



ALBANY RISE PRIMARY SCHOOL

Parent Participation & Class Rep Policy

RATIFIED BY SCHOOL COUNCIL: 22nd April 2015

REVIEW DATE: 2018

PURPOSE:

Parents are able to provide our school with significant resources, insights and expertise. We seek to greatly enhance the opportunities that we can offer our students by utilising the numerous benefits available from parent involvement in our school.

- 1.1 To maximise the opportunities in which parents can be effectively involved in our school.

GUIDELINES:

- 2.1 Our school values and actively encourages parent involvement.
- 2.2 Our school council will be characterised by an effective sub-committee structure, with a strong focus on parent involvement.
- 2.3 Parents will be surveyed annually as to their preferences regarding parent development and school involvement via the school Standard Permission form.
- 2.4 Opportunities for parent and community involvement will be identified and a strategic plan developed to maximise parental involvement, including the development of the Parent Class Representative (Parent Rep) process:
 - Identification of interested parents
 - Initial meeting with principal (by invitation) and allocation of parents to classes
 - Collection of contact details and email contact with parent reps
 - Ongoing regular meetings with parent reps throughout the year
- 2.5 Opportunities for parental involvement will be advertised regularly in the school newsletter, on posters around the school and on the school website.
- 2.6 A weekly one hour Parent Forum session will be maintained, with a broad range of key topics being raised and addressed.
- 2.7 Professional development opportunities will be expanded to include parents, so as to capitalise upon, and 'add value' to the support that they provide.
- 2.8 Parents of non-English speaking backgrounds will be actively encouraged to be involved with the school, and translators will be provided when appropriate.
- 2.9 School Council will actively seek input from minority community groups, where cultural or language difficulties might otherwise inhibit their participation.
- 2.10 Child minding arrangements will be arranged to maximise parental involvement in key events.
- 2.11 Parents actively involved in the school will feature (with permission) in our newsletter and webpage.
- 2.12 Staff will formally recognise the contributions of parents in our school by means of an annual Parent Helpers morning tea.
- 2.13 Feedback will be sought from parents as to their perceptions regarding parental involvement at school.

References:

<http://www.education.vic.gov.au/school/parents/involve/Pages/default.aspx>

<http://www.education.vic.gov.au/school/parents/involve/Pages/parent.aspx>

Principal: _____

School Council President: _____

Date ratified by School Council: 22nd April 2015

To be reviewed: _____ 2018 _____