

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 11<sup>TH</sup> MAY 2010

PRESENT: Councillor Mrs J. Evans Mayor  
Councillor Mrs S. Williams  
Councillor T. Hallett  
Councillor Mrs P. Rossiter  
Councillor Mrs C. Thomas  
Councillor Mrs T. Putwain

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer  
Miss Stephanie Barrow Administration Assistant

**15. APOLOGIES**

Apologies had been received from Councillor Mrs S. Lane, Councillor D. Stock and Councillor P. Rapi.

**16. DISCLOSURE OF PERSONAL INTERESTS**

None were declared.

**17. ITEMS TO PRESS**

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**18. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 27<sup>th</sup> April 2010 be confirmed and signed as accurate.**

**19. MATTERS ARISING**

a. Minute 605 – Apologies

Councillor Putwain asked what the position was with the vacancy left by Councillor Hart's resignation. The clerk said that he had notified PCC and that ten electors in the South Ward were needed to call for an election.

b. Minute 609b – Skate Park

Councillor Thomas asked the clerk if there had been any response from Mrs Kingston, Greenhill School or Mr Davies, PCC. The clerk said that he had heard nothing to date but had received a response from Caroline Phillips, PCNPA. She had received correspondence from the Environment Agency regarding the area at the Salterns and implications of it being a flood zone. The clerk read out the letter to members. Councillor Rossiter said that, after hearing the letter, it was clear that the Salterns was not a suitable site for a skate park. She felt that a possible site at Greenhill School would be the safest option and asked the clerk to press for a reply from Mrs Kingston. Councillor Evans felt that TTC should make preliminary enquiries about the availability of the land at Butts Field, as she had

spoken to some of the local skaters and they had indicated that they thought that area was suitable. Councillor Putwain suggested the land at Battery Gardens. Councillor Rossiter felt that the area there would be too close to houses. Councillor Evans said that any site would need consultation. The clerk said that he had spoken to the police and they had said that they felt that the land at the Salterns was too remote for a skate park. PCSO Idwal David had suggested a MUGA – Multi Use Games Area, which would be fenced and locked. He said that this would be more likely to attract funding. The clerk said that TTC had no concrete plans to date and had only set aside £10,000 to install a portable wooden fixture. He suggested a meeting with the skaters to encourage them to form a skateboard group to enable them to access funding, and also a skate park sub-committee meeting to discuss design and costings. Councillor Williams suggested that the skateboarders themselves do some fundraising. Councillor Thomas suggested getting the Hub involved.

**Resolved to arrange a meeting with local skateboarders and also to look into the three sites suggested, Greenhill School, Battery Gardens and Butts Field for a skate park.**

c. Minute 614c – Residents Parking – St Florence Parade

The clerk said that Councillor Evans had contacted him following a conversation that he had with Mr John Price, PCC. He had asked if the TTC had changed their opinion on the residents parking in St. Florence Parade. Members were reminded that their original resolution was that they saw no benefit to residents parking in that area. Councillor Putwain suggested asking PCC to remove the double yellow lines there to allow parking for all.

**Resolved to object to resident parking in St. Florence Parade and also to ask PCC if it would be possible to remove the double yellow lines in the same area.**

d. Minute 614d -Mrs M Hutton, North Beach Area Access.

The clerk said that he had sent a copy of the letter to PCC and had received a response from Mr Chris Payne, PCC who felt that it would be difficult to police that area as it was a dog-free area.

e. Minute 615 – Jubilee Play Area

The clerk said that the fencing had been completed.

f. Minute 622b – Pembrokeshire South East Energy Group

The clerk had received a reply accepting the invitation to attend a meeting on Tuesday 25th May at 7.00pm.

20. **CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 7<sup>th</sup> May 2010 be confirmed and signed as accurate.**

21. **MATTERS ARISING**

There were no matters arising.

## **22. PLANNING APPLICATIONS**

- a. NP/10/125 – South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Residential development of 12 apartments with on-site parking, cycle, refuse and amenity facilities, land at Clifton Rock, Greenhill Road/Deer Park, Tenby.
- b. NP/10/126 - South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Demolition of existing buildings and construction of five commercial units to ground floor and 17 residential units above. On site cycle and refuse facilities, Delphi Apartments, South Parade, Tenby.
- c. NP/10/127 - South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Proposed change of use, refurbishment, alterations and extensions to create 15 apartments and retail units, Royal Lion Hotel, The Norton/White Lion Street, Tenby.
- d. NP/10/128 Listed Building - South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Proposed partial demolition, extension, refurbishment and alterations to property to form 15 apartments, Royal Lion Hotel, White Lion Street, Tenby.
- e. NP/10/129 Conservation Area - South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Partial demolition of rear section of building, Royal Lion Hotel, White Lion Street, Tenby.
- f. NP/10/130 - South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Proposed construction of 39 apartments, 68 bed hotel and retail (A3 use) development with on site parking, amenity and new access road, former Gate House Hotel, Kent and Milford Houses, Royal Playhouse Cinema, Tenby.
- g. NP/10/131 Listed Building - South Terrace Properties Limited C/o Mrs. Arran Dallimore, C2J Architects, Unit 1A, Compass Business Park, Pacific Road, Cardiff – Part demolition of building retaining façade. Redevelopment of site to form commercial development, Royal Playhouse Cinema, White Lion Street, Tenby.

Councillors decided to discuss all planning applications together. Councillors also had the copy of the letter from Tenby Conservation Forum to PCNPA. The clerk said that he had also received comments from the Chamber of Trade and Tourism. Councillor Williams said that she supported the comments from the Conservation Forum, and felt that there were too many problems that needed sorting out. Councillor Hallett felt that no demolition on any site should take place until all problems had been dealt with.

Proposed Councillor Mrs S. Williams. Seconded Councillor T. Hallett.

**Resolved to recommend that there were elements in the plans that needed to be changed before giving full approval. Further that no demolition take place on any site until this is the case.**

**23. PLANNING CORRESPONDENCE**

- a. Tenby Conservation Forum – Copy of letter sent to PCNPA regarding NP/10/125,127,128 and 130

This letter was discussed along with the planning applications.

- b. PCNPA – Application for tree works TP04 Park Hotel, North Cliffe, Tenby

Proposed Councillor T. Hallett. Seconded Councillor Mrs P. Rossiter.

**Resolved to recommend approval.**

**24. CORRESPONDENCE**

- a. Mr and Mrs Winstone – Parking, St Julian Street

The clerk said that this was a PCC Highways issue.

**Resolved to forward the letter to PCC and also reply to Mr and Mrs Winstone informing them that their letter had been passed on.**

- b. Boundary Commission – Review of Community Boundaries

The clerk said that Monkstone Point and Waterwynch would be lost but the land at Bryn-Hir would be kept.

**Resolved that this letter be noted.**

- c. Chamber of Trade and Tourism – April minutes

**Resolved to thank CTT for keeping TTC informed and to note the minutes received.**

- d. Ben Blake, PCC – Pedestrianisation shelters

A letter had been received proposing the installation of two temporary ‘Sentry Type’ shelters for the pedestrianisation period.

Councillor Putwain felt that it was not necessary to have them there all of the time and did not feel that they were in keeping with the environment. Councillor Evans said that she sympathised with the staff. A vote was taken and it was

**Resolved to recommend objection to the installation of the two temporary ‘Sentry type’ shelters during the period of pedestrianisation.**

- e. Mrs E John – Quarry Cottages

A letter had been received in response to a complaint received regarding a noise nuisance complaint made by residents of Quarry Cottages.

**Resolved to note the letter and thank Elma John for her reply and offer of support.**

**25. ACCOUNTS**

**Resolved that the Accounts for April received on the table be accepted and confirmed.**

**26. CONFIRMATION OF SIGNATORIES FOR CHEQUES FOR THE ENSUING YEAR 2010/2011**

Councillors Mrs J. Evans, Mrs S. Williams, Mrs P. Rossiter and Councillor T. Hallett were confirmed as signatories.

**27. REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

- a. Councillor Putwain said that she had attended a Charity Trustees meeting but there was nothing further to report.
- b. Councillor Evans and Councillor Thomas had attended PLANED Hub meeting workshop. Councillor Evans said that there was no official feedback as yet. Councillor Thomas added that she had found it very successful and said that some people that had attended the workshop would be attending the next Health network meeting.
- c. Councillor Evans said that she had welcomed back the CARTEN cyclists back to Tenby on Saturday after completing their charity bike ride, which had raised a large sum of money for Ty-Hafan.

**28. JUBILEE PLAY AREA**

The clerk said that the work that had been required had been completed. He said that the wording for a sign needed to be decided on and also a date for the official opening needed to be arranged. Councillor Hallett asked if the work to the springs had been done. The clerk said that PCC had looked at the problem. The clerk said that Councillor Brown had requested that the sign recognise that the play area was for toddler use. Councillor Evans suggested that the sign be colourful and said that all people that had been involved with the play area needed to get together to agree on an opening date.

**29. DYSTER MEMORIAL FOUNTAIN**

The clerk said that the fountain was on target to be completed by mid-September and that Rhodri Jenkins, PCC was continuing to liaise with Abbey Masonry.

**30. MEDIA ITEMS**

- a. Councillor Rossiter said that following the report in the Tenby Observer regarding the De Valence Trust, she had been approached in her workplace and received abuse from a member of the public. She said that members of the public should contact TTC as a whole if they have any grievances. Councillor Evans agreed and said that proper procedures should be used. The clerk said that members of the public should write to TTC or the Press and that councillors should not be approached in that manner.

**31. ROYAL GATE HOUSE**

This item had been dealt with previously in the meeting.

**32. TWINNING**

This item was put on hold for the foreseeable future.

**33. SKATE PARK**

This item had already been dealt with previously in the meeting.

**34. FINANCIAL OFFICER/CLERKS ITEMS**

**a. Calendar of Meetings 2010/2011**

The calendar of meeting was accepted.

**b.** The clerk said that he had received a letter from BN Jackson Norton officially confirming that the DVT were going into voluntary liquidation on the 26<sup>th</sup> May 2010. He also said that if TTC had any issues that any further correspondence should be directed to them and not the DVT. The clerk said that under the terms of the lease, the building automatically reverted back to TTC. TTC would honour private hires previously arranged, but not shows. He said that there were twenty six private hires booked for dates between the 29<sup>th</sup> May 2010 and 15<sup>th</sup> December 2010. He also said that there currently seven private hires for the following year, including two weddings.

The clerk said that the transfer of the license would need to take place within seven days after the date of liquidation or it would be forfeited. He said that there were other issues to consider such as the fire alarm system and the insurance amongst numerous other matters. He had also received a letter from Mr Hill, who was currently leasing the café, the rock and roll club, the De Valence youth theatre and the Friendship club in connection with this matter.

The clerk said that Mrs Smathers was currently the only member of staff remaining and that Miss Graham and Mr Blount had recently taken equipment belonging to themselves out of the building. He said that TTC had a number of options regarding the future of the building. Councillor Mrs J. Evans suggested an extra-ordinary meeting of TTC and requested that all councillors make the effort to attend.

**Resolved that an extra-ordinary meeting of TTC be held on Tuesday, 18<sup>th</sup> May 2010 at 7.30pm.**

**35. DATE AND TIME OF NEXT MEETING**

**Resolved that the next Meeting of the Tenby Town Council be held on Tuesday 25<sup>th</sup> May2010 at 7.00 pm.**

**36. ITEMS FOR THE NEXT AGENDA**

- a. Councillor Mrs C. Thomas and Councillor Mrs S. Williams – Signage
- b. Councillor Mrs T. Putwain – Street Trading

37. **PRIVATE & CONFIDENTIAL**

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

38. **MINUTES**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 27<sup>th</sup> April 2010 be confirmed and signed as accurate.**

39. **MATTERS ARISING**

There were none.

40. **FINANCIAL OFFICER/CLERKS ITEMS**

a. **To confirm the Internal Auditors for 2010/2011**

The clerk said that he was happy with the current Internal Auditors, Ashmole & Co.

**Resolved to confirm Ashmole & Co., as TTC Internal Auditors for 2010/2011.**

b. **Pembrokeshire Housing**

The clerk had received a letter from Pembrokeshire Housing regarding the area at Augustus Place. They had confirmed that there would only be enough land for one two-bed bungalow. Councillor Rossiter felt that TTC should keep Augustus Place as a community centre for the foreseeable future as bookings had increased recently. Councillor Putwain agreed.

c. **Friendship Club**

The clerk said that the Friendship Club, which usually met in the DVP, had asked if they would be able to use Augustus Place if they were unable to use the hall. The clerk said that Joan's club currently used Augustus Place and paid £5 per session. He also said that the caretaker would already be coming in on Wednesdays so this would mean that no extra costs would be incurred in opening and closing the building.

Proposed Councillor T. Hallett. Seconded Councillor Mrs P. Rossiter.

**Resolved to agree to let the Friendship Club use Augustus Place Community Centre every Wednesday afternoon for a nominal fee of £5 per session.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_