

* TITLE:	Traffic Management Plans
* ADOPTED BY:	Glen Eira City Council
* DATE ADOPTED:	21 March 2005
* DATE AMENDED	24 November 2009

1. Objective

- 1.1 To ensure that Council meets its obligations as a road authority in a responsible manner, as required by the *Road Management Act 2004*.
- 1.2 To ensure that Council is not deemed to be responsible for Traffic Management Plans prepared by others for the works manager.
- 1.3 To ensure that the works manager retains responsibility for ensuring the work site conforms to the requirements of the Traffic Management Plan.

2. Background

The *Road Management Act 2004* places the responsibility for work sites within public roads on works managers, infrastructure managers, and road authorities. It is a requirement of the legislation and associated regulations that Traffic Management Plans are prepared by suitably qualified people. This responsibility defaults to the works' manager, who often will not be Council.

Section 63(2) of the *Road Management Act* exempts utility companies and their agents from obtaining the consent of the road authority prior to performing works. Hence, in only some instances will Council receive prior notification of works that are occurring within the road reserve when works are performed by others. The Act does not intend to place the responsibility for work site management on the road authority.

Regulations made under the *Road Management Act* limit the fees that can be charged by road authorities for various types of works on various classes of road. Fees are not chargeable for works that are exempt from the consent and notification requirements of the Act.

3. Policy

- 3.1 Where prior consent of Council is required, Council will require that Traffic Management Plans are prepared by suitably qualified persons for road works, as a condition of Permit.
- 3.2 Council is not responsible for the quality or correctness of Traffic Management Plans prepared by others and will not check or approve them to state or verify conformance with the "Code of Practice for Worksite Safety - Traffic Management".

- 3.3 Occasional random audits of conformance at the work site by the works manager with Traffic Management Plans will be performed by Council for works where prior consent of the work by Council is required and a permit has been issued.
- 3.4 An audit will also be performed by Council where Council has specific notice that a Traffic Management Plan has not been implemented or is not being adhered to in respect of works where Council has issued a permit.

This Policy is to be reviewed by 31 December 2012 or on the earlier amendment of the relevant legislation.

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- * **Relevant Legislation:** *Road Management Act 2004*
Road Safety Act 1986
Local Government Act 1989
Health and Safety Act 1985
- * **Cross References to other Policies / Documents:** Road Management Plan - November 2004
- * **Responsible Officer(s):** Manager Infrastructure Assets