

**MEMORANDUM OF UNDERSTANDING** respecting the partnership between the Association des municipalités bilingues du Manitoba and LEAD MUNICIPALITY for the purpose of providing local climate change action planning services, dated May 1, 2012.

**BETWEEN:**

**THE ASSOCIATION DES MUNICIPALITÉS BILINGUES DU MANITOBA**

**-with-**

**RIVERS WEST**

**-and-**

**The Village of St. Claude**

On behalf of all the participating municipalities

**May 1, 2012**



MEMORANDUM OF UNDERSTANDING respecting the partnership between the Association des municipalités bilingues du Manitoba, Rivers West and **the Village of St. Claude** for the purpose of providing local climate change action planning services, dated May 1, 2012.

**BETWEEN:**

**THE ASSOCIATION DES MUNICIPALITÉS BILINGUES DU MANITOBA**

("AMBM"), RIVERS WEST

**-and-**

**The Village of St. Claude**

("the municipality"), On behalf of all the participating municipalities

**WHEREAS:**

- A. The Rivers West's mandate of "to pursue sustainable economic development along the Red River corridor through tourism and conservation" is the starting point for the Climate Change Local Action Plan program (CCLAP).
- B. The municipalities passed resolutions to participate in the Federation of Canadian Municipalities (FCM) Five Milestones process and the Climate Change Local Action Plan program, indicating commitment to develop local solutions to the global issue of climate change;
- C. All municipalities participating in CCLAP share the same objectives, including the completion of local climate action plans;
- D. All municipalities participating in CCLAP seek expertise to complete the best local climate change action plans possible;
- E. Most municipalities participating in CCLAP are relatively small and do not normally have the time, resources, capacity or opportunity to engage technical experts to assist them in developing action plans;
- F. The sharing of the services of consultants among seventeen municipalities enables costs-sharing without forgoing quality;
- G. The cost for action plan consulting services are eligible for support under the Green Municipal Fund (GMF) *Plans* stream;

- H. The AMBM is supportive of all member municipalities in their endeavours to become more sustainable and resilient in the face of climate change;
- I. The AMBM's coordination of contracts to engage consulting services reduces the burden of municipalities and frees up their local time and resources to focus on plan development and public consultation;
- J. The collaborative approach taken to develop the plans has the potential to be replicated in other member municipalities of the AMBM; and
- K. The Conseil de développement économique des municipalités bilingues du Manitoba (CDEM), the economic development division of the AMBM, will be acting for the AMBM.

**THEREFORE**, the AMBM and the municipality express their common understanding as follows:

### **Section 1- Participation in the CCLAP Program**

1.01 Eighteen communities, including eleven municipalities and seven incorporated towns/cities are participating in the CCLAP program:

- Municipalité rurale (MR) de Alexander
- Municipalité rurale (MR) de De Salaberry
- Rural Municipality (RM) of East St.Paul
- Town of Emerson
- RM of Franklin
- MR de La Broquerie
- MR de Montcalm
- Town of Morris
- RM of Morris
- Town of Niverville
- Village de Powerview – Pine Falls
- MR de Ritchot
- RM of St. Andrews
- Village de Saint-Claude
- RM of St. Clements
- Village de Saint-Pierre-Jolys
- City of Selkirk
- RM of West St. Paul

1.02 As part of the CCLAP program, several municipalities receive concentrated resources, tools and financial support from the Province of Manitoba to assist with completing the Five Milestones:

1. Develop a greenhouse gas (GHG) inventory and forecast;
2. Set GHG emissions reduction target;
3. Develop local climate change action plan with public input;
4. Implement a climate change plan or set of emissions reduction activities; and
5. Monitor progress and report on results.

1.03 The Province of Manitoba has provided \$135,000 in total to selected municipalities to support the completion of the E-Index within the local climate change action plans with public input (Milestone 3). The municipalities agree that this funding will be used to lever matching funds required for consulting services from the GMF.

## **Section 2 – Relationship between CCLAP Municipalities and the AMBM**

2.01 Municipalities participating in CCLAP agree to engage the AMBM to:

- Coordinate and administer contracts for technical support and facilitation services to aid the municipalities in the completion of local climate change actions plans; and
- Act as the Lead Applicant for the purpose of submitting an omnibus application to the GMF *Plans* stream on their behalf.

2.02 The AMBM agrees to:

- coordinates and administer contracts for technical support and facilitation services to aid the municipalities in the completion of local climate change action plans; and
- Act as the Lead Applicant for the purpose of submitting an omnibus application to the GMF *Plans* stream on their behalf.

2.03 The municipalities agree to contribute a cash amount towards the development of the action plans to a minimum collective total of 10% of the costs.

## **Section 3 – Deliverables**

3.01 The municipalities will produce eight local climate change action plans, each containing: background information on the community; GHG emissions reduction targets; public engagement description; list of short-, medium- and long term projects with objectives, roles, estimated cost and GHG emissions reduction estimates, timelines and additional benefits; implementation strategy; and, methods of monitoring and reporting.

- 3.02 The lessons learned and tools, resources and projects implemented with the municipalities will provide a basis for the AMBM to target assistance to Manitoba's remaining member municipalities to support them in taking action and integrating sustainability into their long-term planning. Best practices developed will be based on real Manitoba experiences and exhibited to other municipalities in Manitoba.

#### **Section 4 Consultation Services for Local Climate Change Action Plan Development**

- 4.01 Technical Consultation Services: The AMBM will enter into an agreement with SCATLIFF & MILLER & MURRAY INC. to support local action plan development for the municipalities. Under the terms of the agreement, SCATLIFF & MILLER & MURRAY INC. shall provide participating municipalities with a technical review of local climate change action plans and project-specific advice.
- 4.02 Technical consultation Services: The AMBM will enter into an agreement with FUNCTION FOUR to support the development of the E-Index report for selected communities/municipalities. Under the terms of the agreement, FUNCTION FOUR shall provide selected municipalities with a detailed technical analysis of their infrastructure, expertise, use of and access to information and communication technology (ICT).
- 4.03 Facilitation Services: The AMBM will also enter into an agreement with SCATLIFF & MILLER & MURRAY INC. to provide community engagement services, public consultation assistance and project planning advice to participating municipalities in support of the development of local climate change actions plans.

IN WITNESS WHEREOF the Memorandum has been executed on behalf of AMBM by Louis Tétrault, Executive Director, and on behalf of the municipalities by \_\_\_\_\_.

IN THE PRESENCE OF:

ASSOCIATION DES MUNICIPALITÉS  
BILINGUES DU MANITOBA

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
NAME, TITLE

IN THE PRESENCE OF:

RIVERS WEST

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF ALEXANDER

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF DE SALABERRY

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF EAST ST. PAUL

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

TOWN OF EMERSON

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF FRANKLIN

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

MUNICIPALITÉ RURALE DE LA BROQUERIE

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

MUNICIPALITÉ RURALE DE MONTCALM

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

TOWN OF MORRIS

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF MORRIS

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

TOWN OF NIVERVILLE

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

TOWN OF POWEVIEW – PINE FALLS

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

MUNICIPALITÉ RURALE DE RITCHOT

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF ST. ANDREWS

\_\_\_\_\_  
WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

VILLAGE DE SAINT-CLAUDE

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF ST. CLEMENTS

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

VILLAGE DE SAINT-PIERRE-JOLYS

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WITNESS

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NAME, TITLE

IN THE PRESENCE OF:

TOWN OF SELKIRK

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WITNESS

\_\_\_\_\_  
NAME, TITLE

IN THE PRESENCE OF:

RURAL MUNICIPALITY OF WEST ST. PAUL

\_\_\_\_\_  
WITNESS

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NAME, TITLE