



APPLICATION FOR OCCUPANCY PERMIT

Form 5 - DOMESTIC WORKS

Building Act 1993

Building Regulations 2006 Regulation 1002

To Relevant Building Surveyor at Simple Permits Building Consultants Pty Ltd

From Owner of Land or Agent of Owner (see notes overleaf)

Applicant Name: _____

Address: _____ Postcode: _____

Contact Person: _____ Telephone/Mobile: _____

Email Address: _____ Fax No.: _____

Postal Address: _____

Ownership Details (only required if agent is listed above)

Company / Name: _____

Postal Address: _____ Postcode: _____

Contact Person: _____ Telephone/Mobile: _____

Email Address: _____ Fax No.: _____

Property Address/Details

Number: _____ Street /Road: _____ Suburb: _____ Postcode: _____

Lot/s: _____ LP/PS: _____ Volume: _____ Folio: _____

Crown Allotment: _____ Section: _____ Parish: _____ County: _____

Municipal District: _____

BUILDING PRACTITIONERS AND ARCHITECTS WHO WERE ENGAGED IN THE BUILDING WORK

(Include building practitioners who were involved in the building works and who were not known and/or not listed at time of completion of application for Building Permit)

Name: _____ Category/Class: _____ Registration No _____

Name: _____ Category/Class: _____ Registration No _____

Name: _____ Category/Class: _____ Registration No _____

Name: _____ Category/Class: _____ Registration No _____

Use applied for:

Part of Building: _____

eg. dwelling, office, warehouse, etc.

Intended Use: _____

eg. private, public, commercial, etc.

BCA Class: _____

e.g. Class 1a, Class 10a, Class 5 etc.

OCCUPANCY PERMITS CHECKLIST - DOMESTIC PROJECTS ONLY. REQUIRED CERTIFICATES, COMMISSIONING REPORTS AND STATEMENTS	DOCUMENTS SUBMITTED?
<p>1. ENGINEERS INSPECTION REPORTS/STATEMENT. Submit a copy of all structural inspections made by the Consulting Structural Engineer. (if applicable).</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>2. ELECTRICAL CERTIFICATE. Submit copies of all Electrical Certificates for all electrical works issued by a licensed electrician.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>3. PLUMBING CERTIFICATE. Submit a copy of all Plumbing Certificates issued by a licensed plumber</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>4. SEPTIC TANKS If applicable, submit a copy of a '<i>Permit to Use</i>' permit, issued by the relevant council.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>5. GLAZING – WINDOWS, DOORS, SHOWER SCREENS, ETC. Submit a copy of all glazing certificates.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>6. TERMITE PROTECTION. Submit a copy of a termite certificate. (If applicable)</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>7. ENERGY EFFICIENCY REQUIREMENTS Submit an <i>Energy Compliance Report</i> issued by the energy rater and/or builder confirming that all required energy efficiency requirements have been installed.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>8. ACOUSTIC REQUIREMENTS If required, submit a compliance report issued by a qualified acoustic rater, confirming that all required acoustic ratings have been achieved.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>9. FLOOD LEVEL CERTIFICATE Submit a statement from a licensed land surveyor confirming that all applicable AHD levels have been achieved.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>10. WATERPROOFING CERTIFICATE Submit a certificate and/or statement from the waterproofing installer, confirming that waterproofing has been installed to all relevant wet areas and/or to all external balcony areas in accordance with AS 3740 requirements.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>11. HAVE ALL APPLIANCES BEEN INSTALLED? Note a condition will be placed on all Occupancy Permits where appliances have not been installed.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>12. HAS THE WATER METER BEEN CONNECTED? Note an Occupancy Permit cannot be issued until all required facilities have been installed and fully operational. I.e. a kitchen sink; and a bath or shower; and clothes washing facilities, comprising at least one washtub and space in the same room for a washing machine; and a closet pan and washbasin. Note a kitchen sink or washbasin cannot be counted as a laundry washtub.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>13. HAS THE ELECTRICITY METER BEEN CONNECTED?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>14. HAS THE GAS METER BEEN CONNECTED?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Signature of Owner or Agent _____

Date _____