or Hopkins;*

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 5 *Gambier Island Float Installation*

THAT the Manager of Transportation and Facilities' report regarding Gambier Island Float Installation be received;

AND THAT the 2012 Financial Plan be amended to include an additional \$19,000 from the Ports Capital Reserve for installation of the Gambier Harbour Float.

Recommendation No. 6 *North Pender Harbour Water [365]*

THAT the Manager of Utility Services' North Pender Harbour Water [365] – 2012 Current Year Departmental Work Plan be received;

AND THAT the Manager of Utility Services' North Pender Harbour Water [365] – 2013 Proposed Initiatives be received;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following projects listed on North Pender Harbour Water [365] – 2013 Proposed Initiatives page 11:

- Universal Metering (Mandatory - required project as per FCM Grant Agreement); and
- Daniel Point Reservoir Capital Maintenance – relocation of drain line.

Recommendation No. 7 *North Pender Harbour Water Service [365]
Carry-forward*

THAT the Manager of Utility Services' report regarding North Pender Harbour Water Service [365] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Garden Bay Lake Control Structure

456/12 cont.

- Oyster Bay Water Main Extension – acquisition of statutory right of ways;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 8 *South Pender Harbour Water [366]*

THAT the Manager of Utility Services' South Pender Harbour Water [366] – 2012 Current Year Departmental Work Plan be received;

AND THAT the Manager of Utility Services' South Pender Harbour Water [366] – 2013 Proposed Initiatives be received;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following projects listed on South Pender Harbour Water [366] – 2013 Proposed Initiatives page 14:

- Universal Metering (Mandatory - required project as per FCM Grant Agreement)
- McNeil Lake Dam Phase 2 – repair deficiencies from Safety Assessment; and
- McNeil Lake Dam Stability Analysis – from Safety Assessment.

Recommendation No. 9 *South Pender Harbour Water Service [366] Carry-forward*

THAT the Manager of Utility Services' report regarding South Pender Harbour Water Service [366] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- South Pender Harbour Water Treatment Plant;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 10 *Waste Water Treatment Facilities [381-394] Carry-forward*

THAT the Manager of Utility Services' report regarding Waste Water Treatment Facilities [381-394] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

456/12 cont.

- Woodcreek Park Waste Water Plant [382]
 - Engineering Review of Treatment System
 - Recirculation Filter Media Replacement
 - SCADA Installation
- Jolly Roger Waste Water Plant [384]
 - SCADA Installation
- Secret Cove Waste Water Plant [385]
 - SCADA Installation
- Square Bay Waste Water Plant [387]
 - SCADA Installation
 - All Weather Genset Plug
 - Truman Road Lift Station
- Roberts Creek Cohousing Treatment Plant [392]
 - Settling Tank Improvements;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 11 *Regional Planning [500]*

THAT the General Manager of Planning and Development's Regional Planning [500] – 2012 Current Year Departmental Work Plan be received with an amendment to Page 30 #4 – Sechelt Inlet Coastal Strategy Update - change Carry-forward column to “Deferred to 2014”;

AND THAT the General Manager of Planning and Development's Regional Planning [500] – 2013 Proposed Initiatives be received as amended as follows:

- Page 32 #6 Invasive Species – note added: Funding Source Under Discussion;
- Page 32 #7 Crown Land Strategy for Mt. Elphinstone – under Purpose – replace “Undertake” with “Participate in”;
- Page 32 #8 Implement the Regional Integrated Transportation Study - under Project Title – Change to “Regional Transportation Study Implementation”;
- Page 32 #8 Implement the Regional Integrated Transportation Study – under Purpose – delete “Develop Business Cases for Sechelt and Gibsons bypasses.”;
- Page 32 #8 Implement the Regional Integrated Transportation Study – under Staff and Resource Impact – delete “Staff are obtaining a funding estimate.” and amend the wording to read “Resources will be for meetings and letter...”;
- Page 33 #9 Crown Land Interface MOU – under Staff and Resource Impact – should only state “The MOU will likely require several meetings” delete the further text;

456/12 cont.

- Page 33 #9 Crown Land Interface MOU – under Recommendation – change to “yes”; and
- Page 33 #10 Habitat Conservation Strategy – under Recommendation – change to “deferred to 2014”;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present a budget proposal for the following project listed on Regional Planning [500] – 2013 Proposed Initiatives:

- Agricultural Area Plan (AAP) Stage 2 – create a policy to support agriculture; (Amend Page 31 #2 Recommendation column to be changed from “Yes, non-budget” to “Budget Proposal”).

Recommendation No. 12 *Regional Planning – Howe Sound*

THAT the issue of Howe Sound Planning, including what work is required and the priority and capacity of dealing with the issue, be discussed at the December Planning and Development Committee meeting.

Recommendation No. 13 *Regional Planning – Invasive Plant Species*

THAT staff report to December Planning and Development Committee meeting on suggested funding sources and direction for addressing the Invasive Species issue.

Recommendation No. 14 *Regional Planning [500] Carry-forward*

THAT the General Manager of Planning and Development’s report regarding Regional Planning [500] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Agriculture Area Plan (AAP) Stage 1;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 15 *Rural Planning [504]*

THAT the General Manager of Planning and Development’s Rural Planning [504] – 2012 Current Year Departmental Work Plan be received as amended as follows:

456/12 cont.

- Page 36 #10 Sustainability Checklist for Development Applications and Page 37 #11 Independent Power Projects – under Recommendations column change to “Yes”;
- Page 35 #3 Roberts Creek Pathway Project Landscaping - under 2012 Funding Allotment – amend dollar figure to “\$11,500”;

AND THAT the Rural Planning [504] – 2013 Proposed Initiatives be received with the following changes:

- 1) include Egmont / Pender Harbour OCP in the 2013 Proposed Initiatives: and
- 2) amend:
 - Page 38 #4 Bylaw 310 - under Purpose-Description – remove the wording “short term rentals”;
 - Page 39 #6 Integrated Storm Water Management Planning - under Purpose-Description – remove the word “Implement” from bolded section;
 - Page 40 #8 Riparian Areas Regulation Policies Review - under Purpose-Description – remove wording “as well as consider changes / rescinding redundant Tree Cutting Bylaw”; and
 - Page 40 #8 Riparian Areas Regulation Policies Review - under Staff and Resource Impact – move wording “Ongoing in conjunction with OCP reviews” to Recommendation column to replace “No”;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present a budget proposal for Integrated Storm Water Management Planning.

Recommendation No. 16 *Rural Planning [504] Carry-forward*

THAT the General Manager of Planning and Development’s report regarding Rural Planning [504] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Sunshine Coast Housing Committee
- Geotechnical Hazard Assessment for the Halfmoon Bay OCP
- Geotechnical Hazard Assessment for West Howe Sound and Elphinstone OCP’s;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

456/12 cont.

Recommendation No. 17 *Affordable Housing Pilot Project*

THAT staff report at the 2013 R1 Budget meetings on options regarding the future of the affordable housing pilot project.

Recommendation No. 18 *Transit [310]*

THAT the Manager of Transportation and Facilities' Transit [310] – 2012 Current Year Departmental Work Plan be received;

AND THAT the Manager of Transportation and Facilities' Transit [310] – 2013 Proposed Initiatives be received;

AND FURTHER THAT for 2013 Round 1 budget discussions, staff present budget proposals for Park and Ride Development at key locations based on the Integrated Transportation Study.

Recommendation No. 19 *Transit – Community Buses*

THAT the discussion of community buses be referred to the next Infrastructure Services Meeting;

AND THAT staff redistribute the Transit Future Plan Report for this meeting as a reference.

Recommendation No. 20 *Regional Water Service [370-379]*

THAT the Manager of Utility Services' Regional Water Service [370-379] – 2012 Current Year Departmental Work Plan be received;

AND THAT the Manager of Utility Services' Regional Water Service [370-379] – 2013 Proposed Initiatives be received, with the following inclusion:

- 7a to Identified in Strategic Plan – under Project Title “Implement Source Assessment Response Plan (SARP) Initiatives” , under Recommendation “Budget Proposal” and under Purpose-Description – “prioritize and implement selected SARP initiatives”;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following:

- Meter Installations for new and upgraded service connections;
- Water Treatment Plant Residual Drying Trial;
- Vehicle Replacement – 1 Ton Utility Vehicle;
- Chapman Lake Engineer's Report – Drought Mitigation Options;
- SARP Initiatives – prioritization and implementation of selected initiatives.

456/12 cont.

Recommendation No. 21 *Regional Water Service – Comprehensive Regional Water Plan*

THAT staff provide a revised timeline for the Comprehensive Regional Water Plan at the December Infrastructure Services Committee meeting.

Recommendation No. 22 *Regional Water Service Carry-forward*

THAT the Manager of Utility Services' report regarding Regional Water Service [370, 376-378] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Water Treatment Plant Residual Drying Trial
- Comprehensive Regional Water Plan
- Chapman Lake Control System Structure
- Water Utility Performance Assessment
- Micro-Hydro Feasibility Study
- Micro-Hydro Demonstration Project;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 23 *Bylaw Enforcement [200] Carry-forward*

THAT the Chief Building Inspector and Bylaw Manager's report regarding Bylaw Enforcement [200] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- *Bylaw Enforcement (BEN) Ticketing System; limited to Ports, Sprinkling and Halfmoon Bay pilot project.*

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 24 *Regional Solid Waste [350-353]*

THAT the Manager of Sustainable Services' Regional Solid Waste [350-353] – 2012 Current Year Departmental Work Plan be received with the following amendments:

- Page 23 #20 Monitoring Well Installation under 2012 Funding Allotment – change dollar figure to \$18,462 from \$30,000 and make same amendment to Carry-forward report; and

456/12 cont.

- Page 23 #22 Pender Harbour Transfer Station under Comments change “Deferred” to “Deferred to 2014” and under Carry-forward column – change “No” to “No-Deferred to 2014”;

AND THAT the Manager of Sustainable Services’ Regional Solid Waste [350-353] – 2013 Proposed Initiatives be received with the following amendment:

- Pages 25 and 26 #'s 14, 15 and 16 under Recommendations change all to “No-Deferred to 2014”;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following:

- Asbestos Abatement (Mandatory - Safety Requirement) – sampling, testing and disposal;
- Lab Analysis at Sechelt Landfill (Mandatory - Compliance);
- Sechelt Landfill Environmental Management Plan (Mandatory - Compliance) – updating plan;
- Treated Wood Disposal (Mandatory - Compliance) – off Coast disposal;
- Resource Recovery Services RFP’s;
- Back-Road Trash Bash – 2nd event to clean up illegal dump sites;
- Increase Tipping Fees – adjust based on results of review.

Recommendation No. 25 *Corporate Sustainability Carry-forward*

THAT the Manager of Sustainable Services’ report regarding Corporate Sustainability [135] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Energy Manager (Corporate);

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 26 *Regional Solid Waste [350-353] Carry-forward*

THAT the Manager of Sustainable Services’ report regarding Regional Solid Waste [350-353] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Sechelt Landfill Closure Phase 1
- Sechelt Landfill Drainage and Leachate Management Improvements
- Sechelt Landfill Monitoring Well Installation (amending dollar figure to \$18,462)
- Resource Recovery Facilities Business Plan
- Sechelt Landfill Gas to Energy Innovation Project
- Pender Harbour Resource Recovery Facility and Transfer Station Design
- Islands Dump Site Recovery;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

CARRIED

Corporate

It was moved and seconded

457/12

THAT Special Corporate and Administrative Services Committee recommendation Nos. 1-29 of November 14, 2012 be received, adopted and acted upon as amended as follows:

Recommendation No. 1 *Recreation [616-621]*

THAT the Manager of Recreation Services' Recreation [616-621] – 2012 Current Year Departmental Work Plan be received;

AND THAT the Manager of Recreation Services' Recreation [616-621] – 2013 Proposed Initiatives be received as amended as follows:

- Page 22 #26 Sechelt Arena bleacher heaters under Recommended 2013 Budget amended to “deferred to 2014 for Budget Proposal with possible public consultation due to the pending refurbishments”;
- Page 22 #28 Marketing Plan under 2013 Funding Required change dollar value from “\$10,000” to “\$0”;
- Page 22 #29 Gibsons Aquatic Centre under Staff and Resource Impact add wording “Likely additional operational and capital costs requirements...”;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following projects listed on Recreation [616-621] – 2013 Proposed Initiatives Pages 20-22:

- Safety Items Gibsons and Area Aquatic Centre [616];
- Safety Items Gibsons and Area Community Centre [617];
- Safety Items Sechelt Aquatic Centre [621];
- Electrical Panel Gibsons and Area Aquatic Centre [616];

457/12 cont.

- Re-grout Leisure Pool (Safety) – Sechelt [621];
- Safety Items Sechelt Arena [620];
- Accessibility at Gibsons and Area Aquatic Centre [617];
- Youth Centre at Gibsons and Area Community Centre [617] (pending discussion at December 13 Special Community Services Committee Meeting);
- Recreation Capital Funding [616-621];
- Power Sechelt Arena [620] (pending report to November CAS);
- Youth Centre Funding [617]; and
- Gibsons and Area Aquatic Centre 2012 Refurbishment Study Implementation.

Recommendation No. 2 *Youth Centre and Youth Outreach*

THAT Staff schedule a Special Community Services Committee meeting on the morning of December 13, 2012 to discuss budget related reports and synergies for Youth Centres and Youth Outreach;

AND THAT Youth Centre and Youth Outreach Staff be invited as delegates to present the issues.

Recommendation No. 3 *Transformer Replacement at Sechelt Arena*

THAT staff report to November 22, 2012 Corporate and Administrative Services Committee Meeting regarding the Sechelt Arena power requirements for the lighting project and transformer replacement funding.

Recommendation No. 4 *Recreation Services Carry-forward*

THAT the Manager of Recreation Services' report regarding Recreation Services [616-621] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Parks and Recreation Master Plan
- Sechelt Aquatic Centre Deficiencies
- Sechelt Aquatic Centre Energy Project
- Sechelt Aquatic Centre Accessibility Project
- Pool Safety Plan – Gibsons and Sechelt
- Age Friendly Grant – Gibson and Sechelt
- Sechelt Arena - Construction
- Zamboni System Exhaust and Sensors - Gibsons
- Sechelt Arena – Power Pole
- Sechelt Arena – Lighting Project
- Zamboni Battery Replacement – Gibsons;

457/12 cont.

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 5 *Gibsons Aquatic Hot Tub Refurbishment*

THAT staff report to January Community Services Committee meeting regarding the status of the CIIF grant application availability as referenced in the Gibsons Aquatic Centre – Hot Tub Refurbishment Project;

AND THAT pending the grant application information the Board advise staff regarding allocation of the \$81,000 Recreation Capital Reserves for the Gibsons Aquatic Centre – Hot Tub Refurbishment Project.

Recommendation No. 6 *Pender Harbour Aquatic Carry-forward*

THAT the Manager of Pender Harbour Aquatic and Fitness Centre's report regarding Pender Harbour Aquatic and Fitness Centre [625] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Hot Water System Study
- Parks and Recreation Master Plan
- Safety Item: Signage

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 7 *Administrative Services Carry-forward*

THAT the Chief Administrative Officers' report regarding Administrative Services [112] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Chekwelp Service Agreement;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 8 *Finance [113] Carry-forward*

THAT the Manager of Financial Services' report regarding Finance [113] – Carry-forward request be received;

457/12 cont.

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Statement of Value (SOV) review and update for existing SCRCD capital assets;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 9 *Admin Offices Bldg Mtce Carry-forward*

THAT the Manager of Financial Services' report regarding Admin Offices Building Maintenance [114] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Office Re-Lamping Energy Retrofit
- Heat Recovery Ventilator Units (HVAC) Upgrade;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 10 *Human Resources [115] Carry-forward*

THAT the Manager of Human Resources' report regarding Human Resources [115] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Employee Health and Safety Program;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 11 *Information Technology Carry-forward*

THAT the Manager of IT/GIS' report regarding Information Technology [117] – Carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Corporate Software Systems Review
- Computer Hardware and Software Purchase;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

457/12 cont.

Recommendation No. 12 *Civic Addressing [510] Carry-forward*

THAT the Manager of IT / GIS' report regarding Civic Addressing [510] – carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Digitization of records;
- Update of Bylaw, policy and best practices development;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 13 *Grant-In-Aid [121-129] Carry-forward*

THAT the Administrative Assistant's report regarding Grant-In-Aid [121-129] – carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Halfmoon Bay Hall Contingency (Area B [122])
- Gibsons Tennis Courts (GGCP [126])
- Community School Garden (Area D [127])
- Chaster Park Contingency (Area E [128])
- Cedar Grove PAC (Area E [128])
- Anavets Memorial Wall and Garden (Area F [129])
- Gospel Rock Contingency (Area F [129]).

Recommendation No. 14 *Grant-In-Aid – Gibsons Tennis Court*

THAT staff consult with the Town of Gibsons regarding the status of the Gibsons Tennis Court Project and report, including all past related motions, to January Community Services Committee Meeting if funding is required from Grant-in-Aid [126].

Recommendation No. 15 *Emergency Telephone - 911 Carry-forward*

THAT the General Manager of Community Services' report regarding Emergency Telephone-911 [220] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- 2011 Radio Communications Upgrade;

457/12 cont.

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 16 *Cemetery [400] Carry-forward*

THAT the Manager of Parks Services' report regarding Cemetery [400] – Carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Clerical Support;

AND FURTHER THAT staff bring this report and any additional information required for discussion at the Community Services Committee Meeting on December 13, 2013.

Recommendation No. 17 *School Facilities–Joint Use Carry-forward*

THAT the Manager of Parks Services' report regarding School Facilities – Joint Use [630] – carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Parks and Recreation Master Plan;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 18 *Gibsons Library [640] Carry-forward*

THAT the Treasurer's report regarding Gibsons and District Public Library [640] – carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Gibsons and District Public Library Building Repairs;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

Recommendation No. 19 *Community Parks [650]*

THAT the Manager of Parks Services' Community Parks [650] – 2012 Current Year Departmental Work Plan be received as amended as follows:

457/12 cont.

- Page 32 #4 PMP Connor Park under Estimated Completion Date change to “Dec 2012”;
- Page 33 #15 Cliff Gilker Covenant delete project as it is no longer relevant; and
- Page 35 #26 Henderson Beach Access under Project Location change from “B” to “D”;

AND THAT the Manager of Parks Services’ Community Parks [650] – 2013 Proposed Initiatives be received as amended as follows:

- Page 38 #7 Cliff Gilker Playground under Recommended 2013 Budget change from “CF” to “BP”;
- Page 38 #10 Henderson Beach Access under Project Location change from “B” to “D”;
- Page 41 #25 Granthams Hall Septic Replacement per Area F Director amend to “defer to 2014”;
- Page 41 #28 Chaster Park Shoreline Mitigation Phase II under Staff and Resources Impact add “detailed plan provided to the Board at the December Community Service Committee Meeting”;
- Page 44 #37 Suncoaster Trail Continuation under Project Location amend from “A” to “Regional”;
- Add a project #42, per General Manager, Community Services, Project Title: “Gambier and Keats Consultation and Planning”; Purpose-Description: “Coordination with Gambier and Keats residents and stakeholders to identify future initiatives under Function 650”; Project Location: “Islands”; 2013 Funding Required: “Base Budget”; Proposed Funding: “Base Budget”; Staff and Resource Impact: “Using existing staff resources”; Recommended 2013 Budget: “Yes”; and
- Page 40 #22 Volunteer Program (pertaining to Page 45 #41 Beach Access Planning) Amend under Purpose-Description to add the wording “Include options of developing stewardship arrangements and other volunteer arrangements (pilot projects) to construct, monitor and maintain beach access.”;

AND THAT it is recognized that within the Community Parks Base Budget the following projects are approved:

- *work with volunteers to equip them for invasive species eradication in Keats Island parks;*
- *continued working with volunteers regarding minor improvements to Keats Island parks;*

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following:

457/12 cont.

- Rebuilding Trail at Ocean Beach Esplanade (OBE) Oak Street Entrance;
- Klein Lake Swimmer Safety – improving campsite water access docks;
- Hazard Tree Assessment Program – tree health;
- Area B Beach Access / Fullerton Road – stairway;
- Volunteer Program;
- Chaster House Shoreline Mitigation;
- Fleet Vehicle Replacement – Ford Truck;
- Parks Hut at Mason Road;
- Fleet Vehicle Replacement - Mower;
- Chaster Park Shoreline Mitigation – Phase II – protection;
- Fleet Vehicle Replacement – John Deere.

Recommendation No. 20 *Summer Parks Worker Relief*

THAT staff report to the January Community Services Committee meeting regarding the benefits and rationale of the utilization of an extra 0.5 FTE on a temporary basis, from the 2012 pilot project Summer Parks Worker Relief.

Recommendation No. 21 *Cliff Gilker Playground*

THAT staff prepare a budget proposal for review at R1 Budget meeting regarding the Cliff Gilker Playground including funding required.

Recommendation No. 22 *Chaster Park Shoreline Mitigation Project*

THAT staff report to the December Community Service Committee meeting regarding the progress, future plan and required funding to assist in budget decisions for the Chaster House and Chaster Park Shoreline Mitigation Project Phases I and II;

AND THAT this report include Engineer's recommendations and a history of the project.

Recommendation No. 23 *Parks Allocation Process*

THAT staff provide a report to future Community Service Committee meeting explaining the process of parks allocations;

AND THAT this report include how land is acquired from developers, receipt of park land through subdivision transfers to the Regional District for approval by the Board and how parks are added to inventory and work plans.

457/12 cont.

Recommendation No. 24 *Community Parks [650] Carry-forward*

THAT the Manager of Parks Services' report regarding Community Parks [650] – carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Parks Master Plan
- Soames Stairs
- Gambier Island Conservancy Funds
- Katherine Lake RV Electrical
- Chaster Park Shoreline Mitigation – Phase I
- Cliff Gilker Field Assessment
- Coopers Green Boat Launch and Patio
- Henderson Beach Access
- Roberts Creek Shoreline Mitigation – Estuary;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 25 *Bicycle / Walking Paths [665]*

THAT the Manager of Parks Services' Bicycle / Walking Paths [665] – 2012 Current Year Departmental Work Plan be received as amended as follows:

- Page 50 #1 Area F – Design construction of Marine Drive under Purpose - Description change wording to “Marine Drive project to move ahead on Hopkins section towards Soames regardless of receipt of grant funding”;

AND THAT the Manager of Parks Services' Bicycle / Walking Paths [665] – 2013 Proposed Initiatives be received as amended as follows:

- Delete Page 51 #10 and Page 52 #13, and replace with #15 “Planning for Beach Avenue Safety Improvements - Planning for safety improvements for pedestrians and cyclists on Beach Avenue Bicycle / Walking Path in collaboration with water department.”;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following:

- Area D Lower Road Telephone Pole – Lower Road bike lane by Woodley Avenue (pending discussion with staff);
- Area E Pratt Road from Gibsons Way to Chaster Road – Water Work;
- Bicycle / Walking Path Maintenance – Highway 101.

457/12 cont.

Recommendation No. 26 *Bicycle / Walking Path Carry-forward*

THAT the Manager of Parks Services' report regarding Bicycle / Walking Path [665] – carry-forward request be received;

AND THAT the following 2012 projects and associated funding be included in the 2013 Provisional Budget:

- Area F – Design construction of Marine Drive (amend by adding wording “from Hopkins toward Soames”)
- Area D – Roberts Creek Lower Road – Woodley eastward
- Area E – Ocean Beach Esplanade (OBE) Bicycle / Walking Path
- Area E – Bike Path addition to the OBE path project
- Parks Master Plan;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2013 budget.

Recommendation No. 27 *Dakota Ridge [680]*

THAT the Manager of Parks Services' Dakota Ridge [680] – 2012 Current Year Departmental Work Plan be received;

AND THAT the Manager of Parks Services' Dakota Ridge [680] – 2013 Proposed Initiatives be received;

AND FURTHER THAT, for 2013 Round 1 budget discussions, staff present budget proposals for the following:

- Side-by-side Quad with tracks and grooming attachments;
- Trail Expansion;
- Marketing / Advertising.

Recommendation No. 28 *Dakota Ridge [680] Carry-forward*

THAT the Manager of Parks Services' report regarding Dakota Ridge [680] – carry-forward request be received;

AND THAT the following 2012 project and associated funding be included in the 2013 Provisional Budget:

- Expenditure of Community Recreation Program Grant;

AND FURTHER THAT staff be authorized to proceed with this project prior to adoption of the 2013 budget.

457/12 cont.

Recommendation No. 29 *In-Camera Item for Area D*

THAT staff report to December Community Services Committee meeting IN CAMERA Status Update for Area D.

CARRIED

Planning

It was moved and seconded

458/12

THAT the Planning and Development Committee minutes of November 15th be amended to correct the notation on page two referring to the “77 ha parcel” to read a “77 ha **area**” as land in question is not a distinct parcel;

AND THAT recommendation Nos. 1-20 and 22 be received, adopted and acted upon as amended as follows:

Recommendation No. 1 Bylaw 310.147 (BURNCO)

THAT the staff report dated November 5, 2012 titled “Bylaw 310.147 (BURNCO Rock Products Ltd) to Permit Aggregate Processing in DL 677 and DL 677A” be received;

AND THAT the application be deferred until additional information can be made available in the form of an Application Information Requirement (AIR) which include the Terms of Reference for the Howe Sound project *and the maximum annual (and total life cycle) aggregate removal permitted*, and be presented in conjunction with the staff report;

AND THAT there be a clear definition of the permitted uses being applied for within the proposed I5 zoning;

AND FURTHER THAT a BURNCO-specific webpage be created on the SCR D website.

Recommendation No. 2 *Bear Aware*

THAT this topic be referred to Senior Managers to determine which committee is appropriate for receiving future Bear Aware information for 2013 budget.

Recommendation No. 3 *Gospel Rock*

THAT the correspondence, dated October 24, 2012, from Michael D. Epp, Town of Gibsons, regarding Gospel Rock Neighbourhood Plan Changes be received.

458/12 cont.

Recommendation No. 4 *C2C Forum*

THAT the correspondence, dated October 26, 2012, from Sechelt Indian Band Chief and Council, regarding a Community to Community Forum to discuss establishing a Collaborative Committee be received.

Recommendation No. 5 *ALR Inclusion, 1723 Christmas Road*

THAT the correspondence, dated October 26, 2012, from Brian Underhill, Executive Director, Agricultural Land Commission, regarding application to include land into Agricultural Land Reserve (ALR), 1723 Christmas Road, PID: 005-600-413 be received;

AND THAT staff prepare a report addressing the questions being asked by the Agricultural Land Commission (ALC);

AND FURTHER THAT staff request that the applicant copy the SCRDP on their correspondence with the ALC.

Recommendation No. 6 *Narrows Inlet Hydro Project*

THAT the correspondence, dated October 27, 2012, from Jason Herz, Sunshine Coast Conservation Association Chair with Attachment A from Dan Soprovich, Bluestem Wildlife, regarding submission to the BC Environmental Assessment Office: regarding the Narrows Inlet Hydro Holding Corporation's application for an Environmental Assessment Certificate for 5 Hydroelectric Projects in the Tzoonie River and Narrows Inlet Area, be received;

AND THAT a letter be sent to the Environmental Assessment Office requesting the discrepancies be addressed;

AND THAT the letter be copied to the Sunshine Coast Conservation Association, the proponent, and the Sechelt Indian Band Chief Council;

AND FURTHER THAT the communication dated October 27, 2012 from the Sunshine Coast Conservation Association (ANNEX F in the PDC Agenda) be attached to this letter.

Recommendation No. 7 *Gambier Associated Island Draft Land Use Bylaw Review*

THAT the correspondence, dated November 1, 2012, from Sonja Zupanec, Islands Trust, regarding Gambier Associated Islands Draft Land Use Bylaw review process be received.

458/12 cont.

Recommendation No. 8 *Private Moorage in Pender Harbour*

THAT the staff report dated November 1, 2012 titled “Private Moorage Update in Pender Harbour” be received.

Recommendation No. 9 *Planning and Development Monthly Report*

THAT the staff report titled “Planning and Development Division Monthly Report for November 2012” be received.

Recommendation No. 10 *Bike Lane Construction*

THAT the SCR D ensure that development arising from the issuance of variances, setbacks, subdivisions and planning changes do not negatively impact the viability of future and current bike lane construction;

AND THAT staff prepare a report outlining the planning tools that might be available to facilitate the development of the bike lane in collaboration with the MOTI;

AND FURTHER THAT for the immediate term, Marine Drive be given particular attention.

Recommendation No. 11 *Park Dedication*

THAT recently prepared staff reports relating to park dedication be referred to the Community Services Committee in December.

Recommendation No. 12 *Blasting*

THAT the Board send a letter to the Ministry of Energy, Mines and Petroleum Resources requesting that the SCR D be notified of approved blasting activities in the area.

Recommendation No. 13 *Minutes*

THAT the following minutes be received:

- Heritage Protocol Advisory Committee minutes of September 17, 2012;
- Agricultural Advisory Committee minutes of October 23, 2012;
- Natural Resource Advisory Committee minutes of October 30, 2012;
- Egmont/Pender Harbour (Area A) APC minutes of October 30, 2012;
- Halfmoon Bay (Area B) APC minutes of October 23, 2012;
- Roberts Creek (Area D) APC minutes of October 29, 2012.

458/12 cont.

Recommendation No. 14 *AAC*

THAT staff write to the ALC and request more detail about their boundary review; the methodology being used and the process they are going to undertake.

Recommendation No. 15 *Narrows Inlet Hydro Project*

THAT the SCRD ask the Department of Fisheries and Oceans and the proponent to provide information on the current condition of fish stocks in the creeks (within the application area) and make it available to the public.

Recommendation No. 16 *Abstention/ Secret Ballot Voting at APC*

THAT the Manager of Legislative Services' information regarding abstention and secret ballots be referred to the December Planning and Development Committee for possible incorporation into the APC's Terms of Reference;

AND THAT this information be conveyed to the APC members.

Recommendation No. 17 *Building Division Statistics*

THAT the Chief Building Inspector and Bylaw Manager's report dated November 1, 2012 titled "Building Department Revenues to end of October" be received.

Recommendation No. 18 *Bylaw Enforcement 3rd Quarter Statistics*

THAT the Chief Building Inspector and Bylaw Manager's report dated November 5, 2012 titled "Bylaw Enforcement Statistics 3rd Quarter 2012" be received.

Recommendation No. 19 *Legal Settlement (Burke v. Sunshine Coast Regional District)*

THAT the Chief Building Inspector and Bylaw Manager's report dated November 5, 2012 titled "Legal Settlement" be received.

Recommendation No. 20 *Dog Control Statistics 3rd Quarter 2012*

THAT the Chief Building Inspector and Bylaw Manager's report dated November 5, 2012 titled "Dog Control Statistics 3rd Quarter 2012, be received.

458/12 cont.

Recommendation No. 22 *DP with Variance A-24*

THAT the staff report dated November 1, 2012 titled Development Permit with Variance A-24 (Green for Mulherin) be received;

AND THAT Development Permit with Variance A-24 (Green for Mulherin) be forwarded to the Board for approval subject to:

- The dwelling shall be located no closer than 16 metres to the natural boundary to Sakinaw Lake;
- No more than 126 square metres of the dwelling may be located within the setback;

AND FURTHER THAT prior to issuance of Development Permit A-24:

- A. the owners register a safe harmless covenant on the title of the property with the following conditions:
 - i. The covenant indemnifies the SCRD for the possibility of geotechnical hazards; and
 - ii. The native vegetation within the Streamside Protection and Enhancement Area, as identified in Cam Forrester's September 28, 2012 report, shall be retained, with the exception of the areas planned for the dwelling encroachment of up to 126 square metres and detached deck described in the report.
- B. prior to issuance of Development Permit A-24 comments be received from the Sechelt Indian Band and that any request from the Sechelt Indian Band be addressed by the property owners.

CARRIED

Planning

It was moved and seconded

459/12

THAT Planning and Development Committee recommendation No. 21 of November 15, 2012 be received, adopted and acted upon as amended as follows:

Recommendation No. 21 *DVP No. 310.165 (Gaylie)*

THAT the staff report dated November 2, 2012 titled "Development Variance Permit Application No. 310.165" be received;

AND THAT Development Variance Permit No. 310.165 for an auxiliary dwelling having a floor area exceeding 55 m² be approved for issuance, *including a condition requiring the permittee to confirm with the Ministry of Transportation and Infrastructure (MoTI) whether any surface drainage improvements are necessary at the base of their existing driveway located on Gower Point Road and, if necessary, obtain a works permit for such improvements;*

AND FURTHER THAT with respect to the driveway access on the adjoining 14th Street road right of way, staff send a letter appealing to the Ministry of Transportation and Infrastructure to re-consider its requirements for road alignment in an effort to maintain the integrity of existing bicycle/walking path and adjoining trees.

CARRIED

Corporate

It was moved and seconded

460/12

The Corporate and Administrative Services Committee recommendation Nos. 11 and 17-19 of November 22, 2012 be received, adopted and acted upon as follows:

Recommendation No. 11 *Pender Harbour Community Association – Grant-In-Aid*

THAT the Administrative Assistant’s report titled “Pender Harbour Community Association Grant-In-Aid Application” be received;

AND THAT a grant-in-aid in the amount of \$500 be provided to the Pender Harbour Community Association from Area A Grant-in-Aid.

Recommendation No. 17 *Lower Road Bikeway / Walkway*

THAT the SCRD Board does not accept the Ministry of Transportation and Infrastructure (MOTI) permit conditions for construction of the section of Lower Road Bikeway / Walkway “Woodley to Joe”;

AND THAT that a request be made to MOTI to delay the start date of the permit and to modify the permit based on staff review of a bikeway / walkway toward Joe Road or Agnes Road, eliminating the “Woodley to Bayview” section that has Japanese Knotweed present;

AND THAT staff ask MOTI to verify there is no Japanese Knotweed in the section from Bayview to Joe Road or Agnes Road;

AND THAT staff review with the Contractor the implications of modifying the current contract (different length or different section);

AND THAT when the project proceeds, signage be posted between “Woodley and Bayview” stating that there is a gap in the path due to Japanese Knotweed and that work can be continued once it has been eradicated;

AND FURTHER THAT a letter be sent to MOTI requesting eradication of Knotweed in the section of “Woodley to Bayview” at which time the SCRD will consider construction of that section.

460/12 cont.

Recommendation No. 18 *AVICC Resolution*

THAT a resolution be drafted for the Association of Vancouver Island and Coastal Communities indicating that local governments are building paths to encourage people to use friendly alternatives to vehicles and should not be burdened with costs of items that are currently under MOTI jurisdiction, such as invasive plant management, and sweeping maintenance on road right of ways;

AND THAT a letter be sent to Mary Polak, Minister of Transportation and Infrastructure advising that this resolution is being drafted for submission to AVICC.

Recommendation No. 19 *Japanese Knotweed*

THAT staff report to a future Community Services Committee Meeting regarding the possible presence of Japanese Knotweed at future bike / walking pathway construction areas of Pratt Road and Marine Drive.

CARRIED

Notice on Title

It was moved and seconded

461/12

THAT the Chief Building Inspector and Bylaw Manager's report regarding Building Division files requiring placement of a Notice on Title be received.

CARRIED

Notice on Title

It was moved and seconded

462/12

THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Strata Lot 35, District Lot 2979, Plan BCS1539, Group 1, NWD, PID 026-954-419.

CARRIED

Notice on Title

It was moved and seconded

463/12

THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot D, District Lot 1320, Plan LMP7501, Group 1, NWD PID 018-003-354.

CARRIED

Notice on Title **It was moved and seconded**

464/12 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot 2, Block 19, DL 909, Plan BCP39551, Group 1, NWD PID 027-781-933.

CARRIED

Notice on Title **It was moved and seconded**

465/12 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot 33, Block 10, District Lot 683, Plan 16682 Group 1, NWD PID 007-389-931.

CARRIED

Notice on Title **It was moved and seconded**

466/12 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Block G, District Lot 6899, Group 1, NWD PID 017-736-960.

CARRIED

Notice on Title **It was moved and seconded**

467/12 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot A, (See GD82703), Block 13, District Lot 1427, Plan 7481, Group 1, NWD PID 016-242-769.

CARRIED

Notice on Title **It was moved and seconded**

468/12 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot 6, District Lot 1734, Plan BCP12261 Group 1, NWD PID 025-990-811.

CARRIED

Notice on Title **It was moved and seconded**

469/12 THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of District Lot 1734, Group 1, NWD, Except, Firstly; Part in Explanatory Plan 7811, Secondly; Part in Plan 13384, Thirdly; Part on Highway Plan 156, PID 004-633-946.

CARRIED

BYLAWS

Bylaw 638.1 **It was moved and seconded**

470/12 THAT “Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.1, 2012” be adopted.

CARRIED

Bylaw 648 **It was moved and seconded**

471/12 THAT “Sunshine Coast Regional District General Administration Operating Reserve Fund Establishment Bylaw No. 648, 2012” be read a first time.

CARRIED

Bylaw 648 **It was moved and seconded**

472/12 THAT “Sunshine Coast Regional District General Administration Operating Reserve Fund Establishment Bylaw No. 648, 2012” be read a second time.

CARRIED

Bylaw 648 **It was moved and seconded**

473/12 THAT “Sunshine Coast Regional District General Administration Operating Reserve Fund Establishment Bylaw No. 648, 2012” be read a third time.

CARRIED

Bylaw 648 **It was moved and seconded**

474/12 THAT “Sunshine Coast Regional District General Administration Operating Reserve Fund Establishment Bylaw No. 648, 2012” be adopted.

CARRIED

Bylaw 652 **It was moved and seconded**
475/12 THAT "Sunshine Coast Regional District Transit Operating Reserve Fund Establishment Bylaw No. 652, 2012" be read a first time.

CARRIED

Bylaw 652 **It was moved and seconded**
476/12 THAT "Sunshine Coast Regional District Transit Operating Reserve Fund Establishment Bylaw No. 652, 2012" be read a second time.

CARRIED

Bylaw 652 **It was moved and seconded**
477/12 THAT "Sunshine Coast Regional District Transit Operating Reserve Fund Establishment Bylaw No. 652, 2012" be read a third time.

CARRIED

Bylaw 652 **It was moved and seconded**
478/12 THAT "Sunshine Coast Regional District Transit Operating Reserve Fund Establishment Bylaw No. 652, 2012" be adopted.

CARRIED

Bylaw 650 **It was moved and seconded**
479/12 THAT "Roberts Creek Smoke Control Operating Reserve Fund Establishment Bylaw No. 650, 2012" be read a first time.

CARRIED

Bylaw 650 **It was moved and seconded**
480/12 THAT "Roberts Creek Smoke Control Operating Reserve Fund Establishment Bylaw No. 650, 2012" be read a second time.

CARRIED

Bylaw 650 **It was moved and seconded**
481/12 THAT "Roberts Creek Smoke Control Operating Reserve Fund Establishment Bylaw No. 650, 2012" be read a third time.

CARRIED

Bylaw 650 **It was moved and seconded**

482/12 THAT "Roberts Creek Smoke Control Operating Reserve Fund Establishment Bylaw No. 650, 2012" be adopted.

CARRIED

Bylaw 653 **It was moved and seconded**

483/12 THAT "Sunshine Coast Regional District Regional Solid Waste Operating Reserve Fund Establishment Bylaw No. 653, 2012" be read a first time.

CARRIED

Bylaw 653 **It was moved and seconded**

484/12 THAT "Sunshine Coast Regional District Regional Solid Waste Operating Reserve Fund Establishment Bylaw No. 653, 2012" be read a second time.

CARRIED

Bylaw 653 **It was moved and seconded**

485/12 THAT "Sunshine Coast Regional District Regional Solid Waste Operating Reserve Fund Establishment Bylaw No. 653, 2012" be read a third time.

CARRIED

Bylaw 653 **It was moved and seconded**

486/12 THAT "Sunshine Coast Regional District Regional Solid Waste Operating Reserve Fund Establishment Bylaw No. 653, 2012" be adopted.

CARRIED

Bylaw 654 **It was moved and seconded**

487/12 THAT "Sunshine Coast Regional District Refuse Collection Operating Reserve Fund Establishment Bylaw No. 654, 2012" be read a first time.

CARRIED

Bylaw 654 **It was moved and seconded**

488/12 THAT “Sunshine Coast Regional District Refuse Collection Operating Reserve Fund Establishment Bylaw No. 654, 2012” be read a second time.

CARRIED

Bylaw 654 **It was moved and seconded**

489/12 THAT “Sunshine Coast Regional District Refuse Collection Operating Reserve Fund Establishment Bylaw No. 654, 2012” be read a third time.

CARRIED

Bylaw 654 **It was moved and seconded**

490/12 THAT “Sunshine Coast Regional District Refuse Collection Operating Reserve Fund Establishment Bylaw No. 654, 2012” be adopted.

CARRIED

Bylaw 655 **It was moved and seconded**

491/12 THAT “Sunshine Coast Regional District Cemetery Operating Reserve Fund Establishment Bylaw No. 655, 2012” be read a first time.

CARRIED

Bylaw 655 **It was moved and seconded**

492/12 THAT “Sunshine Coast Regional District Cemetery Operating Reserve Fund Establishment Bylaw No. 655, 2012” be read a second time.

CARRIED

Bylaw 655 **It was moved and seconded**

493/12 THAT “Sunshine Coast Regional District Cemetery Operating Reserve Fund Establishment Bylaw No. 655, 2012” be read a third time.

CARRIED

Bylaw 655 **It was moved and seconded**

494/12 THAT “Sunshine Coast Regional District Cemetery Operating Reserve Fund Establishment Bylaw No. 655, 2012” be adopted.

CARRIED

Bylaw 657 **It was moved and seconded**

495/12 THAT “Sunshine Coast Regional District Rural Planning Operating Reserve Fund Establishment Bylaw No. 657, 2012” be read a first time.

CARRIED

Bylaw 657 **It was moved and seconded**

496/12 THAT “Sunshine Coast Regional District Rural Planning Operating Reserve Fund Establishment Bylaw No. 657, 2012” be read a second time.

CARRIED

Bylaw 657 **It was moved and seconded**

497/12 THAT “Sunshine Coast Regional District Rural Planning Operating Reserve Fund Establishment Bylaw No. 657, 2012” be read a third time.

CARRIED

Bylaw 657 **It was moved and seconded**

498/12 THAT “Sunshine Coast Regional District Rural Planning Operating Reserve Fund Establishment Bylaw No. 657, 2012” be adopted.

CARRIED

Bylaw 660 **It was moved and seconded**

499/12 THAT “Sunshine Coast Regional District Pender Harbour Pool Operating Reserve Fund Establishment Bylaw No. 660, 2012” be read a first time.

CARRIED

Bylaw 660 **It was moved and seconded**

500/12 THAT “Sunshine Coast Regional District Pender Harbour Pool Operating Reserve Fund Establishment Bylaw No. 660, 2012” be read a second time.

CARRIED

Bylaw 660 **It was moved and seconded**

501/12 THAT “Sunshine Coast Regional District Pender Harbour Pool Operating Reserve Fund Establishment Bylaw No. 660, 2012” be read a third time.

CARRIED

Bylaw 660 **It was moved and seconded**

502/12 THAT “Sunshine Coast Regional District Pender Harbour Pool Operating Reserve Fund Establishment Bylaw No. 660, 2012” be adopted.

CARRIED

Bylaw 662 **It was moved and seconded**

503/12 THAT “Sunshine Coast Regional District Community Parks Operating Reserve Fund Establishment Bylaw No. 662, 2012” be read a first time.

CARRIED

Bylaw 662 **It was moved and seconded**

504/12 THAT “Sunshine Coast Regional District Community Parks Operating Reserve Fund Establishment Bylaw No. 662, 2012” be read a second time.

CARRIED

Bylaw 662 **It was moved and seconded**

505/12 THAT “Sunshine Coast Regional District Community Parks Operating Reserve Fund Establishment Bylaw No. 662, 2012” be read a third time.

CARRIED

Bylaw 662 **It was moved and seconded**

506/12 THAT “Sunshine Coast Regional District Community Parks Operating Reserve Fund Establishment Bylaw No. 662, 2012” be adopted.

CARRIED

Bylaw 663 **It was moved and seconded**

507/12 THAT “South Pender Harbour Water Service Operating Reserve Fund Establishment Bylaw No. 663, 2012” be read a first time.

CARRIED

Bylaw 663 **It was moved and seconded**

508/12 THAT "South Pender Harbour Water Service Operating Reserve Fund Establishment Bylaw No. 663, 2012" be read a second time.

CARRIED

Bylaw 663 **It was moved and seconded**

509/12 THAT "South Pender Harbour Water Service Operating Reserve Fund Establishment Bylaw No. 663, 2012" be read a third time.

CARRIED

Bylaw 663 **It was moved and seconded**

510/12 THAT "South Pender Harbour Water Service Operating Reserve Fund Establishment Bylaw No. 663, 2012" be adopted.

CARRIED

Bylaw 664 **It was moved and seconded**

511/12 THAT "Sunshine Coast Regional District Regional Water Service Operating Reserve Fund Establishment Bylaw No. 664, 2012" be read a first time.

CARRIED

Bylaw 664 **It was moved and seconded**

512/12 THAT "Sunshine Coast Regional District Regional Water Service Operating Reserve Fund Establishment Bylaw No. 664, 2012" be read a second time.

CARRIED

Bylaw 664 **It was moved and seconded**

513/12 THAT "Sunshine Coast Regional District Regional Water Service Operating Reserve Fund Establishment Bylaw No. 664, 2012" be read a third time.

CARRIED

Bylaw 664 **It was moved and seconded**

514/12 THAT “Sunshine Coast Regional District Regional Water Service Operating Reserve Fund Establishment Bylaw No. 664, 2012” be adopted.

CARRIED

Bylaw 666 **It was moved and seconded**

515/12 THAT “Woodcreek Park Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 666, 2012” be read a first time.

CARRIED

Bylaw 666 **It was moved and seconded**

516/12 THAT “Woodcreek Park Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 666, 2012” be read a second time.

CARRIED

Bylaw 666 **It was moved and seconded**

517/12 THAT “Woodcreek Park Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 666, 2012” be read a third time.

CARRIED

Bylaw 666 **It was moved and seconded**

518/12 THAT “Woodcreek Park Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 666, 2012” be adopted.

CARRIED

Bylaw 667 **It was moved and seconded**

519/12 THAT “Lillies Lake Village Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 667, 2012” be read a first time.

CARRIED

Bylaw 667 **It was moved and seconded**

520/12 THAT “Lillies Lake Village Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 667, 2012” be read a second time.

CARRIED

Bylaw 667 **It was moved and seconded**
521/12 THAT "Lillies Lake Village Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 667, 2012" be read a third time.

CARRIED

Bylaw 667 **It was moved and seconded**
522/12 THAT "Lillies Lake Village Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 667, 2012" be adopted.

CARRIED

Bylaw 669 **It was moved and seconded**
523/12 THAT "Painted Boat Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 669, 2012" be read a first time.

CARRIED

Bylaw 669 **It was moved and seconded**
524/12 THAT "Painted Boat Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 669, 2012" be read a second time.

CARRIED

Bylaw 669 **It was moved and seconded**
525/12 THAT "Painted Boat Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 669, 2012" be read a third time.

CARRIED

Bylaw 669 **It was moved and seconded**
526/12 THAT "Painted Boat Waste Water Plant Operating Reserve Fund Establishment Bylaw No. 669, 2012" be adopted.

CARRIED

Bylaw 670 **It was moved and seconded**
527/12 THAT "Sunshine Coast Regional District Zero Waste Initiatives Operating Reserve Fund Establishment Bylaw No. 670, 2012" be read a first time.

CARRIED

Bylaw 670 **It was moved and seconded**

528/12 THAT “Sunshine Coast Regional District Zero Waste Initiatives Operating Reserve Fund Establishment Bylaw No. 670, 2012” be read a second time.

CARRIED

Bylaw 670 **It was moved and seconded**

529/12 THAT “Sunshine Coast Regional District Zero Waste Initiatives Operating Reserve Fund Establishment Bylaw No. 670, 2012” be read a third time.

CARRIED

Bylaw 670 **It was moved and seconded**

530/12 THAT “Sunshine Coast Regional District Zero Waste Initiatives Operating Reserve Fund Establishment Bylaw No. 670, 2012” be adopted.

CARRIED

Bylaw 649 **It was moved and seconded**

531/12 THAT “Sunshine Coast Regional District Bylaw Enforcement Vehicle Acquisition Reserve Fund Establishment Bylaw No. 649, 2012” be read a first time.

CARRIED

Bylaw 649 **It was moved and seconded**

532/12 THAT “Sunshine Coast Regional District Bylaw Enforcement Vehicle Acquisition Reserve Fund Establishment Bylaw No. 649, 2012” be read a second time.

CARRIED

Bylaw 649 **It was moved and seconded**

533/12 THAT “Sunshine Coast Regional District Bylaw Enforcement Vehicle Acquisition Reserve Fund Establishment Bylaw No. 649, 2012” be read a third time.

CARRIED

Bylaw 649 **It was moved and seconded**

534/12 THAT "Sunshine Coast Regional District Bylaw Enforcement Vehicle Acquisition Reserve Fund Establishment Bylaw No. 649, 2012" be adopted.

CARRIED

Bylaw 651 **It was moved and seconded**

535/12 THAT "Sunshine Coast Regional District Animal Control Vehicle Acquisition Reserve Fund Establishment Bylaw No. 651, 2012" be read a first time.

CARRIED

Bylaw 651 **It was moved and seconded**

536/12 THAT "Sunshine Coast Regional District Animal Control Vehicle Acquisition Reserve Fund Establishment Bylaw No. 651, 2012" be read a second time.

CARRIED

Bylaw 651 **It was moved and seconded**

537/12 THAT "Sunshine Coast Regional District Animal Control Vehicle Acquisition Reserve Fund Establishment Bylaw No. 651, 2012" be read a third time.

CARRIED

Bylaw 651 **It was moved and seconded**

538/12 THAT "Sunshine Coast Regional District Animal Control Vehicle Acquisition Reserve Fund Establishment Bylaw No. 651, 2012" be adopted.

CARRIED

Bylaw 656 **It was moved and seconded**

539/12 THAT "Sunshine Coast Regional District Rural Planning Vehicle Acquisition Reserve Fund Establishment Bylaw No. 656, 2012" be read a first time.

CARRIED

Bylaw 656

It was moved and seconded

540/12

THAT "Sunshine Coast Regional District Rural Planning Vehicle Acquisition Reserve Fund Establishment Bylaw No. 656, 2012" be read a second time.

CARRIED

Bylaw 656

It was moved and seconded

541/12

THAT "Sunshine Coast Regional District Rural Planning Vehicle Acquisition Reserve Fund Establishment Bylaw No. 656, 2012" be read a third time.

CARRIED

Bylaw 656

It was moved and seconded

542/12

THAT "Sunshine Coast Regional District Rural Planning Vehicle Acquisition Reserve Fund Establishment Bylaw No. 656, 2012" be adopted.

CARRIED

Bylaw 659

It was moved and seconded

543/12

THAT "Sunshine Coast Regional District Building Inspection Vehicle Acquisition Reserve Fund Establishment Bylaw No. 659, 2012" be read a first time.

CARRIED

Bylaw 659

It was moved and seconded

544/12

THAT "Sunshine Coast Regional District Building Inspection Vehicle Acquisition Reserve Fund Establishment Bylaw No. 659, 2012" be read a second time.

CARRIED

Bylaw 659

It was moved and seconded

545/12

THAT "Sunshine Coast Regional District Building Inspection Vehicle Acquisition Reserve Fund Establishment Bylaw No. 659, 2012" be read a third time.

CARRIED

Bylaw 659 **It was moved and seconded**
546/12 THAT "Sunshine Coast Regional District Building Inspection Vehicle Acquisition Reserve Fund Establishment Bylaw No. 659, 2012" be adopted.

CARRIED

Bylaw 665 **It was moved and seconded**
547/12 THAT "Woodcreek Park Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 665, 2012" be read a first time.

CARRIED

Bylaw 665 **It was moved and seconded**
548/12 THAT "Woodcreek Park Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 665, 2012" be read a second time.

CARRIED

Bylaw 665 **It was moved and seconded**
549/12 THAT "Woodcreek Park Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 665, 2012" be read a third time.

CARRIED

Bylaw 665 **It was moved and seconded**
550/12 THAT "Woodcreek Park Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 665, 2012" be adopted.

CARRIED

Bylaw 668 **It was moved and seconded**
551/12 THAT "Painted Boat Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 668, 2012" be read a first time.

CARRIED

Bylaw 668 **It was moved and seconded**
552/12 THAT "Painted Boat Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 668, 2012" be read a second time.

CARRIED

Bylaw 668 **It was moved and seconded**

553/12 THAT "Painted Boat Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 668, 2012" be read a third time.

CARRIED

Bylaw 668 **It was moved and seconded**

554/12 THAT "Painted Boat Waste Water Plant Capital Reserve Fund Establishment Bylaw No. 668, 2012" be adopted.

CARRIED

Sea Weed **It was moved and seconded**

555/12 THAT Diane Sanford be invited to attend a Planning and Development Committee meeting to provide information on sea weed harvesting.

CARRIED

The Board moved In Camera at 9:04 p.m.

IN CAMERA It was moved and seconded

556/12 THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a) and (k) of the *Community Charter* "personal information about an individual..." And "negotiations and related discussions respecting the provision of a municipal service..."

The Board moved out of In Camera at 9:11 p.m.

Appointments **It was moved and seconded**

557/12 THAT Craig Moore, Peg Neilon and Celia Robben be appointed to the Dakota Ridge Advisory Committee for a one year term; to expire May 2013;

AND FURTHER THAT Urs Pfaeffi, Ron Skeene, Jamie Mani, and Michael Paddison be appointed to the Dakota Ridge Advisory Committee for a two year term; to expire May 2014.

CARRIED

Cliff Gilker **It was moved and seconded**

558/12 THAT the matter of the Cliff Gilker Park Covenant is terminated with no covenant registered;

AND FURTHER THAT a letter be sent to the Sunshine Coast Conservation Association thanking them for their consideration of this matter and noting they are welcome to discuss other options to support Cliff Gilker Park and roles with the Manager of Parks.

CARRIED

ADJOURNMENT **It was moved and seconded**

559/12 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 9:12 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair



Ministry of Community,
Sport and Cultural
Development

Local Government Infrastructure
and Finance
PO Box 9838 Stn Prov Govt
(4th Floor - 800 Johnson Street)
Victoria BC V8W 9T1

B
CIRCULAR

Circular No. 12:17
ARCS File #: 195-20

November 15, 2012

To: Regional District Chief Administrative Officers and Corporate Officers

Re: Regional District Population and Voting Strength as a Result of 2011 Census

In accordance with section 783 of the *Local Government Act*, the population used for the purpose of determining the voting strength and number of Directors on the Regional District Board includes persons residing on Indian Reserves.

The 2011 census figures for municipalities and electoral areas **do not** include Indian Reserve populations.

Attached to this circular is the updated population and voting strength tables for all regional districts to be used for the purpose of determining the voting strength and number of Directors on Regional District Boards. Please note that these figures are not yet official; they are effective December 1, 2012.

Should you require more information, please contact the Ministry analyst for your area.

Talitha Soldera
Director, Local Government Finance

pc: British Columbia Statistics

Attachment

Sunshine Coast Regional District

(incorporated January 4, 1967)

Voting Unit: 2,000 population

	2011 Census including subsequent population changes certified by the Minister ¹	Number of Directors (voting strength/5)	Voting Strength (population/ voting unit)
District: Sechelt Indian Government	9,291	1	5
District: Sechelt ²	797	1	1
Town: Gibsons	4,437	1	3
Electoral Areas:			
A (Egmont, Pender Harbour)	2,678	1	2
B (Halfmoon Bay)	2,675	1	2
D (Roberts Creek)	3,244	1	2
E (Elphinstone)	3,482	1	2
F (West Howe Sound)	2,015	1	2
Totals:	28,619	8	19

Populations certified by the Minister of Community, Sport and Cultural Development under section 783 of the Local Government Act as per the definition of population in the Schedule to the Community Charter.

Effective December 1, 2012.

These population figures are to be used only in the determination of voting strength and Director representation.

1. Population includes people residing on Indian Reserves and boundary extensions to December 31, 2011.
2. The Sechelt Indian Government District is comprised of 33 separate areas known as Indian Band Lands rather than Indian Reserves. One (1) of the areas is within the Powell River Regional District. The other 32 areas are in the Sunshine Coast Regional District.



SECHELT INDIAN GOVERNMENT DISTRICT CHAIR

SCRD
RECEIVED
DEC 03 2012
CHAIR

RECEIVED
NOV 29 2012
S.C.R.D.

November 21, 2012

Garry Nohr, Chair
Sunshine Coast Regional District
1975 Field Road
Sechelt, BC V0N 3A1

MASTER FILE COPY

Dear Garry Nohr;

Re: Sunshine Coast Economic Development Alliance

At the October 11, 2012 SIGD meeting Council received the August 28, 2012 correspondence on the draft Sunshine Coast Economic Development Alliance MOU and joint meeting, and requested further information be gathered prior to moving forward. This item was further discussed at the November 20, 2012 SIGD Council meeting.

Council has decided that the Sechelt Indian Band and the Sechelt Indian Government District will be pursuing economic development through its own initiatives. We would like to participate in update meetings to exchange information on economic development, and would appreciate receiving notice so we may send a representative.

In you require further information, please feel free to call. Thank you.

Yours truly,

Chief Garry Feschuk
Sechelt Indian Band/Sechelt Indian Government District

D



TOWN OF GIBSONS

474 South Fletcher Road
P.O. Box 340, Gibsons, B.C. V0N 1V0

604-886-2274
Fax: 604-886-9735
www.gibsons.ca

RECEIVED
DEC - 5 2012
S.C.R.D.

MASTER FILE COPY

December 3, 2012

File: 400-01-01

Board of Directors
Sunshine Coast Regional District
1975 Field Road
Sechelt BC V0N 3A1

SCRD
RECEIVED
DEC 05 2012
CH/

Re: Sunshine Coast Economic Development Memorandum of Understanding

Economic development is a major priority of Gibsons Council, as identified in its Strategic Plan.

Council has recognized the benefits possible through a Coast-wide alliance between the business community and all local governments to develop a common framework for economic development. However, support from all local governments is integral to the success of that initiative and it appears that this does not appear to be achievable in the near future.

Therefore, please be advised that the Town is not prepared to go forward with the proposed Sunshine Coast Economic Development Alliance Memorandum of Understanding at this time.

Sincerely,

J. Wayne Rowe
Mayor

/hjd



THE CORPORATION OF DELTA

From the office of:

The Mayor,
Lois E. Jackson

December 3, 2012

Chair Garry Nohr and Directors
Regional District of Sunshine Coast
1975 Field Road
Sechelt, BC V0N 3A1

Dear Chair Nohr and Directors,

Re: Assessment Appeal – BC Ferries Inc. Horseshoe Bay Ferry Terminal Properties

Please be advised that at the November 19, 2012 Executive Meeting, Delta Council endorsed the following motion:

“THAT the Mayor write to the Honorable Bill Bennett, Minister of Community, Sport and Cultural Development requesting the Province to consider legislative measures to protect the municipalities from any loss of revenue resulting from the Property Assessment Appeal Board's decision.”

Subsequently, at its Executive Meeting on November 26, 2012, Delta Council further resolved:

“THAT the Mayor write to the Honorable Bill Bennett, Minister of Community, Sport and Cultural Development and the Mayors of West Vancouver, Nanaimo, North Saanich and any other local government that contains a BC Ferry Services facility requesting a meeting of the Minister and Mayors of all affected municipalities to discuss legislative measures to protect the municipalities from any loss of revenue resulting from the October 29, 2012 Property Assessment Appeal Board ruling with respect to BC Ferry Services' Horseshoe Bay Ferry Terminal properties.”

This is provided for your information.

Yours truly,

per Lois E. Jackson
Mayor

cc: Delta Council
George Harvie, Chief Administrative Officer
Karl Preuss, Director of Finance
Greg Vanstone, Municipal Solicitor

MASTER FILE COPY



SCRD STAFF REPORT

DATE: December 3, 2012
TO: Regular Board – December 13, 2012
FROM: John France – Chief Administrative Officer
RE: **CHIEF ADMINISTRATIVE OFFICER'S (CAO) REPORT**

RECOMMENDATION

That the Board receives this report for information:

This report provides information on major projects and issues recently worked on. If the Board has any questions on the content, I would be pleased to respond.

- **Strategic Plan:**
The Strategic Plan is amended and sent to councils for comment. Staff working on progress report for the October Corporate and Administrative Services Committee. A letter was sent to Municipalities asking for final comments for November 1st. Comments have not been received, report sent to November 22 CAS for adoption.
- **Chekwelp:**
The service agreement process will be restarted shortly. The Board resolved to meet with the Squamish Nation, in the process of organizing meeting. Issues: Community to Community Forum, Chekwelp Service Agreement, New Brighton, BURNCO, Sinking of the HMCS Annapolis, and Protocol Agreement. **Chair provided update on these issues. Subsequent motion passed to meet with Squamish Nation on New Brighton.**
- **Economic Development:**
Joint meeting to discuss SCEDA – **Board has suggested a meeting with Councils to discuss MOU and governance structure.**
- **Recreation Facilities:**
Worked with staff on the slab issue and reports to the Community Services Committee slated for the October meeting. **Updated costs reports to CSC Dec 13th.**
- **Recreation Service Review:**
Review of report at the Corporate and Administrative Services Committee meeting – November 22nd. **A report is being prepared for the Community Services Agenda for December 13th.**
- **Solid Waste Service Review:**
A meeting date has been scheduled for December 14th at 1:30 pm.

- Town of Gibsons Water:
Gibsons has advised on the outstanding issue (water volumes) and a meeting is being set up for October. A meeting was held on November 14th, final issues resolved. Goal is to complete and have in place by January 1st.
- GACC Lease:
Lease proposal: terms agreed, survey and formal signing to be completed this fall.
- New Brighton Divestiture:
Chair Nohr and Director Turnbull met with Transport Canada on the New Brighton Divestiture process. Report to Corporate and Administrative Services Committee October. **Dec - Motion passed to meet with Squamish Nation Chair and Director Turnbull.**
- Printed Paper and Packaging
Met with Multi Materials BC on Printed Paper and Packaging – to provide input on stewardship plan development. Initial response/comments have been sent to MMBC. **Nov/12 – Next step, Deferred staff report (Item 5) on MMBC implications to January meeting.**
- Corporate Software Review
Met to discuss the Corporate Software Review. The consultant is chosen, and the process is expected to take three months.
- Budget 2013
Met with all departments to review work plans and budget proposals. Prep for round 1.
- BC Assessment
Met with area assessor - discussed: IPP assessments/exemptions, and Horseshoe Bay terminal BC Ferry assessment changed to nominal value (\$5-\$10) and is under appeal. Staff will watch this item because it has potential impact on SCRD BC Ferry properties.
- Labor Law Review
Attended two day Labor Law session – main topics, seniority rights, harassment, surveillance, carelessness, and accommodation.
- Consultation and Engagement on the B.C. Coastal Ferry System
Attended the BCF session in Gibsons.

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE**

November 22, 2012

RECOMMENDATIONS FROM THE SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	G. Tretick
	Directors	D. Shugar L. Turnbull F. Mauro G. Nohr L. Lewis
ALSO PRESENT:	Chief Administrative Officer	J. France
	Treasurer	T. Perreault
	Manager, Financial Services	J. Day
	GM Community Services	P. Fenwick
	Manager, Recreation Services	B. Bauman
	Manager, Parks Services	C. McDowell
	Recording Secretary	T. Crosby
	Media	0
	Public	5 (including members from TOG and DOS)

CALL TO ORDER 9:08 a.m.

AGENDA The agenda was adopted as presented.

INTRODUCTION

Recommendation No. 1 *Divisional Recreation Facilities Review*

The Corporate and Administrative Services Committee recommended that the Chief Administrative Officer's report titled "Divisional Recreation Facilities Review" be received.

The Committee recessed at 9:34 a.m. and reconvened at 9:37 a.m.

DELEGATION

Jennifer Wilson, of Jennifer Wilson Consultants Ltd. and Gary Young of Gary Young Associates Inc. addressed the Committee regarding the Sunshine Coast Regional District Recreation Services Review.

The Chair thanked Ms. Wilson and Mr. Young for their presentation.

DISCUSSION

Discussion ensued and the following points were noted:

- Recreation data as recommended in the Service Review brought to the Board should reflect the progress, problems, and the evolution of the services over time. Provide information on what has worked or lessons learned.
- Best comparison for the SCRD, rather than to compare services to other Regional Districts, will be to compare SCRD against SCRD over time.
- Monitor shifts in Satisfaction with new programs – whether SCRD or not. Assessing the feeling of enthusiasm towards the recreation program changes.
- In presentation slide Service Review and Master Plan – amend “Area A” to “Area D”.
- There is 1 staff person per 5011 users who attend Gibsons Facilities and 1 staff person per 7449 users who attend Sechelt Facilities. Note that this data reflects the nature of the facility.
- Focus on a useful measurement for what the SCRD determines is important and how to achieve it.
- Admission rates at a maximum compared to other districts – opportunity would be to achieve more attendance at facilities rather than more fee increases.
- High results on Community Halls visits – was not defined as specifically SCRD Community Halls (purpose was to get a sense of the type of facilities Sunshine Coast residents relate to).
- Barriers to Participation Rates - scheduling and programming. Response: more family friendly programming – allowing all family members to participate in concurrent programs and better weekend programming for families.
- Program Satisfaction Finding – focus on the Lower Rated items
- Collaborate with the user and other service providers to define programs that can be improved and provide better attendance. Determine measurements for these new options.
- Management of Contractors – backfill for illness, etc. is lacking. Training, availability, and willingness are issues.

The Committee recessed at 10:29 a.m. and reconvened at 10:43 a.m.

- Suggestion of a Regional Support Services person (region-wide vs. community located) rather than a localized focus (shift of and cluster of staff). Board would like to see a better way to show the comparative between suggested and current staffing (not just new but the suggested “shift”). In terms of school outreach regular contact with school principals and community school coordinators is recommended.

- Next steps: Create plans and strategies. Refer to survey data as per Best practices on Page 42 of the Report (Page 48 of agenda).
- Facilities for suggested Programmer would include underutilized space in the Sechelt Arena (2nd floor, dry floor, ice) and more programs at Sechelt Aquatic Centre that could use support to add programs which could generate revenues (e.g. young kids).
- There seems to be more demand for some programs the SCR D is not currently providing.
 - Manned Fitness Centres
 - Outdoor Programs not in Recreation Function, though need to liaise with people that generate outdoor programs
- There needs to be a clear definition of the Program Coordinators' and Other Coordinators' roles.
- Interest to hold an elected officials' Recreation Service Review Workshop with an organizational chart of the maintenance and other staff for all the Sunshine Coast facilities.
- The Recreation Services Review Report was based on the Master Plan Survey. The topics to be included in the Master Plan will be more comprehensive.
- Master Plan – not at the stage yet to come to Committee or municipalities.

Recommendation No. 2 *Division Recreation Facilities Review*

The Corporate and Administrative Services Committee recommended that staff report to the December Community Services Committee meeting on a proposed Workshop to review and discuss the seven steps for the Service Review, as follows, and note how it will interface with the Parks Master Plan:

1. Reaffirm the important role the SCR D plays in the delivery of quality of life benefits;
2. Have staff consider local trends and socio-demographic attributes in developing quality programs and services;
3. Have staff consider and apply, where applicable, the key findings from the best practices review;
4. Utilize the transitional organization structure as guidance for any long-term adjustments that emerge from the Parks and Recreation Master Plan;
5. Support the addition of Recreation Facilities Division staffing to enhance programming opportunities (by 1.8 FTE's) as follows:
 - a) Fund a 5 day/week (1 FTE) Recreation Programmer at Sechelt Aquatic Centre;
 - b) Fund an additional 1 day per week (.2) FTE to make the Gibsons and Area Community Centre Programmer a 5 day/week position;

- c) To increase Building Maintenance staffing from 3.4 to 4 FTE's;
- 6. Direct staff to implement the Annual and Quarterly Report Framework and provide an annual summary for the Board as part of the budget presentation;
- 7. Support the implementation of team building strategies.

ADJOURNMENT 11:59 a.m.

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE**

November 22, 2012

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	G. Tretick
	Directors	D. Shugar L. Turnbull F. Mauro G. Nohr L. Lewis K. Julius
	Alternate Director	J. Henderson (partial)
ALSO PRESENT:	Chief Administrative Officer	J. France (partial)
	Manager, Legislative Services	A. Legault
	Treasurer	T. Perreault
	Manager, Financial Services	J. Day
	Recording Secretary	T. Crosby
	Media	1
	Public	5

CALL TO ORDER 1:32 p.m.

AGENDA The agenda was adopted as amended to include:

- Lower Road, Roberts Creek Bikeway / Walkway “Woodley to Joe” – Japanese Knotweed.

DELEGATION

Donna McMahon, Executive Director, Claudia Ferris, President and Nancy Tiffin, Director, of the Gibsons and District Chamber of Commerce addressed the Committee regarding Funding Request for 2013 Projects.

The Chair thanked the delegation for their presentation.

The Committee suggested that the Gibsons and District Chamber of Commerce provide a report to the Board, prior to the end of 2012, prioritizing the projects discussed and indicating the budget required for each project including information on collaboration with other Chambers, a listing of other funding contributions and shortfall amounts.

REPORTS

Recommendation No. 1 *Strategic Plan 2012-2014*

The Corporate and Administrative Services Committee recommended that the Chief Administrative Officer's report titled "Strategic Plan 2012-2014" be received;

AND THAT the Strategic Plan 2012-2014 be adopted as presented.

Recommendation No. 2 *Rural Area Funding Options - Annexation Study*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "Rural Area Funding Options to Support the Regional District of North Okanagan (RDNO) Rural Area Annexation Impact Study" be received;

AND THAT the Chair write a letter to the UBCM Executive suggesting that UBCM closely monitor the RDNO Annexation Study and that they give consideration to analyzing it for province-wide implications, with the results of this analysis to be shared with the UBCM membership;

AND FURTHER THAT this letter be copied to the RDNO Board and the Minister of Community, Sport and Cultural Development.

Recommendation No. 3 *Establishment of Statutory Reserve Funds*

The Corporate and Administrative Services Committee recommended that the Treasurer's report titled "Establishment of Statutory Reserve Funds" be received;

AND THAT bylaws to establish statutory reserves for the funds identified as follows be brought forward to the Board for adoption;

- General Administration (112) Operating Reserve Fund
- Bylaw Enforcement (200) Vehicle Acquisition Reserve Fund
- Roberts Creek Smoke Control (206) Operating Reserve Fund
- Animal Control (290) Vehicle Acquisition Reserve Fund
- Sunshine Coast Transit (310) Operating Reserve Fund
- Regional Solid Waste (350) Operating Reserve Fund
 - Zero Waste Funds inclusive
- Refuse Collection (355) Operating Reserve Fund
- Cemetery (400) Operating Reserve Fund
- Rural Planning (504) Vehicle Acquisition Reserve Fund
- Rural Planning (504) Operating Reserve Fund
- Building Inspection (520) Vehicle Acquisition Reserve Fund
- Pender Harbour Pool (625) Operating Reserve Fund
- Community Parks (650) Operating Reserve Fund
- South Pender Harbour Water Service (366) Operating Reserve Fund
- Regional Water Service (370) Operating Reserve Fund
- Woodcreek Park Waste Water Plant (382) Capital Reserve Fund
- Woodcreek Park Waste Water Plant (382) Operating Reserve Fund
- Lily Lake Village Waste Water Plant (393) Operating Reserve Fund

- Painted Boat Waste Water Plant (394) Capital Reserve Fund
- Painted Boat Waste Water Plant (394) Operating Reserve Fund;

AND THAT the appropriated surplus funds for Heritage Conservation [515] and any 2012 surplus be included in the 2013 Financial Plan and credited to taxpayers, if required;

AND FURTHER THAT for the Museum Service [648] appropriated surplus of \$2,000 be included in the 2013 Financial Plan to reduce taxation.

Recommendation No. 4 *Section One – Budget Documents*

The Corporate and Administrative Services Committee recommended that the Treasurer’s report titled “Section One – Budget Documents” be received;

AND THAT Reserves, Parks Master Plan Funds, Pre-budget Work Plans, and the proposed changes to the residential rate analysis to reflect user rates and parcel taxes, be added to the Section One budget binder documents;

AND THAT the service listing grid quick reference showing participation in each function be added to the Section One budget binder documents;

AND FURTHER THAT the Islands be separated in the reporting.

Recommendation No. 5 *Appeal Board Ruling on BC Ferries Terminal*

The Corporate and Administrative Services Committee recommended that the Treasurer’s report titled “Appeal Board Ruling on BC Ferries Terminal” be received;

AND THAT a letter be written to the BC Assessment Authority outlining the SCRD Board interest as it pertains to the Ruling on BC Ferries Terminal and the services provided to the sites;

AND FURTHER THAT this letter be copied to BC Ferries, the Minister of Transportation and Infrastructure and MLA, Nicholas Simons.

Alternate Director Henderson joined the meeting at 2:50 p.m.

The Committee recessed at 2:57 p.m. and reconvened at 3:05 p.m.

Recommendation No. 6 *Contracts Between \$20,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the Purchasing Officer and Risk Manager’s report titled “Contracts between \$20,000 and \$100,000 – to November 5, 2012” be received.

Recommendation No. 7 *Rural Areas Grant-In-Aid Balances*

The Corporate and Administrative Services Committee recommended that the Administrative Assistant’s report titled “Rural Areas Grant-In-Aid Balances” be received.

Recommendation No. 8 *Federation of Canadian Municipalities – 2013 Annual Conference*

The Corporate and Administrative Services Committee recommended that the Executive Assistant's report titled "Federation of Canadian Municipalities (FCM) – 2013 Annual Conference and Trade Show" be received;

AND THAT registration, daily stipend and travel expenses be approved for the Electoral Area Directors' attendance.

Recommendation No. 9 *2013 Meeting Schedule*

The Corporate and Administrative Services Committee recommended that the Manager, Legislative Services' report titled "2013 Meeting Schedule" be received;

AND THAT the 2013 Meeting Schedule be adopted as presented.

Recommendation No. 10 *Electrical Service Sechelt Arena*

The Corporate and Administrative Services Committee recommended that the Manager, Recreation Services' report titled "Electrical Service Sechelt Arena" be received;

AND THAT a further report on the electrical service be brought forward to a January 2013 Corporate and Administrative Services meeting for resolution.

Recommendation No. 11 *Pender Harbour Community Association – Grant-In-Aid*

The Corporate and Administrative Services Committee recommended that the Administrative Assistant's report titled "Pender Harbour Community Association Grant-In-Aid Application" be received;

AND THAT grant-in-aid in the amount of \$500 be provided to the Pender Harbour Community Association from Area A Grant-In-Aid;

AND FURTHER THAT the recommendation be brought forward to the November 22, 2012 Board Meeting for adoption.

COMMUNICATIONS**Recommendation No. 12** *Petition Against the 2% Municipal and Regional District Tax (MRDT) Application*

The Corporate and Administrative Services Committee recommended that the correspondence from Discovery Place Retreat regarding "Petition Against the 2% Municipal and Regional District Tax (MRDT)" be received.

Recommendation No. 13 *Distribution of Liquor Products in BC*

The Corporate and Administrative Services Committee recommended that the correspondence from the Minister of Energy, Mines and Natural Gas and Deputy Premier regarding "Warehousing and Distribution of Liquor Products in BC" be received.

Recommendation No. 14 *Pender Harbour Health Centre – Financial Statements*

The Corporate and Administrative Services Committee recommended that the correspondence from the Pender Harbour Health Centre regarding “Annual Financial Statements and Minutes” be received.

Recommendation No. 15 *Sunshine Coast Economic Development Alliance (SCEDA) Memorandum of Understanding (MOU)*

The Corporate and Administrative Services Committee recommended that the correspondence from the District of Sechelt regarding “SCEDA MOU” be received;

AND THAT the municipalities be contacted to arrange a workshop to discuss the SCEDA, specifically governance and the advisory model in early spring 2013.

Recommendation No. 16 *Contributions to the 2012 Operations of the Network*

The Corporate and Administrative Services Committee recommended that the correspondence from the Coastal Community Network regarding “Contributions to the 2012 Operations of the Network: Transition Complete” be received;

AND THAT the SCR D decline participating in the Coastal Community Network in 2013.

Recommendation No. 17 *Lower Road Bikeway / Walkway “Woodley to Joe” – Japanese Knotweed presence*

The Corporate and Administrative Services Committee recommended that the SCR D Board does not accept the Ministry of Transportation and Infrastructure (MOTI) permit conditions for construction of the section of Lower Road Bikeway / Walkway “Woodley to Joe”;

AND THAT that a request be made to MOTI to delay the start date of the permit and to modify the permit based on staff review of a bikeway / walkway toward Joe Road or Agnes Road, eliminating the “Woodley to Bayview” section that has Japanese Knotweed present;

AND THAT staff ask MOTI to verify there is no Japanese Knotweed in the section from Bayview to Joe Road or Agnes Road;

AND THAT staff review with the Contractor the implications of modifying the current contract (different length or different section);

AND THAT when the project proceeds, signage be posted between “Woodley and Bayview” stating that there is a gap in the path due to Japanese Knotweed and that work can be continued once it has been eradicated;

AND THAT a letter be sent to MOTI requesting eradication of Knotweed in the section of “Woodley to Bayview” at which time the SCR D will consider construction of that section.

AND FURTHER THAT this recommendation be forwarded to the November 22, 2012 Board meeting for adoption.

Recommendation No. 18 *AVICC regarding Bikeways / Walkways*

The Corporate and Administrative Services Committee recommended that a resolution be drafted for the Association of Vancouver Island and Coastal Communities (AVICC) indicating that local governments are building paths to encourage people to use friendly alternatives to vehicles and should not be burdened with costs of items that are currently under MOTI jurisdiction, such as invasive plant management, and sweeping on road right of ways;

AND THAT a letter be sent to Minister Polak, Ministry of Transportation and Infrastructure advising that this resolution is being drafted for submission to AVICC;

AND FURTHER THAT this recommendation be forwarded to the November 22, 2012 Board meeting for adoption.

Recommendation No. 19 *Marine Drive and Pratt Road – Japanese Knotweed*

The Corporate and Administrative Services Committee recommended that staff report to a future Community Services Committee Meeting regarding the possible presence of Japanese Knotweed at future bike / walking pathway construction areas of Pratt Road and Marine Drive;

AND FURTHER THAT this recommendation be forwarded to the November 22, 2012 Board meeting for adoption.

ADJOURNMENT 3:55 p.m.

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**SUNSHINE COAST REGIONAL DISTRICT
INFRASTRUCTURE SERVICES COMMITTEE
DECEMBER 6, 2012**

DRAFT RECOMMENDATIONS FROM THE MEETING OF THE INFRASTRUCTURE SERVICES COMMITTEE HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, BC.

PRESENT:	Chair Directors	F. Mauro G. Nohr D. Shugar L. Lewis L. Turnbull J. Henderson (Alt) G. Tretick
ABSENT:		K. Julius
ALSO PRESENT:	Chief Administrative Officer GM, Infrastructure Services Manager of Sustainable Services Manager of Utility Services Manager of Transportation & Facilities Community Energy Manager Staff Recording Secretary Media Public	J. France B. Shoji D. Whyte D. Crosby B. Sagman (part) J. Stroman (part) 0 J. Bullock 2 1

CALL TO ORDER 09:35 a.m.

AGENDA The Agenda was adopted as presented.

DELEGATIONS

Mark Wilson of Transportation Choices (TraC) addressed the committee regarding Bike to Work Week 2013. Mr. Wilson advised that 512 cyclists participated in the 2012 Bike to Work Week (almost 3 times 2011's total) and commended Johan Stroman, Community Energy Manager for his assistance. TraC wishes to increase participation levels and is requesting the SCRD increase funding from \$2,600 (2012 contribution) to \$6,000 for 2013.

Discussion ensued.

The Chair thanked Mr. Wilson for his presentation.

Recommendation No. 1 *Bike to Work Week 2013*

The Infrastructure Services Committee recommended that the presentation from Mark Wilson of TraC entitled “Bike to Work Week 2013” be received;

AND THAT the request by TraC for the SCRD to contribute \$6,000 to Bike to Work Week 2013 be presented at Round 1 budget as a proposal (136 Regional Sustainability);

AND THAT a decision be made regarding the SCRD’s funding contribution prior to the requested February 28, 2013 deadline.

Recommendation No. 2 *Bike to Work Week 2013*

The Infrastructure Services Committee recommended that the question of how car drivers can be educated about sharing the road with cyclists, be referred to the next Transportation Advisory Committee (TAC) meeting.

Andre Boel of the District of Sechelt addressed the committee regarding the Sunshine Coast Electric Vehicle Charging Plan.

The purpose of the Sunshine Coast EV charging plan is to:

- *Determine the short term and long term requirements for EV charging stations on the Sunshine Coast;*
- *Identify potential EV charging station sites;*
- *Solicit input from stakeholders and the public;*
- *Investigate local government policies that can be used to increase the uptake of electric vehicles on the Sunshine Coast.*

The plan has identified 11 sites for EV charging stations in the short term, with eligibility for provincial funding.

Kits are available to change regular vehicles to electric. Level 1 and level 2 chargers are more available. All electric vehicles (and kits) come with 120V plug which you can use easily at home for charging.

Director Sugar advised that there appears to be strong support for this movement in Roberts Creek. The Roberts Creek library is being considered as an EV charging station.

All electric vehicles accept level 1 charging. Level 3 is not as widely available but that is expected to change with new vehicles being manufactured in 2013 – 2014.

Discussion ensued.

The Chair thanked Mr. Boel for his presentation.

Recommendation No. 3 *Electric Vehicle Charging Plan*

The Infrastructure Services Committee recommended that the presentation by Andre Boel of the District of Sechelt entitled “Electric Vehicle Charging Plan” be received.

REPORTS**Recommendation No. 4** *BC Transit Future Plan*

The Infrastructure Services Committee recommended that the Manager of Transportation and Facilities’ report entitled “BC Transit Future Plan” be received;

AND THAT BC Transit be requested to add the following associations to the list of stakeholders stated in “Appendix A First Nations and Stakeholder Advisory Group”:

- TraC
- Williamson’s Landing Community Association
- Halfmoon Bay OCP

Recommendation No. 5 *New Brighton Dock Divestiture Update*

The Infrastructure Services Committee recommended that the Manager of Transportation and Facilities’ report entitled “New Brighton Dock Divestiture Update” be received;

AND THAT an invitation be extended to Squamish Nation to meet with Chair Nohr and Director Turnbull as soon as possible to discuss maintaining public access to the New Brighton Dock, and to see what interest there is and how the SCRCD can be involved.

Recommendation No. 6 *Establishment of New Water Service Areas*

The Infrastructure Services Committee recommended that the staff report entitled “Establishment of New Water Systems” be received;

AND THAT a policy be drafted for the conversion of independent community water systems to SCRCD ownership based on past practices as outlined in this report;

AND THAT this policy also address the extension of the regional water system to currently un-serviced areas;

AND THAT the policy include an analysis of whether each request to join the system is better to join regional water system, or to form a separate service function;

AND THAT this policy be brought back to a future Infrastructure Services Committee meeting for review and approval;

AND FURTHER THAT the Egmont Water System construction funding shortfall of \$240,000 be funded by Regional Water recognizing that the debt will eventually be recovered through regional parcel taxes from the benefitting properties, and that the financial plan be adjusted accordingly.

The Infrastructure Services Committee recessed at 11:03 am and reconvened at 11:15am.

Recommendation No. 7 *Resource Recovery Facility Business Plan Update*

The Infrastructure Services Committee recommended that the Manager of Sustainable Services' report entitled "Resource Recovery Facility Business Plan Update and Next Steps" be received;

AND THAT the SCRD proceed with Option 2 (Alternative Direction – Request for Expressions of Interest) as outlined in the report;

AND THAT the SCRD proceed with issuing an RFEOI for Resource Recovery Facility services, the results of which to be brought to a future Infrastructure Services Committee meeting prior to proceeding with subsequent steps outlined in the report;

AND THAT the RFP process (and Design Work) be addressed at a later date, once results of the RFEOI are received;

AND FURTHER THAT a copy of this report and resulting recommendations be forwarded to municipalities for information.

Recommendation No. 8 *Chapman Watershed Source Assessment Response Plan Implementation - Proposed 2013 Work Plan*

The Infrastructure Services Committee recommended that the GM, Infrastructure Services' report entitled "Chapman Watershed Source Assessment Response Plan Implementation – Proposed 2013 Work Plan" be received.

Recommendation No. 9 *Comprehensive Regional Water Plan Project Schedule*

The Infrastructure Services Committee recommended that the GM, Infrastructure Services' report entitled "Comprehensive Regional Water Plan Project Schedule" be received;

AND THAT the Comprehensive Regional Water Plan Project Schedule included within the report be incorporated into staff work plans;

AND THAT staff include grant ready projects in a priority list, to allow for acquiring infrastructure funds from other sources;

AND FURTHER THAT a Special Infrastructure Services Committee meeting be scheduled for February 18, 2013 to receive the Draft Comprehensive Regional Water Plan.

Recommendation No. 10 *CEEP Program Implementation Review*

The Infrastructure Services Committee recommended that the Community Energy Manager's report entitled "CEEP Program Implementation Review" be received.

The Chair thanked Johan Stroman, Community Energy Manager for his work with the SCRD over the last 2 years.

Recommendation No. 11 *Pender Harbour Water Metering Communications*

The Infrastructure Services Committee recommended that the Manager of Sustainable Services' and Manager of Utility Services' report entitled "Update on Pender Harbour Water Metering Communications Campaign" be received.

Recommendation No. 12 *Illegal Dumping Partnership Planning*

The Infrastructure Services Committee recommended that the Environmental Technician's report entitled "Illegal Dumping Partnership Planning" be received;

AND THAT staff be directed to invite the Conservation Officer and other stakeholders to meet with staff and develop a plan outlining the roles and responsibilities of each agency for education, monitoring, enforcement and cleanup of illegal dump sites;

AND FURTHER THAT when developed, this plan be presented at an Infrastructure Services Committee meeting with the involved agencies invited to attend.

Recommendation No. 13 *BC Hydro Street Lighting Proposal*

The Infrastructure Services Committee recommended that the Chief Administrative Officer's report entitled "BC Hydro Street Lighting Proposal" be received;

AND THAT the Sunshine Coast Regional District accept the proposal to change street lighting fixtures to flat lens/dark sky compliant as and when each light unit fails;

AND THAT a letter be sent to the Municipalities and Powell River Regional District on the upper/lower Sunshine Coast requesting their support for this proposal to change street lighting to full cut off/flat lens lighting;

AND FURTHER THAT the staff report entitled "BC Hydro Street Lighting Proposal" and the correspondence from BC Hydro be sent to municipalities and Powell River Regional District via email for their information.

Alternate Director Henderson left the meeting at 12:00 p.m.

Recommendation No. 14 *Monthly Report*

The Infrastructure Services Committee recommended that the Section Secretary, Infrastructure Services' report entitled "Monthly Report for November 2012" be received.

Recommendation No. 15 *Joint Watershed Advisory Committee*

The Infrastructure Services Committee recommended that the Joint Watershed Advisory Committee meeting minutes of September 17, 2012 be received.

Recommendation No. 16 *Solid Waste Plan Monitoring Advisory Committee*

The Infrastructure Services Committee recommended that the Solid Waste Plan Monitoring Advisory Committee meeting minutes of October 25, 2012 be received.

Recommendation No. 17 *Transportation Advisory Committee*

The Infrastructure Services Committee recommended that the Transportation Advisory Committee meeting minutes of October 29, 2012 be received;

AND THAT the recommendation contained therein be acted upon as follows:

Recommendation No. 7 *Parking Congestion in Rural Areas*

THAT the issue of illegal parking in the rural areas and the impacts on safety be referred to the Community Services Committee for further discussion.

Recommendation No. 8 *High Crash Locations on Highway 101*

The Transportation Advisory Committee recommended that a discussion on the topic of high crash locations on Highway 101 be placed on the agenda of the next Transportation Advisory Committee meeting.

COMMUNICATIONS**Recommendation No. 18** *Illegal Dumping*

The Infrastructure Services Committee recommended that the correspondence dated October 30, 2012, from the Ministry of Environment regarding Illegal Dumping issues be received;

AND THAT the Chair send a letter to the Ministry of Environment reinforcing the SCRD concerns with the screening, handling and disposal of asbestos containing materials at landfills, and request that we are provided with up to date information on how the Province plans to address this issue.

Recommendation No. 19 *Resource Recovery Facility Timeline*

The Infrastructure Services Committee recommended that the correspondence dated November 7, 2012, from GRIPS regarding Resource Recovery Facility Implementation Timeline be received;

AND THAT staff provide GRIPS with a copy of the December 6, 2012 Infrastructure Services Committee report and Board recommendations outlining the process for implementing the Resource Recovery Facility in Pender Harbour.

Recommendation No. 20 *Pitch-In British Columbia*

The Infrastructure Services Committee recommended that the correspondence received November 20, 2012, from Pitch-In British Columbia regarding Pitch-In British Columbia be received;

AND THAT the SCRCD continue its participation with the Pitch In Canada program.

Alternate Director Henderson rejoined the meeting at 12:12.

IN CAMERA

The Committee moved In-Camera at 12:18 p.m.

The public was excluded from attendance at the meeting in accordance with Section 90 (1) (e) of the *Community Charter* “the acquisition, disposition or expropriation of land or improvements...”

The Committee moved out of In-Camera at 12:23 p.m.

ADJOURNMENT 12:24 pm

SCRD STAFF REPORT

DATE: November 26, 2012
TO: Regular SCRD Board - December 13, 2012
FROM: Tina Perreault, Treasurer
RE: **ROBERTS CREEK COMMUNITY ASSOCIATION DEBT RESERVE FUNDS**

RECOMMENDATION(S)

THAT the Treasurer's report titled "Roberts Creek Community Association Debt Reserve Funds" be received;

AND THAT \$1,693.50 be approved to be paid to the Roberts Creek Community Association for improvements at the Roberts Creek Hall from the Area D Grant in Aid function 127 and the 2012 Financial Plan be amended accordingly.

BACKGROUND

Funds borrowed from MFA to build the Roberts Creek Community Hall extinguished in 2008 and there was a payment received from the Debt Reserve fund at the end term. These funds are set aside for improvements to the Hall. There is currently \$5,515 remaining.

DISCUSSION

The Roberts Creek Community Association has undertaken various improvements to the Roberts Creek Community Hall in 2012 with the purpose to reduce energy costs. The improvements included on demand hot water system, natural gas service and outdoor lighting on demand system. Project information is attached.

In order to pay the residual amount owing for the above projects the Roberts Creek Community Association is requesting \$1,693.59 to be paid from the Roberts Creek Debt Reserve Fund through the Roberts Creek grant in aid function 127.

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 422.21****A bylaw to amend Sunshine Coast Regional District
Revised Water Rates and Regulations Bylaw No. 422, 1995**

WHEREAS the Sunshine Coast Regional District, at the request of the property owners, extended the water main to provide the South Oyster Bay Road, North Oyster Bay Road and Jervis Inlet areas with access to the Sunshine Coast Regional District water system;

AND WHEREAS *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* provides for the recovery of costs for an extension to the system;

NOW THEREFORE in open meeting assembled, the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as "*Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.21, 2012*".
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:

- a) Insert Section 4.10 as follows:

The owner, or their agent as the case may be, of any property in the South Oyster Bay Road Cost Recovery Fee Area as defined in Schedule "G" of this bylaw, shall also pay to the Treasurer the South Oyster Bay Road Cost Recovery Unit Fee(s) as set forth in Schedule "G".

- b) Insert Section 4.11 as follows:

The owner, or their agent as the case may be, of any property in the North Oyster Bay Road Cost Recovery Fee Area as defined in Schedule "H" of this bylaw, shall also pay to the Treasurer the North Oyster Bay Road Cost Recovery Unit Fee(s) as set forth in Schedule "H".

- c) Insert Section 4.12 as follows:

The owner, or their agent as the case may be, of any property in the Jervis Inlet Cost Recovery Fee Area as defined in Schedule "I" of this bylaw, shall also pay to the Treasurer the Jervis Inlet Cost Recovery Unit Fee(s) as set forth in Schedule "I".

- d) Insert Schedules "G", "H" and "I".

READ A FIRST TIME	this	13 th	day of	December, 2012
READ A SECOND TIME	this	13 th	day of	December, 2012
READ A THIRD TIME	this	13 th	day of	December, 2012
ADOPTED	this	13 th	day of	December, 2012

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422
SCHEDULE "G"**

1. Unit Fee – in this Schedule “Unit Fee” is defined as a fee per dwelling unit being connected.
2. South Oyster Bay Road Cost Recovery Unit Fee

Year of Connection	Unit Fee
Up to December 31, 2012	\$6000
In 2013 and future years interest will be applied at the prime rate and compounded annually.	

3. South Oyster Bay Road Cost Recovery Unit Fee Area – list of properties subject to unit fee provided for in Section 2 of this Schedule (includes additional properties that may be created by subdivision of these properties).

Lot	Block	District Lot	Plan	Tax Roll No.
7		952	10038	74601596.000
	2	952	6321	74601591.000
	3	952	6321	74601592.000
	4	952	10038	74601593.000
5		952	10038	74601594.000
6		952	10038	74601595.000
8		952	10038	74601597.000
D		952	LMP40458	74601598.022
C	9	952	LMP40458	74601598.011
19		952	11779	74601598.905
		952		74601589.000
9A		952	10607	74601598.100
8A		952	10607	74601597.100
16		952	10607	74601598.705
12		952	10607	74601598.300
15		952	10607	74601598.600
13		952	10607	74601598.400
14		952	10607	74601598.500
18		952	11632	74601598.900
	1	952	6321	74601590.000
A		3961	RP3278	74606179.000
17		952	10607	74601598.710
11		952	10607	74601598.200

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422
SCHEDULE "H"**

4. Unit Fee – in this Schedule “Unit Fee” is defined as a fee per dwelling unit being connected.

5. North Oyster Bay Road Cost Recovery Unit Fee

Year of Connection	Unit Fee
Up to December 31, 2012	\$6000
In 2013 and future years interest will be applied at the prime rate and compounded annually.	

6. North Oyster Bay Road Cost Recovery Unit Fee Area – list of properties subject to unit fee provided for in Section 2 of this Schedule (includes additional properties that may be created by subdivision of these properties).

Lot	Block	District Lot	Plan	Tax Roll No.
A	1	4284	7456	74606261.000
	4	4284	7456	74606265.000
	3	4284	7456	74606264.000
	2	4284	7456	74606263.000
	3	4284	7456	74606264.000
	1	4284	7456	74606262.000
1	A	3990	10797	74606211.100
B		4284	10813	74606261.100
C		4284	10813	74606261.200
D	1	4284	11326	74606261.300
E	1	4284	11326	74606261.400
F	1	4284	11326	74606261.500
A		4284	11442	74606264.100
G	1	4284	13376	74606261.510
H	1	4284	13376	74606261.520
1		3990	BCP13267	74606211.010
2		3990	BCP13267	74606211.015

**Bylaw 422
SCHEDULE "I"**

7. Unit Fee – in this Schedule “Unit Fee” is defined as a fee per dwelling unit being connected.

8. Jervis Inlet Cost Recovery Unit Fee

Year of Connection	Unit Fee
Up to December 31, 2012	\$4000
In 2013 and future years interest will be applied at the prime rate and compounded annually.	

9. Jervis Inlet Cost Recovery Unit Fee Area – list of properties subject to unit fee provided for in Section 2 of this Schedule (includes additional properties that may be created by subdivision of these properties).

Lot	Block	District Lot	Plan	Tax Roll No.
	B	5387	12770	74606608.000
3	A	5388	11435	74606609.030
2	A	5388	11435	74606609.020
4	A	5388	11435	74606609.040
6	A	5388	11435	74606609.060
5	A	5388	11435	74606609.050
1	A	5388	11435	74606609.010
9	A	5388	11435	74606609.090
7	A	5388	11435	74606609.070
8	A	5388	11435	74606609.080
10	A	5388	11435	74606609.100
11	A	5388	11435	74606609.110
12	A	5388	11435	74606609.120
13	A	5388	11435	74606609.130
19	A	5388	11435	74606609.190
18	A	5388	11435	74606609.180
17	A	5388	11435	74606609.170
14	A	5388	11435	74606609.140
22	A	5388	11435	74606609.220
23	A	5388	11435	74606609.230
16	A	5388	11435	74606609.160
20	A	5388	11435	74606609.200
15	A	5388	11435	74606609.150
	B	5388	12090	74606609.250
	C	5388	12597	74606609.260
21	A	5388	11435	74606609.210
		5388	EXP7723	74606609.000
24	A	5388	12597	74606609.240
25	A	5388	13507	74606609.241
26	A	5388	13507	74606609.242
28	A	5388	13507	74606609.244
27	A	5388	13507	74606609.243
29	A	5388	13507	74606609.245
30	A	5388	13507	74606609.246

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 671

A Bylaw to provide for the borrowing of money to meet current expenditures of the Sunshine Coast Regional District pursuant to Section 821 of the *Local Government Act*.

WHEREAS it may be necessary for the Sunshine Coast Regional District to borrow sums of money from time to time to meet current lawful expenditures;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "*Sunshine Coast Regional District 2013 Revenue Anticipation Bylaw No. 671, 2012*".
2. A sum not exceeding EIGHT MILLION DOLLARS (\$8,000,000.00) may be borrowed from the Bank of Montreal or the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the borrowings.
4. All tax requisitions of the current year when collected shall be used to repay the total sum borrowed.
5. A promissory note or notes bearing the Corporate Seal of the Regional District and signed by the Chair and Treasurer shall be given as an acknowledgement of the liability.

READ A FIRST TIME this 13th day of December, 2012

READ A SECOND TIME this 13th day of December, 2012

READ A THIRD TIME this 13th day of December, 2012

ADOPTED this 13th day of December, 2012

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 1023.2****A bylaw to amend Animal Control Extended Service Bylaw No. 1023, 1995
to remove the Islands in Area F from the Service Area**

WHEREAS the Board of the Sunshine Coast Regional District established a service for the function of Animal Control within the Electoral Areas of B – Halfmoon Bay, D – Roberts Creek, E – Elphinstone and F – West Howe Sound and the Sechelt Indian Government District by adoption of *Animal Control Extended Service Bylaw No. 1023, 1995*;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to amend said bylaw to remove the islands located within Area F – West Howe Sound from the service area;

AND WHEREAS consent on behalf of the electors in the participating areas has been given in writing by at least two-thirds of the participants in accordance with section 802 of the *Local Government Act*;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Animal Control Service Amendment Bylaw No. 1023.2, 2012*.
2. *Animal Control Extended Service Bylaw No. 1023* is hereby amended by deleting Section 2a and replacing with a new section 2a as follows:
 - 2a. The boundaries of the Service Area shall be the boundaries of Electoral Areas B – Halfmoon Bay, D – Roberts Creek, E – Elphinstone; and Electoral Area F – West Howe Sound, excluding those parts of Area F within the Trust Area under the jurisdiction of the Islands Trust; and that portion of the Sechelt Indian Government District within the Sunshine Coast Regional District excluding those parts within the geographical boundaries of Electoral Area A – Egmont / Pender Harbour as shown on the map attached as Schedule “A”.
3. This bylaw shall come into force and effect on January 1, 2013.

