



REQUEST FOR CERTIFICATION FOR WISCONSIN G.I. BILL

Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m)].

NOTE: Once application is received and/or base file is established, you may go to https://services.dva.state.wi.us for online access to the Veterans Benefits and Applications Tracking System (VBATS) and to view current status. You may also check with your local County Veterans Service Office or School Veterans Certifying Official. You may also call 1-800-WIS-VETS (947-8387) and ask for the Wisconsin G.I. Bill Program Coordinator. Once your application has been reviewed, we will send you the results of that review.

Instructions: All applicants must complete this form in full and attach required documentation as follows: 1) DD Form 214, Certificate of Release or Discharge from Active Duty (for all applicants); 2) WDVA 0001, Eligibility Determination (if the veteran has not previously established eligibility for benefits); 3) death certificate (if the veteran is deceased); 4) Initial Federal VA service-connected disability rating notification letter (if claiming eligibility based on service-connected disability). Mail this application and the appropriate supporting documents to: Wisconsin Dept. of Veterans Affairs, Attn: Wisconsin G.I. Bill Eligibility, 201 W. Washington Avenue, P.O. Box 7843, Madison, WI 53707-7843.

THIS FORM IS FOR SUBMISSION TO THE WISCONSIN DEPARTMENT OF VETERANS AFFAIRS (WDVA)

NOTE: This is a two-step process. The WDVA only certifies the veteran as eligible. It is up to the school to approve the student for the tuition remission be it veteran, eligible child or eligible spouse.

Veteran's Name (Print) Veteran's Date of Birth Veteran's Social Security No.

Veteran's Address \* Veteran's Email Address \*

City, State, Zip Code Veteran's Telephone No. \*

\*If Veteran is deceased, see #2 under the Completion Checklist section of the instructions on the reverse side of this form.

I am requesting certification based on my status as (check as many as apply):

- Veteran (Myself)
Spouse of
Un-remarried Surviving Spouse of
Child of

Student's Full Name Student's Date of Birth

Student's Social Security No. (required for Wisconsin Higher Educational Aids Board credit tracking)

Student's Campus ID No.

I will attend (check one):

- University of Wisconsin
Wisconsin Technical College

Full Name of Campus (NO ABBREVIATIONS) Beginning (mo/yr)

My signature below, affirms that I understand and agree to the following:

- 1. I must also apply for Wisconsin G.I. Bill benefits to the UW System or Wisconsin Technical College System institution that I wish to attend and that failure to apply will prevent me from receiving any benefits to which I might otherwise have been entitled; and
2. The Wisconsin Technical College System and the UW System require my social security number for verification by the Wisconsin Higher Educational Aids Board (HEAB) for program eligibility, for federal and state reporting requirements, and for program evaluation purposes; and
3. The sharing of information contained in this form and any related information for the purposes of processing my application and implementing this program, with and among UW institutions, WTCS institutions, the WDVA, and the HEAB.
4. Under penalty of law, I further attest that all of the information provided on this and related documents is true and complete to the best of my knowledge. I agree to inform the school(s) named above of any change in the circumstances upon which this application is based.

Applicant's Signature (Veteran if still living and legally competent) Date

Student's Signature (if different from Applicant) Date

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## HOW TO COMPLETE REQUEST FOR CERTIFICATION FOR THE WISCONSIN GI BILL (WDVA 2030)

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### Instructions:

1. All applicants must submit the form WDVA 2030 and documents as described below to:

Wisconsin Dept. of Veterans Affairs  
Attn: Wisconsin GI Bill Eligibility  
201 W. Washington Ave., P.O. Box 7843  
Madison, WI 53707-7843

2. When you submit this certification request to the WDVA, you must also submit the Application for the WI GI Bill (form WDVA 2029) to the Higher Educational Institution (UW or WTC) you plan to attend.

### Completion Checklist for Documents to Submit to WDVA:

Include all necessary forms or documentation as follows:

1. Be certain to have Veteran (if still alive) and applicant sign all forms!
2. If the veteran is deceased and the student is at least 18 years of age, in the places for Veteran's Address, Veteran's Email Address, and Veteran's Telephone Number, insert those of the student's. WDVA must have the veteran's date of birth and social security number. If the student is not yet 18, then list the guardian's.
3. WDVA 0001, Eligibility Determination (if eligibility for benefits has not been established since 2005 or information must be updated in WDVA's records management system—VBATS).
4. WDVA 1805, Veteran's Residency Affidavit. For veterans who do not have a Home of Record at Time of Entry listed on their DD Form 214, they may use the WDVA 1805 to verify their resident status when they entered active duty if there is **NO CONTRAVENING EVIDENCE**. If so then proof of filing Wisconsin State Income taxes for the year of entry will have to be submitted.
5. WDVA 1805, Veteran's Residency Affidavit. For veterans who have been residents for 5-continuous years prior to application and there is **NO CONTRAVENING EVIDENCE**, **statement must be sworn to and signature must be witnessed and notarized by a notary public**. Original documents must be mailed to WDVA.
6. WDVA 2030 (included in this packet). Fillable forms are available on our website at [www.WisVets.com/Forms#WDVA2030](http://www.WisVets.com/Forms#WDVA2030).
7. DD Form 214, copy #4 or #6 (Certificate of Release or Discharge from Active Duty).  
NOTE on how to verify Home of Record: Some veterans discharged between 1978-89 may not have "home of record at time of entry on to active duty" on their DD-214. **SEE ABOVE**
8. Death Certificate or Casualty Report if the veteran is deceased.
9. Initial Federal VA Service-Connected Disability (SCD) Rating Notification Letter showing 30% or more SCD rating if claiming eligibility based on service-connected disability. The Wisconsin Department of Veterans Affairs will send a completed certification of veteran status and eligibility to your school Veterans Certifying Official.