
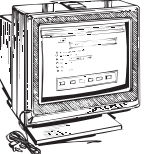





Specifier Sheet



This sheet was created to assist you in designing the technical furniture unit that is best suited for your individual application. Simply fill out the following questionnaire and submit it to American Filing Solutions. The information you provide will enable us to create a "TFS" unit specifically for you. The unit will be shown in a GIZA layout showing a 3-D image.

- Step 1) Draw the dimensions of the room where the "TFS" will be used, on the graph paper supplied on the back of this form. The graph paper is set up on 1/4" = 1' grid, the grid can be used 1/8" = 1'.
- Step 2) Note the size of your computers, terminals, keyboards and accessories, in the spaces provided below.
- Step 3) Fax the specifier sheet to American Filing Solutions at 888-891-9970.

| HARDWARE | ITEM | QTY. | W | H | D | COMMENTS |
|---|----------------|------------------|---|---|---|----------|
|  | COMPUTER (CPU) | 1 - TOWER | | | | |
| | | 2 - TOWER | | | | |
| | | 3 - DESKTOP | | | | |
| | | 4 - DESKTOP | | | | |
| | | 5 - | | | | |
| | | 6 - | | | | |
|  | MONITORS | 1 - MONITOR | | | | |
| | | 2 - MONITOR | | | | |
| | | 3 - MONITOR | | | | |
| | | 4 - | | | | |
| | | 5 - | | | | |
|  | KEYBOARDS | 1 - KEYBOARD | | | | |
| | | 2 - KEYBOARD | | | | |
| | | 3 - KEYBOARD | | | | |
| | | 4 - | | | | |
|  | PERIPHERALS | 1 - UPS | | | | |
| | | 2 - UPS | | | | |
| | | 3 - EXT. CD-ROM | | | | |
| | | 4 - EXT. DRIVE | | | | |
| | | 5 - EXT. DRIVE | | | | |
| | | 6 - TAPE BACK-UP | | | | |
| | | 7 - EXT. MODEM | | | | |
| | | 8 - EXT. MODEM | | | | |
| | | 9 - PHONE | | | | |
| | | 10 - FAX MACHINE | | | | |
| | | 11 - | | | | |
| | | 12 - | | | | |
| | | 13 - | | | | |
|  | PRINTERS | 1 - LASER | | | | |
| | | 2 - LASER | | | | |
| | | 3 - DOT MATRIX | | | | |
| | | 4 - DOT MATRIX | | | | |
| | | 5 - | | | | |
| | RACK MOUNTS | 1 - | | | | |
| | | 2 - | | | | |
| | | 3 - | | | | |
| | | 4 - | | | | |

Specifier Sheet, Continued

There are some additional questions that need to be answered before an accurate layout can be made. Please complete the following:

What is your ceiling height? _____

Are units to be placed against a wall? _____

Will units be single sided or double sided? _____

Is a work surface required? _____

Are power strips/bars required? _____

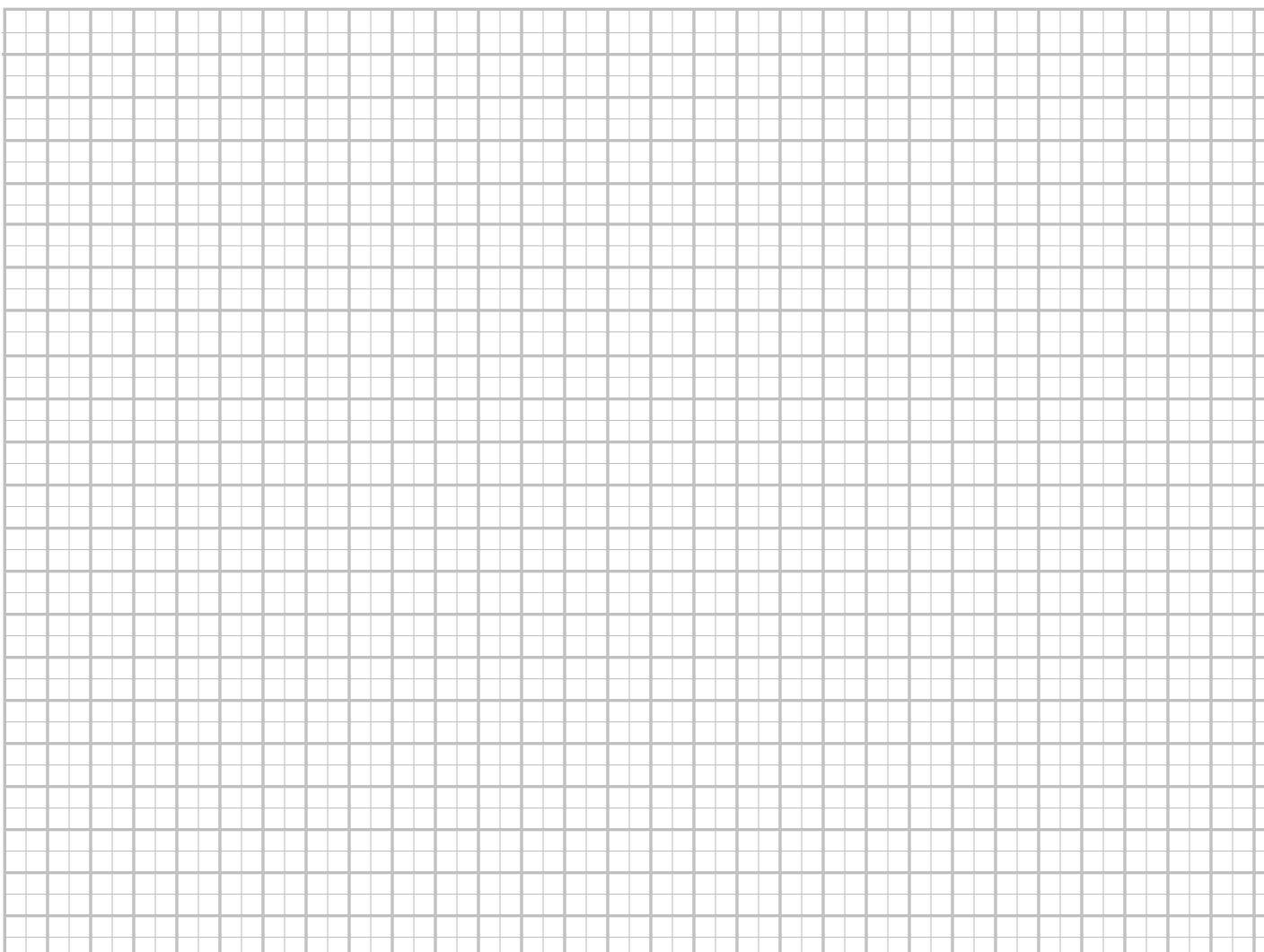
Will someone be sitting at the unit? _____

Are any storage areas required (pedestals, flipper door cabinets)? _____

Does the system need casters? _____

Is a corner unit required? _____

Are there any special conditions or requirements that we should know about prior to designing the system?



Company Name _____

Represented By:

Room# _____ Area _____

Contact _____ Date ___/___/___