



Regional Childcare Partnership

Training Programme

September 2015 to June 2016

First Edition August 2015

Regional CCP Training Team Contact Information:

- **Belfast Childcare Partnership Training Office - 028 9536 3022**
- **Northern Childcare Partnership Training Office - 028 9536 2572**
(Tuesdays and Wednesdays 9.15 am – 2.15 pm.
Outside of these hours, please contact the Western Childcare Partnership Training Office on 028 9536 1042.)
- **South Eastern Childcare Partnership Training Office - 028 9536 3022**
- **Southern Childcare Partnership Training Office - 028 9536 2004**
- **Western Childcare Partnership Training Office - 028 9536 1042**

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Paediatric First Aid (Full Course)	Upon completion, the trainee will have an understanding of and be competent to deal with a wide range of medical issues that can arise when working with babies and children. The course will meet the current (at time of delivery) legislative first aid requirements.	This course is for Practitioners who will be working with children in the age ranges up to 1 year old; children 1 – 8 years and children over 8 years and up to 12.	15 th , 16 th , 22 nd & 23 rd September	Belfast	12 hours Please check individual locations for start and finish times.
				17 th & 24 th September 1 st & 8 th October	Cookstown	
				29 th September 6 th , 13 th & 20 th October	Armagh	
				30 th September, 1 st , 7 th & 8 th October	Bangor	
				6 th , 13 th , 20 th & 27 th October	Omagh	
				7 th , 14 th , 21 st & 28 th October	Ballymena	
				7 th , 14 th , 21 st & 28 th October	Portadown	
				4 th , 5 th , 11 th & 12 th November	Ballymoney	
				4 th , 5 th , 11 th & 12 th November	Belfast	
				4 th , 11 th , 18 th & 25 th November	Newry	
				5 th , 12 th , 19 th & 26 th November	Enniskillen	
				17 th , 18 th , 24 th & 25 th November	Larne	
				25 th , 26 th November, 2 nd & 3 rd December	Lisburn	
20 th , 21 st , 27 th & 28 th January	Belfast					

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Paediatric First Aid (Full Course)	Upon completion, the trainee will have an understanding of and be competent to deal with a wide range of medical issues that can arise when working with babies and children. The course will meet the current (at time of delivery) legislative first aid requirements.	This course is for Practitioners who will be working with children in the age ranges up to 1 year old; children 1 – 8 years and children over 8 years and up to 12.	25 th , 26 th January, 1 st & 2 nd February	Newtownards	12 hours Please check individual locations for start and finish times.
				23 rd , 24 th February 1 st & 2 nd March	Magherafelt	
				2 nd , 3 rd , 9 th & 10 th March	Limavady	
				2 nd , 3 rd , 9 th & 10 th March	Bangor	
				7 th , 8 th , 14 th & 15 th March	Antrim	
				12 th , 19 th , 26 th April & 3 rd May	Coleraine	
				13 th , 20 th , 27 th April & 4 th May	Omagh	
				19 th , 20 th , 26 th & 27 th April	Lisburn	
				4 th , 5 th , 11 th & 12 th May	Belfast	
				5 th , 12 th , 19 th & 26 th May	Dungannon	
				10 th , 17 th , 24 th & 31 st May	Newtownabbey	
				10 th , 17 th , 24 th , 31 st May	Derry	
24 th , 25 th , 31 st May & 1 st June	Newtownards					

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Paediatric First Aid Refresher Course	Upon completion, the trainee will have an understanding of and be competent to deal with a wide range of medical issues that can arise when working with babies and children. The course will meet the current (at time of delivery) legislative first aid requirements	This course is for Practitioners who will be working with children in the age ranges up to 1 year old; children 1 – 8 years and children over 8 years and up to 12.	13 th & 14 th October	Belfast	6 hours Please check individual locations for start and finish times.
				15 th & 22 nd October	Lurgan	
				3 rd & 10 th December	Enniskillen	
				19 th & 26 th January	Magherafelt	
				24 th & 25 th February	Lisburn	
				13 th & 20 th April	Derry	
				20 th & 27 th April	Markethill	
				4 th & 11 th May	Ballycastle	
				9 th & 16 th May	Bangor	
				10 th & 17 th May	Enniskillen	
	1 st & 2 nd June	Antrim				
	6 th & 13 th June	Belfast				
	Safeguarding/ Child Protection Full Course	Upon completion, the trainee will be aware of/knowledgeable in their role and responsibilities as a childcare worker within the child protection framework. The course will meet the current (at time of delivery) legislative requirements	This course is for Practitioners who are interacting and working with children in a childcare environment.	15 th & 22 nd September	Larne	5 hours Please check individual locations for start and finish times.
				30 th September & 1 st October	Lisburn	
				6 th & 13 th October	Limavady	
				8 th & 15 th October	Carrickfergus	
				15 th & 22 nd October	Belfast	
				19 th & 26 th October	Ballymoney	
				21 st & 28 th October	Newry	
3 rd & 4 th November				Bangor		
9 th & 16 th November				Derry		
9 th & 16 th November	Craigavon					

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Safeguarding/ Child Protection Full Course	Upon completion, the trainee will be aware of/knowledgeable in their role and responsibilities as a childcare worker within the child protection framework. The course will meet the current (at time of delivery) legislative requirements.	Practitioners who are interacting and working with children in a childcare environment.	11 th & 18 th November	Ballycastle	5 hours Please check individual locations for start and finish times.
				17 th & 24 th November	Cookstown	
				19 th & 26 th January	Enniskillen	
				2 nd & 9 th February	Magherafelt	
				3 rd & 10 th February	Antrim	
				3 rd & 10 th February	Belfast	
				22 nd & 29 th February	Bangor	
				23 rd February & 1 st March	Armagh	
				7 th & 14 th March	Carrickfergus	
				8 th & 15 th March	Belfast	
				21 st & 28 th April	Downpatrick	
				18 th & 25 th May	Coleraine	
				18 th & 25 th May	Omagh	
				19 th & 26 th May	Belfast	
6 th & 13 th June	Ballymena					
7 th & 14 th June	Strabane					
September 2015 to June 2016	Safeguarding/ Child Protection Refresher Course	Upon completion, the trainee will be aware of/knowledgeable in their role and responsibilities as a childcare worker within the child protection framework	Practitioners who are interacting and working with children in a childcare environment.	16 th September	Antrim	3 hours Please check individual locations for start and finish times.
				22 nd September	Belfast	
				7 th October	Newtownards	
				14 th October	Lurgan	
				17 th November	Belfast	
				26 th November	Lisburn	

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Safeguarding/ Child Protection Refresher Course	The course will meet the current (at time of delivery) legislative requirements.	Practitioners who are interacting and working with children in a childcare environment.	2 nd December	Coleraine	3 hours Please check individual locations for start and finish times.
				20 th January	Omagh	
				27 th January	Newry	
				4 th February	Lisburn	
				9 th February	Enniskillen	
				11 th February	Ballymena	
				25 th February	Derry	
				25 th February	Craigavon	
				1 st March	Newtownabbey	
				9 th March	Bangor	
				22 nd March	Armagh	
				28 th April	Ballymena	
				10 th May	Newtownards	
				19 th May	Craigavon	
	1 st June	Cookstown				
	7 th June	Omagh				
	7 th June	Belfast				
	9 th June	Derry				
	Designated Child Protection Officer	Upon completion, the trainee will be knowledgeable in their role and responsibilities when working as a Designated Safeguarding Children/	Practitioners who are or will be Designated Child Protection Officer or Deputy Designated Child	15 th October	Armagh	6 hours Please check individual locations for start and finish times.
				1 st & 10 th December	Cookstown	
2 nd December				Belfast		
21 st & 28 th January				Derry		
4 th March				Newtownards		

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016		Child Protection Officer. The course will meet the current (at time of delivery) legislative requirements.	Protection Officer.	13 th & 20 th April	Newtownabbey	
				6 th May	Belfast	
				8 th & 15 th June	Omagh	
		Health & Safety, Risk Assessment and Manual Handling Upon completion, the practitioner will be knowledgeable in Health & Safety, Risk Assessment and Manual Handling relevant to working in Day Care environment within the Early Years/Childcare Sector. The course will meet the current (at time of delivery) legislative requirements.	This course is for Practitioners designated as a Responsible Person accountable at managerial and operation levels for health & safety, risk assessment and manual handling within the child care environment.	5 th & 12 th October	Enniskillen	6 hours Please check individual locations for start and finish times.
				3 rd & 10 th November	Carrickfergus	
				9 th & 16 th November	Newry	
				14 th & 21 st April	Magherafelt	
				2 nd & 9 th June	Lisburn	
				6 th & 13 th June	Derry	
		Fire Safety and Risk Assessment Fire Safety and Upon completion, the practitioner will be knowledgeable in the new fire regulations within Northern Ireland and their impact on the Early Years/Childcare	This course is for Practitioners designated as a Responsible Person, who are accountable at a managerial and operational level for	22 nd October	Coleraine	3 hours Please check individual locations for start and finish times.
				19 th November	Armagh	
				27 th January	Omagh	
				11 th February	Belfast	
				28 th April	Larne	
				5 th May	Limavady	

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Risk Assessment	Sector. The course will meet the current (at time of delivery) legislative requirements.	fire safety within the child care environment.	11 th May	Belfast	
	Food Safety Level 2 Full Course	Upon completion, the practitioner will have an understanding of a wide range of key food safety issues including the three main types of food hazard, their sources and methods of control. The course will meet the current (at time of delivery) legislative food safety requirements.	All Early Years Practitioners.	16 th , 23 rd & 30 th September	Derry	7.5 hours Please check individual locations for start and finish times.
				28 th September, 5 th & 12 th October	Belfast	
				15 th , 22 nd & 29 th October	Armagh	
				2 nd , 9 th & 16 th November	Bangor	
				22 nd , 29 th February 7 th March	Belfast	
	Food Safety Level 2 Refresher Course	Upon completion, the practitioners will have updated their understanding of a wide range of key food safety issues including the three main types of food safety hazard, their sources and methods of	This course is aimed at Practitioners who have previously completed the Level 2 Award in Food Safety and are within 90 days of or 90 days after the date of their certificate expiring.	14 th , 21 st & 28 th March	Downpatrick	4 hours Please check individual locations for start and finish times.
				22 nd & 29 th September	Lurgan	
				7 th & 14 th October	Limavady	
				23 rd & 30 th November	Belfast	
				1 st & 8 th December	Coleraine	
				12 th & 19 th January	Antrim	

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Food Safety Level 2 Refresher Course	control. The course will meet the current (at time of delivery) legislative food safety requirements.	This course is 4 hours and will bring your Food Safety Certificate up to date.	18 th & 25 th January	Lisburn	
	Leading and Managing a Team within an Early Years Setting	This course will help practitioners gain an insight to help them understand the features of effective team performance, how to encourage and support a positive culture and to be able to manage performance.	This course is aimed at Managers, Team Leaders and Supervisors.	21 st September	Coleraine	6 hours Please check individual locations for start and finish times.
				24 th September	Belfast	
				1 st October	Newtownards	
				2 nd October	Armagh	
				21 st October	Enniskillen	
	Managing Performance through Professional Supervision and Appraisal	This course aims to assist practitioners to recognise positive supervision and development opportunities. Practitioners will be given the tools to positively challenge staff in relation to how they should develop going	This course is aimed at Managers, Team Leaders and Supervisors.	28 th September	Newtownabbey	6 hours Please check individual locations for start and finish times.
				7 th October	Derry	
				8 th October	Belfast	
				17 th November	Lisburn	
				18 th November	Armagh	

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016		forward.				
	Recruitment, Selection and Induction of Staff	This course will provide practitioners with the knowledge and skills to implement a robust recruitment and selection process within their setting, ensuring they are meeting legislative requirements and recruiting the right staff for the job.	This course is aimed at Managers and those involved in the recruitment and selection process.	22 nd September	Omagh	6 hours Please check individual locations for start and finish times.
				5 th October	Antrim	
				28 th October	Armagh	
				10 th November	Belfast	
				1 st December	Downpatrick	
	Managing Finances and Resources	This course will provide practitioners with an understanding of financial management systems, relevant to early year's settings. Practitioners will be given an insight into financial arrangements relating to the co-ordinating of expenditure and managing resources.	This course is aimed at Managers, and those with responsibility for finances and budgets within early year's settings.	8 th & 15 th October	Armagh	6 hours Please check individual locations for start and finish times.
				22 nd & 27 th October	Magherafelt	
				2 nd & 9 th November	Bangor	
				4 th & 11 th November	Derry	
5 th & 12 th November				Belfast		

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Programme Planning for Out-of-schools	This course will provide practitioners with the skills and understanding of how to create spontaneous play opportunities for children in both indoor and outdoor settings.	This course is aimed at those involved in the planning process for an Out of School provision, as well as afterschool leaders, afterschool room supervisors, day care staff and Sure Start development officers.	29 th September & 6 th October	Belfast	6 hours Please check individual locations for start and finish times.
				11 th & 18 th November	Lisburn	
				12 th & 19 th November	Armagh	
				13 th & 20 th January	Belfast	
				25 th February & 3 rd March	Bangor	
	Leading and Managing in Playwork	This course will provide practitioners with the knowledge and understanding of the theory that underpins Playwork and will enable practitioners to establish, create and manage Playwork that will be inclusive for children and young people with disabilities.	This course is aimed at Afterschool leaders, afterschool room supervisors, day care staff involved in afterschool provision and Sure Start play development officers.	29 th September & 6 th October	Magherafelt	6 hours Please check individual locations for start and finish times.
				30 th September & 7 th October	Belfast	
				1 st & 8 th October	Armagh	
				3 rd & 10 th November	Derry	
				26 th January & 2 nd February	Lisburn	

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Observations and Planning	This course will provide practitioners with a deeper understanding of how the process of observation and planning works. Practitioners will be provided with simple planning and observation tools and will have the opportunity to practice using observation and planning methods using quality video footage.	This course is aimed at practitioners and managers/leaders that are in a position to implement new systems within an early years setting.	22 nd September & 6 th October	Lisburn	6 hours Please check individual locations for start and finish times.
				29 th September & 13 th October	Belfast	
				20 th October & 3 rd November	Newry	
				17 th November & 1 st December	Newtownabbey	
				12 th & 26 th January	Omagh	
				19 th January & 2 nd February	Dungannon	
				9 th & 23 rd February	Belfast	
	Child Development 0-3 years	This course will provide early years practitioners with the knowledge and skills to promote children's development (0 - 3 years) and emphasises the impact this will have on children's future outcomes and life chances.	This course is aimed at all early years practitioners working with babies and children aged between 0 and 3 years old.	30 th September & 7 th October	Dungannon	6 hours Please check individual locations for start and finish times.
				16 th & 23 rd September	Bangor	
				6 th & 13 th October	Belfast	
				2 nd & 9 th November	Magherafelt	
				3 rd & 10 th November	Omagh	
				16 th & 23 rd November	Antrim	
				25 th November & 2 nd December	Derry	
13 th & 20 th January	Downpatrick					
21 st & 28 th January	Belfast					

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Child Development 3-5 years	This course will provide early years practitioners with an awareness of young children as competent co-constrictors of their social, emotional and physical environment. They will gain an understanding of the implications of working with children aged 3 – 5 years and gain the knowledge and skills required to promote the development and learning of this age group.	All early years practitioners working with children aged between 3 and 5 years old.	18 th & 25 th February	Newry	6 hours Please check individual locations for start and finish times.
				20 th & 27 th October	Craigavon	
				30 th November & 7 th December	Newtownards	
				14 th & 21 st January	Enniskillen	
				27 th January & 3 rd February	Armagh	
				20 th & 27 th January	Coleraine	
				4 th & 11 th February	Derry	
				17 th & 24 th February	Belfast	
				1 st & 8 th March	Lisburn	
				3 rd & 10 th March	Belfast	
	7 th & 14 th March	Cookstown				
	Enjoying Music	This course will provide the practitioner with an understanding of how music can support children's learning and development and promote self-esteem.	This course is aimed at all early years practitioners.	13 th October	Lisburn	3 hours Please check individual locations for start and finish times.
				14 th October	Craigavon	
				17 th November	Derry	
				18 th November	Coleraine	
9 th February				Belfast		

Month	Course Name	Course Information	Target Audience	Date(s)	Location	Duration
September 2015 to June 2016	Early Intervention to Promote Emotional Wellbeing and Resilience	This course will provide support to practitioners to become more familiar with the outcomes of the UN Convention of the Rights of the Child. It will also explore ways to promote resilience, empathy and emotional wellbeing for children aged 0 – 3 years.	This course is aimed at early years practitioners working with children aged 0 – 3 years.	14 th October	Lisburn	6 hours Please check individual locations for start and finish times.
				15 th October	Lurgan	
				18 th November	Derry	
				19 th November	Coleraine	
				10 th February	Belfast	

Venue Directory

Name of Venue	Address	Postcode	Contact Telephone Number
3FiveTwo Training Academy	10 Falcon Way, Boucher Road, Belfast	BT12 6SQ	028 9073 5273
NICVA	61 Duncairn Gardens, Belfast	BT15 2GB	028 9087 7777
Signal Business Centre	Innotec Drive, Balloo Road, Bangor	BT19 7PD	028 9147 3788
The Saint Patrick Centre	Market Street, Downpatrick	BT30 6LZ	028 4461 9000
Trinity Methodist Church & Community Venue	Trinity Methodist Church, Lisburn	BT28 2EA	028 9260 5335
Play Resource	North City Business Centre, 2 Duncairn Gardens, Belfast	BT15 2GG	028 9035 7540
Ards Art Centre	Town Hall Conway Square, Newtownards	BT23 4NP	028 9181 0803
Atlas Women's Centre	7 Batchelors Walk, Lisburn	BT28 1XJ	028 9260 5806
Bangor 1 st Presbyterian Church	Main Street, Bangor	BT20 4AG	028 9127 0580
Bangor Aurora Aquatic and Leisure Centre	3 Valentine Road, Bangor	BT20 4 TH	028 9127 0271
Lagan Valley Island	The Island, Lisburn	BT27 4RL	028 9250 9292
NICMA	16-18 Mill Street, Newtownards	BT23 4LU	028 9181 1015
Acorn Business Centre	2 Riada Avenue, Ballymoney	BT53 7LH	028 2766 6133
All Saints Parish Centre	9 Cushendall Road, Ballymena	BT43 6HA	028 2563 1236
Antrim Enterprise Agency	58 Greystone Road, Antrim	BT41 1JZ	028 9446 7774
Ballyearl Arts & Leisure Centre	585 Doagh Road, Newtownabbey	BT36 5RZ	028 9084 8287
Ballymena North Business and Recreation Centre	120 Cushendall Road, Ballymena	BT43 6HB	028 2564 4490
Carrickfergus Enterprise	8 Meadowbank Road, Carrickfergus	BT38 8YF	028 9336 9528
Causeway Enterprise Agency	Loughanhill Industrial Estate, Coleraine	BT52 2NR	028 7035 6318
Gortalowry House	94 Church Street, Cookstown	BT80 8HX	028 8676 4714
Mallusk Enterprise Park	2 Mallusk Drive, Newtownabbey	BT36 4GN	028 9083 8860
Meadowbank Sports Arena	Ballyronan Road, Magherafelt	BT45 6EH	028 7939 7117
Sandel Centre Coleraine	6 Knocklynn Road, Coleraine	BT52 1WT	028 7035 2777
Sheskburn House	7 Mary Street, Ballycastle	BT54 6QH	028 2076 3300
Willowbank Business Park	Willowbank Road, Millbrook, Larne	BT40 2SF	028 2826 9973
Aisling Centre	37 Darling Street, Enniskillen	BT74 7DP	028 6632 5811

Clooney Hall Centre	36 Clooney Terrace, Londonderry	BT47 6AR	028 7134 8531
Fermanagh House	Broadmeadow Place, Enniskillen	BT74 7HR	028 6632 0210
Omagh Enterprise Company	Great Northern Road, Omagh	BT78 5LU	028 8224 9494
Roe Valley Enterprises	Aghanloo Industrial Estate, Aghanloo Road, Limavady	BT49 0HE	028 7776 5655
Silverbirch Hotel	5 Gortin Road, Omagh	BT79 7DH	028 8224 2520
Tara Centre	11 Holmview Terrace, Omagh	BT79 0AH	028 8225 0024
Westville Hotel	14-20 Tempo Road, Enniskillen	BT74 6HR	028 6632 0333
Snowdrops Day Nursery	Tullygoonigan Industrial Estate, 89, Moy Rd, Armagh	BT61 8DR	02837 52 7770
Cots & Tots	63 Park Rd, Portadown	BT62 1DS	02838 35 0515
Newry Arts Centre	1a Bank Parade, Newry	BT35 6HP	02830 31 3180
Lurgan Town Hall	Union Street, Lurgan	BT66 8DY	02838 322422
MEC Craigavon Area Hospital	68 Lurgan Road, Portadown	BT63 5QQ	02838 612399
TowerHill	TowerHill, Armagh	BT61 9DR	02837 410041/4402
Jethro Centre	6 Flush Place, Lurgan	BT66 7DT	02838 325673
Market Place Theatre	Market Street, Armagh City, Co. Armagh	BT61 7BW	02837 521821
Ballysagart Business Complex	The Annagh Centre, 2 Beechvalley Way, Dungannon, County Tyrone	BT70 1BS	02887 729477