

**2013-2014 Verification Worksheet**

FEDERAL STUDENT AID PROGRAMS

Your 2013–2014 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the Grossmont College Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and any other required documents to the Grossmont College

Financial Aid Office. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

**Complete this verification form IN BLACK INK** and submit the completed worksheet, IRS Tax Transcripts and any other documents we request to:

**Grossmont College  
Financial Aid Office  
8800 Grossmont College Drive  
El Cajon, CA 92020-1799**

**A. Independent Student's Information**

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apartment/unit number)			Student's WebAdvisor ID Number
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

**SECTION 1 – Standard Verification Group (Questions 72-73 on the FAFSA)**

**1.1 - List below the people in your household. Include:**

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the child would be required to provide your information if they were completing a FAFSA for 2013–2014. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2014. (DO NOT include roommates).

Include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	If In College	If At Least Half Time
<i>Maria Jones (example)</i>	28	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
		Self	Grossmont College	

**1.2 - Independent Student's (and Spouse, if married) Income Information to Be Verified**

**1. TAX RETURN FILERS—Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2012 IRS tax return, you must contact the Grossmont College Financial Aid Office before completing this section.

**Instructions:** Complete this section if you, the student, filed or will file a 2012 income tax return with the IRS. **The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web.** If you have not already used the tool, go to [www.FAFSA.gov](http://www.FAFSA.gov), log into your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2012 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about whether or how to use the IRS Data Retrieval Tool contact the Grossmont College Financial Aid Office.

Check the box that applies:

- I, the student (**and if married, my spouse**) have used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2012 IRS income information into either the initial FAFSA or when making a correction to the FAFSA.
- I, the student (**and if married, my spouse**) am unable or choose not to use the IRS Retrieval Tool in FAFSA on the Web, and I will submit to Grossmont College a 2012 IRS Tax Return Transcript – NOT a photo copy of the Income Tax Return.
- Check if you and your spouse did or will file a joint federal return. **If you filed a joint federal return, you must also provide copies of the 2012 W-2's for both you and your spouse.**

**2. NONFILERS—**Complete this section if you, the student (and your spouse, if married), will not file and are not required to file a 2012 income tax return with the IRS.

Check the box that applies:

- The student was not employed and had no income earned from work in 2012.
- The spouse was not employed and had no income earned from work in 2012.
- The student (and/or the student's spouse, if married) was employed in 2012 and has listed below the names of all employers, the amount earned from each employer in 2012 and have indicated whether a W-2 form is attached. *Attach copies of all 2012 W-2 forms issued to you (and to your spouse, if married) by your employers. List every employer even if the employer did not issue a W-2 form. If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Employer's Name	Employee's Name	2012 Amount Earned (Please round up or down – NO CENTS)	W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>Name of Student or Spouse</i>	<i>\$2,000</i>	<i>Yes</i>

**1.3 – Annual untaxed income received by both student and/or spouse in 2012 (Question 44 on the FAFSA).**  
 Do not leave any items blank. If an item does not apply to you, fill in '0'.

Source of Untaxed Income	2012 Annual Amount (Please round up or down – NO CENTS)	Source of Untaxed Income	2012 Annual Amount (Please round up or down – NO CENTS)
Payments to tax-deferred pension and savings plans (i.e. 401K's, 403B's)		Veterans' Dependency & Indemnity Compensation (DIC)	
Child Support Received (Don't include foster care or adoption payments.)		Assistance from Religious Non-Profit Organization or Church	
Refugee Assistance		Workers Compensation	
Untaxed Portions of IRA Distributions		State Disability Benefits	
First time homebuyer tax credit from IRS Form 1040 – line 67		Code A of IRS Schedule K-1 (IRS Form 1065)	
Military BAS ( <b>Do not include BAH</b> )		Alimony not reported on IRS Form 1040	
Foreign income earned in 2012. (Please report in US dollars.)		Veterans' Educational Work-study Allowances	
Veterans' Disability Benefits		Other:	

**1.4 – Assistance programs.**

Please indicate if you or your spouse received any of the following assistance programs in 2012:

- |  |  |
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| <input type="checkbox"/> Social Security Benefits (i.e. SSI/SSA) | <input type="checkbox"/> Housing Assistance (i.e. Section 8 or Low-income Housing) |
| <input type="checkbox"/> Public Assistance (i.e. TANF/Welfare)   | <input type="checkbox"/> General Relief/General Assistance                         |
| <input type="checkbox"/> Financial Aid/G.I. Bill                 | <input type="checkbox"/> WIC (Women, Infants and Children's Program)               |

