



PLEASE KEEP THIS PAGE FOR YOUR RECORDS

FREQUENTLY ASKED QUESTIONS ON THE BACK

IF AT ANY TIME YOUR PHONE NUMBER OR ADDRESS CHANGES, IT IS YOUR RESPONSIBILITY TO KEEP US INFORMED OF YOUR CURRENT CONTACT INFORMATION IN WRITING BY DOING ONE OF THE FOLLOWING:

- a. **EMAIL:** Go to our website www.friendsofhousing.com to the upper right-hand corner of the page to the info@friendsofhousing.com link
- b. **FAX** 414-463-4668
- c. **COME TO** 455 E. Ogden to complete an update form

DON'T FORGET TO ADD YOUR NAME & THE LAST FOUR DIGITS OF YOUR SOCIAL SECURITY NUMBER TO YOUR UPDATE

YOUR APPLICATION WILL BE ACCEPTED IF:

1. Phone & Address are always current
2. All adults have signed
3. Your answers are clear
4. You use blue or black ink
5. You do NOT use white-out
6. Your writing is legible
7. You submit an original application



FAQ

Q. Do I need to complete a pre-application for every property that I am interested in?

A. No. Only one application is needed. Please do NOT submit duplicate applications.

Q. When will I know if I am pre-approved or not?

A. A letter will be mailed once your pre-application is reviewed. This can take anywhere between 4-6 weeks. The timing depends on how many applications have been received. There is NO EMERGENCY HOUSING

Q. Is this low income housing?

A. Only some of our locations are subsidized low income; others are not. Pay close attention to the property list on the last page of the application as it tells which properties are low income subsidized.

Q. Do I have to pay anything when I'm ready to submit the pre-application?

A. No. However, a fee may be requested from you when it is time to complete the full application depending on the property you are being processed for.

Q. What is your application process?

A. After your name comes up on the wait list,
~you will complete a full application
~a credit/criminal background check will be processed (a fee may be required)
~a home visit will be scheduled
~a landlord verification will be conducted
~an income & asset verification will be conducted

Q. How many wait lists can I be on?

A. You can be on as many lists as you qualify for.

Q. Do you have any other properties to offer other than what's listed on this application?

A. Yes. You can go to the *Available Units* tab on our website www.friendsofhousing.com to see what's available. This list changes periodically.

Q. What's the difference between a wait list and referral list?

A. The referral list is for properties that are filled by the Rent Assistance Office; therefore, they maintain the wait list. Only when they run out of people, do we call from the referral list and refer people to them. The referral list is for properties that have subsidized low income rent. Our wait lists are maintained by FOHC and are NOT low income subsidized unless listed as so.

Q. What is the status of my application?

A. After you are pre-approved, we will contact you once your name comes to the top of the wait list. Because we deal with several thousand applicants and several wait lists, we are unable to give an accurate status and ask that you refrain from calling with this question.



OFFICE USE ONLY RCVD _____ (date/time/initials)

Pre Application

This is not a lease or rental agreement. **This is a pre application to determine if you qualify for the property of your choice.** We will inform you of the outcome in writing.

**Do NOT leave blank spaces
Do NOT write in pencil
Do NOT use white out
PRINT LEGIBLY**

Return ORIGINAL application to:

Mail to: POB 769 Milwaukee, WI 53201

Drop off to: 455 E Ogden, Ste. 200

List ALL who will be in household below

DO NOT FAX OR EMAIL

Full Name	Relationship	Birthdate	Age	Sex M/F	Social Security Number
	self				

Address **Apt**

City, State **Zip Code**

Phone numbers () _____ OR () _____

I have applied for Friends of Housing Corp properties before YES NO

My sources(s) of income are (GROSS/BEFORE DEDUCTIONS) DO NOT GIVE HOURLY WAGE

Source & Phone number	Amount	Per
	\$	weekly bi-weekly monthly
	\$	weekly bi-weekly monthly
	\$	weekly bi-weekly monthly

1. Is anyone in the household currently receiving rent assistance? YES NO If so, when does your voucher expire? _____

2. Are there members in the household who are or have been full time students within the last 12 months? YES NO

If so, who?

_____	_____
_____	_____
_____	_____

3. Does anyone in the household need an accessible unit? YES NO

If so, what kind?

Hearing Visual Mobility/roll-in shower (shower only, no bath tub)

4. What is the number on bedrooms you will accept? 1 2 3 4

5. Have you or any member of your household ever been evicted? YES NO

If so, when? _____

Month/Year

6. Do you or any member of your household owe a landlord outstanding monies? YES NO

7. When would you be able to move? _____

Month/Date/Year

8. How did you hear about us?

Friend

Sign on lawn

Passed the property

Rent Assistance Program

Friendsofhousing.com

Apartmentguide.com

Other _____

I certify that all the information I provided above is true and accurate to the best of my knowledge.

All adults (18yrs +) must sign below:

_____ Signature	_____ Date	_____ Signature	_____ Date
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_____ Signature	_____ Date	_____ Signature	_____ Date
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P. O. Box 769, Milwaukee, WI 53201-0772 ph. 414/463.3371
fax 414/463.4668

Name _____ Last 4 of SSN# _____

Instructions: Mark "X" in the box of the properties of your interest

NOT SUBSIDIZED LOW INCOME!

Townhomes at Carver Park _____
(6th-7th & Reservoir & Brown)

Wait list **CLOSED** as of 2-24-15 5:00PM

NOT SUBSIDIZED LOW INCOME!

SENIORS Ages 50+

Convent Hill _____
(455 E Ogden Ave)

1 bedroom \$720 2 bedroom \$795

NOT SUBSIDIZED LOW INCOME!

Age 55+ and/or disabled

Highland Gardens _____
(1818 W Juneau Ave)

1 bedroom \$690 2 bedroom \$735

NOT SUBSIDIZED LOW INCOME!

Westlawn Gardens _____
(5555 N 62nd St)

1 bedroom \$685

RENT-TO-OWN

**Tell me more about your Rent-to-own
Program** _____

SUBSIDIZED LOW INCOME

SENIORS Ages 62+

Convent Hill Gardens _____
(455 E Ogden Ave)

1 bedroom-\$ calculated by income

SUBSIDIZED LOW INCOME

SENIORS Ages 62+

UCC _____
(738 W Washington St)

1 bedroom \$ calculated by income

SUBSIDIZED LOW INCOME

Reverend Davila Village _____
(6th – 7th of Scott St)

3 bedroom \$ calculated by income

4 bedroom \$ calculated by income

SUBSIDIZED LOW INCOME- REFERRAL LIST

This is not a wait list. See FAQs

Westlawn Gardens (64th Silver Spring) 2-5 bedrooms _____

Cherry Court (1555 N 25th St) 1 bedroom _____

Highland Gardens (1818 W Juneau Ave) 1-2 bedrooms _____

Lapham Park (1901 N 6th St) 1 bedroom _____

**You will only
be added to
the lists of the
properties of
your interest
that you
qualify for.**

**This will be
determined
once your
application is
reviewed.**