



PO LEUNG KUK VICWOOD K.T. CHONG SIXTH FORM COLLEGE

12 Willow Street, Tai Kok Tsui, Kowloon, Hong Kong.

保良局莊啟程預科書院

大角咀柳樹街十二號

SA48/1415/026

19th September 2014

Dear Parents/Guardians,

Information on School-based Assessment,
Hong Kong Diploma of Secondary Education Examination

School-based Assessment (SBA) is a salient feature of the Hong Kong Diploma of Secondary Education (HKDSE) Examination. SBA refers to assessments administered in schools as part of the learning and teaching process with students being assessed by their teachers. Marks awarded will count towards students' results in the HKDSE Examination.

In order to strengthen the message to students about proper conduct in SBA, students are required to sign a declaration form to declare that all SBA tasks/assignments to be completed are their own and to agree to adhere to a code of honour in completing the SBA for all subjects.

To help your children better prepare for SBA, please encourage your children to take part in related learning and assessment activities, and teach them to complete the assessments honestly and responsibly in accordance with the stipulated requirements. If your children have any queries regarding the SBA results, you should encourage them to talk to their teachers and express their views. The school can look into the case according to its stipulated procedures.

We do hope that the school and parents can cooperate closely to ensure the smooth and proper conduct of SBA.

Yours faithfully,

Dr. Lee Poon Shing,
Principal



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香港中學文憑考試校本評核

敬啟者：

貴子弟完成三年高中課程後，將參加香港中學文憑考試。該考試除公開評核外，亦設有校本評核。校本評核是指學校的科任教師在日常學與教過程中，對學生學習表現所作出的評核，而評核的分數將計算入學生的香港中學文憑考試成績。

學生均須簽署「學生聲明表格」，承諾按規定負責任和誠實地依時完成校本評核的課業。

家長應鼓勵 貴子弟積極參與相關的評核活動，並按既定要求，負責任和誠實地依時完成校本評核。如 貴子弟對評核結果有任何疑問，家長應鼓勵他們與科任教師商討，學校亦將按既定程序處理有關個案。

我們期望能與家長緊密合作，以協助 貴子弟完成校本評核的課業。

此致

貴家長

保良局莊啟程預科書院

校長 李盤勝博士謹啟

二零一四年九月十九日



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☞ Reply Slip 回條 ☞

Re: Information on School-based Assessment,
Hong Kong Diploma of Secondary Education Examination
香港中學文憑考試校本評核

Dear Dr. Lee,

Your letter concerning the information on School-based Assessment of the Hong Kong Diploma of Secondary Education Examination has been duly received. I would like to assure you that my child will complete the assessments for SBA honestly and responsibly in accordance with the stipulated requirements.

敬啟者：本函業已閱悉。本人將督促敝子弟按既定要求，負責任和誠實地依時完成校本評核。

此致

保良局莊啟程預科書院校長

Name of Student 學生姓名：_____

Class 班別：_____ Mentor 導師：_____

Parent's Signature 學生家長簽署：_____

Date 日期：_____

Please turn over 轉後頁 ☞