

GRADUATION CEREMONY 2013



INFORMATION BOOKLET FOR GRADE 12 STUDENTS

A) GRAD RETREAT

Date: **Tuesday, May 14, 2013**

Time: **8:30 a.m. – 2:00 p.m.**

Location: Ron Kolbus Lakeside Centre, Britannia Gardens, Nepean

Teacher Contact : *Mr. Richmond Guillermo, Chaplain*

As part of the annual graduation retreat, you will be invited to take some time to reflect on your experiences at St. Pius. This is an excellent opportunity to join your friends in good conversation, and times of reflection and prayer. A free lunch along with snacks will be provided.

- i) Departure:
 - Grads are to meet in the school cafeteria at 8:28 a.m. You will travel by bus as a group. No personal vehicles will be allowed.
- ii) What to Bring:
 - Sunscreen, bug repellent, something to sit on (pillow, small blanket, towel), comfortable clothing (within the expectations of the St. Pius X dress code), notepad, pen or pencil, frisbee, football, camera

B) GRAD LITURGY

Date: **Thursday, June 6, 2013**

Time: **10:00 a.m.**

Location: St. Maurice Catholic Church, 4 Perry Street, Ottawa

Teacher Contacts : *Mr. Richmond Guillermo; Mrs. Esber*

- i) Grad Arrival:
 - Grads are to meet in the church basement at **9:30 a.m.** to line up for the entrance procession.
- ii) Appropriate Dress for Grad Mass:
 - Males – dress shirt and tie, long pants, appropriate shoes (no flip flops)
 - Females – dresses, skirts, pants and tops, but **no bare shoulders nor exposed midriffs**, appropriate shoes (no flip flops)

Reception/Food

A reception in the downstairs hall will follow the Eucharist. Graduates' families are requested to contribute food donations. If you are able to do so, please complete page 7 of this booklet (Graduation Liturgy/Reception Form) and return it to Mrs. Esber in A405 by May 31st, 2013.

- Finger foods only, please.
- Name labels are to be on any trays or containers that are to be returned to the graduate's family after the reception.
- Suggested donations of food are sandwiches, squares, cookies, cheese plates, and vegetable/fruit trays.
- Donations are to be brought **to the church hall** first, anytime after 8:30 a.m.
- Traditionally, a family has generously covered the cost of the graduation cake. If your family is interested in doing this, please have them contact Mrs. Esber at (613) 225-8105.

C) GRAD CEREMONY

Date: **Wednesday, June 26, 2013**

Time: **12:00 p.m. Entry for parents is 11:30 a.m.** or later, depending on stage readiness by Centrepointe staff.

Place: Centrepointe Theatre, Ben Franklin Place, 101 Centrepointe Dr., Nepean

Duration: 2.5 hours approx. (Have your lunch beforehand)

i) Grad Arrival:

- Grads are to arrive at Centerpointe at **11:15 a.m. SHARP!** Remember to bring your cap and gown.

ii) Appropriate Dress for Grad Ceremony:

- Semi-formal
- Males – dress shirt and tie, long pants, appropriate shoes (no flip flops)
- Females – dresses, skirts, pants and tops, appropriate shoes (no flip flops)

- * Anyone in violation of the dress code will not be allowed to participate in the ceremony.
- * You might want to bring several hairpins to help stabilize your cap.

1. Graduation Gowns: Teacher Contact: Mr. Franco, Ms. Blanchard

- Grad gowns will be distributed on **Monday, June 24th, 2013**, at St. Pius in **A106 between 11:00 a.m. and 2:00 p.m.** This is to allow you time for pictures at home prior to the ceremony. There will be no distribution of gowns after 2:00 p.m. on June 24th, or on the morning of the graduation.

- ***You must bring your cap and gown to Centrepointe on June 26th.***
- Return your gowns immediately following the ceremony to the Atrium Room 1A.
- Your cap, grad stole and Pius pin are yours to keep. At this time you will receive your complimentary group grad photo and official high school diploma, in a souvenir binder. ***You will be charged \$100.00 for a non-returned gown.***

2. Tickets: *Teacher Contact: Mrs. Jennings, Ms. Gauthier*

- Due to the large graduating class and limited capacity of the theatre, each graduate may invite ***two*** guests to the graduation.
- The cost of the (2 guest) tickets is included in the price of your gown rental.
- Your **guests must have the admission tickets** to get into the theatre.
- These tickets will be distributed *in homeroom* on **Monday, June 10th during Period 1**. **DO NOT LOSE THESE TICKETS!**
- Morning Co-op students must pick up their tickets from the Co-Op office that same afternoon from a Co-Op teacher.
- *Extra tickets* can be *reserved* at this time, and will be distributed *in homeroom* on **Friday, June 14th** in an equitable manner based on availability.
- Please note: If you are granted extra tickets, you will be informed before June 14th, in your homeroom. You must be present, during period 1 on **Friday, June 14th** to receive your tickets.
- Any tickets not claimed at that time will be redistributed to other students.
- Tickets must be claimed in person – you cannot have a friend pick up your extra tickets for you.
- Morning Co-op students can pick up their extra tickets in the Co-op office when they arrive at St. Pius.
- See Mrs. Jennings in A210 or Ms.Gauthier in the Main Office with any questions.

3. Upon Arrival:

- Go to the Atrium near the library – look for your alphabet grouping to line up.
- Name cards will be distributed in the line-up. ***Do not lose, mark, or deface your card, or it will not be read.*** This card will be passed to Mrs. Jennings on stage just before you receive your diploma.
- Teachers will organize graduates into two rows according to their procession order number.

4. Procession:

- At **11:55 a.m.**, graduates will be led from the Atrium to the entrance of the theatre. You will proceed in an orderly fashion, down the aisle to your seat.
- There will be ushers to show you exactly where to sit.
- The first 14 centre rows are reserved for graduates.
 - Guests sit in rows behind the graduates, and/or along the side aisles and balcony.
 - Staff will be seated on stage.
 - Seats along the side aisles near the stage will be reserved for special guests, speakers, and presenters.

5. Presentation of Diplomas:

- Early in the ceremony, scrolls will be presented. Graduates will approach the stage one row at a time. Ushers will prompt you, so you will know exactly when to stand.
- You will ascend the stairs on one side of the stage and submit your name card to Mrs. Jennings.
- Once your name is announced by Mr. Warren, follow the green carpet and walk across to centre stage and receive your scroll from Mr. Barrett and shake hands.
- Continue across and go down the stairs on the opposite side of the stage and return to your seat.
- After the ceremony has ended go to the Centrepointe Atrium, Room 1A. When you return your gown, you will receive your official diploma in a souvenir binder.

6. Recessional:

- Graduates will be the first to leave the auditorium. You will leave the auditorium by the opposite aisle from which you entered.
- The ushers will prompt your exit, row by row. Wait for your cue. Proceed in an orderly way.

7. Conduct:

- This is a very dignified and formal ceremony.
- Stand up straight and walk confidently and quietly when you enter the auditorium and when you receive your diploma on stage.
- ***Do not chew gum. Adhere to the dress code. Formal behaviour is expected on stage and at your seat.***

8. Reception: *Teacher Contact: Mrs. Esber*

- Immediately following the graduation ceremony, there will be a reception, sponsored by the Administration of St. Pius X High School in the Atrium at Centrepointe. This is for graduates, teachers, and your invited guests.

9. Photos:

- Cameras are permitted in the theatre at Centrepointe. Please advise your guests to respect other people's viewing, when taking pictures or filming, ***from their seats only.***

10. Graduate List & Spelling: *Teacher Contact: Mr. Warren*

- Please check your name on the Grad List which is in a binder in Student Services.
- If your name is **not** on the list, or if the spelling of your name is **incorrect**, please see Student Services as this name will be used on your diploma and the official program.
- If you wish to be introduced during the ceremony with a more familiar form of your name or any variation of the form which appears on the sheets, or to clarify pronunciation, see Mr. Warren, in the Guidance Office.

11. Community Service Hours: *Teacher Contact: Mr. Warren*

- All completed and signed community service hours forms are due to your guidance counsellor on **Monday, May 16th.**

D) AWARDS

Teacher Contact: Mrs. Chiarelli, Mr. Warren

Students who have received awards, certificates, scholarships, etc. including French, Business or Technological Certificates, Ontario Scholar recognition, entrance scholarships, bursaries or other financial awards, will be recognized when they receive their graduation scroll on stage. This information will be printed, in advance, onto the graduates' name card. In addition, the combined total amount of financial awards received by the entire 2013 graduating class will be announced during the graduation ceremony. In order to facilitate the award recognition, **students must provide a photocopy of any financial awards they have received to their guidance counsellor as soon as possible.**

E) SPECIAL AWARDS

Teacher Contact: Mrs. Jennings

The top graduating honours that are voted upon by students are:

1. The St. Pius X Trophy – Student of the Year
2. The Alex Cruikshank Memorial Trophy
3. Valedictorian

All graduates are eligible for the Alex Cruikshank Trophy and Valedictorian. Only those students with an average of 80% or higher are eligible for the St. Pius X Trophy. The students who have achieved this standing are identified with an asterisk (*) beside their name on the Grad List. This information is based on the standings of the first semester final marks and second semester midterm marks.

On **Thursday, May 2nd**, in homeroom, your teacher will allow time to hold a nomination ballot for the **three** top awards. Your homeroom teacher will have a copy of the Grad List. You will need to refer to this list for the process of nominating.

Based on the results of this nomination ballot, the Awards Committee will print the names of the **top three nominees** in each category on a final ballot. On **Tuesday, May 7th**, in homeroom, you will be casting your final ballot. Only morning Co-op students will be allowed to vote outside homeroom on Tuesday, May 7th in the Co-op office. Students with Period 1 spare are asked to vote in the library by 9:30 a.m.

The winners of the St. Pius X Trophy and the Alex Cruikshank Memorial Trophy are announced at the Grad Ceremony. The Valedictorian winner is announced within the voting week.

The criteria used in making your selection will be printed on the nomination ballot under each award, as follows:

1. St. Pius X Trophy: Student of the Year

Qualifications:

- Exemplary character; one who attempts to embody our motto, “To establish all things in Christ”
- Demonstrates Christian leadership
- The student who best reflects the qualities of an all-round student at St. Pius
- A student who has a minimum of 80% average

***Note:** Only those students who have an asterisk (*) beside their names on the Grad List are eligible.*

2. The Alex Cruikshank Memorial Trophy

Qualifications:

- A good honest effort at all school activities: spiritual, academic and social
- Contributes to the overall spirit of the school
- Highly thought of by his or her fellow students

***Note:** All graduates on the list are eligible for this award, pending approval.*

3. Valedictorian

Qualifications:

- One who has maintained the “Student Code of Conduct”, and has demonstrated Catholic Graduate Expectations
- The student whom you believe would be best to speak on your behalf concerning the meaning of your years at St. Pius X
- One who is able to speak in front of a large group of people with confidence and sensitivity to others.
- One who has made a significant contribution to the life of the school through participation and involvement in extra-curricular activities, teams, clubs, etc.
- One who is in good academic standing

***Remember:** These awards have a great deal of tradition attached to them and much history behind them. They are highly regarded and are to be treated with respect. Therefore, it is very important that you make your selections with careful consideration, as was done last year and all the preceding 51 years by Pius graduating classes.*

**Please keep this important booklet.
Present and discuss this information with your parents/guardians.
Any questions can be directed to Mr. Warren, Mrs. Jennings, or Ms. Gauthier at
(613) 225-8105.**



St. Pius X High School

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GRAD LITURGY/RECEPTION FORM

Dear Parent(s)/Guardian(s) and Graduating Students:

You are invited to the St. Pius X High School Graduation Liturgy, on **Thursday, June 6th, at 10:00 a.m. at St. Maurice Catholic Church, 4 Perry Street, Ottawa**. I would encourage parents and siblings to come to this gathering and celebrate in gratitude the multitude of gifts God has given your graduating daughters and sons.

Graduates are to assemble in the basement of the church at 9:30 a.m. Following this liturgy, there will be refreshments served in the reception hall of St. Maurice Church. The families of graduating students are asked to contribute food donations (sandwiches, squares, cookies, cheese plates, and vegetable/fruit trays) for this reception. Traditionally, a family has generously covered the cost of our graduation cake. If your family is interested in doing this, please contact Mrs. Esber.

Please fill out the form below to help us with the planning of this event. Return this form to Mrs. Esber in A405 by May 31st, 2013. **Please label any containers or trays you intend to pick up after the reception.** Please bring food donations to the reception hall **anytime after 8:30 a.m.** on the morning of the liturgy.

We look forward to celebrating with you.

Regards,

Mr. Richmond Guillermo, Chaplain

Mrs. Valeria Esber, Reception Contact

Please detach this portion and return to Mrs. Esber in A405.

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Name of Graduate: _____

Number of Guests Attending: _____

Yes, I can donate: sandwiches _____ squares/cookies _____ cheese plate _____ fruit/veggie tray _____

I would like to donate the graduation cake to the graduates for the reception.

Parent/Guardian Signature: _____



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