

## Issue/Action Worksheet

### **The Issue:**

*What is the issue that concerns me/us? What is the problem (1-2 sentences)?*

### **Your Vision:**

*What it will look like when I/we have successfully resolved the issue/ solved the problem (2-3 sentences)?*

#### **Obstacle #1:**

*standing in the way of achieving the Vision.*

#### **Action/ Person Responsible:**

*Steps we will take to overcome Obstacle #1. Who will do it.*

#### **Needed Support:**

*To complete this action step, I/ we will need:*

1.

1.

2.

2.

3.

3.

#### **Obstacle #2:**

*standing in the way of achieving the Vision.*

#### **Action/ Person Responsible:**

*Steps we will take to overcome Obstacle #2. Who will do it.*

#### **Needed Support:**

*To complete this action step, I/ we will need:*

1.

1.

2.

2.

3.

3.

#### **Obstacle #3:**

*standing in the way of achieving the Vision.*

#### **Action/ Person Responsible:**

*Steps we will take to overcome Obstacle #3. Who will do it.*

#### **Needed Support:**

*To complete this action step, I/ we will need:*

1.

1.

2.

2.

3.

3.

**Evaluation:** *What measures will we use to assure ourselves the Vision has been reached?*

Date: \_\_\_\_\_

Description: \_\_\_\_\_