

INTERNSHIP APPLICATION

WIAT Television – CBS 42 Birmingham, Alabama

Thank you for your interest in the Internship Program with CBS42-WIAT. Candidates for internships are responsible for reviewing and fulfilling all requirements of the program. Please read the following information below carefully before applying.

***Please send cover letters and resumes to:**

Internship Program
CBS42-WIAT Television
2075 Golden Crest Drive
Birmingham, Alabama 35209

The applicant requirements for participation in the WIAT Internship Program available to college students are:

1. You must be at least 18 years of age.
2. Interns should be full-time/part-time students of a college or university either in or entering into their junior or senior year.
3. Interns should provide, in writing from their advisor, the above and their eligibility for receiving **academic credit** for their internship.
4. Interns must be majoring in a field having direct relationship with broadcasting, media or communications.
5. If accepted, Interns will be responsible for setting up an hourly schedule with their supervisor that will sufficiently meet their school's required credit hours.
6. Interns are to perform the duties and responsibilities outlined in the internship job descriptions provided and other tasks as assigned by their supervisors.
7. Intern dress code is business casual.

You must complete the top portion of the internship application form, specifying the beginning and ending dates of the school quarter or semester.

Students should contact their advisor if they are interested in an internship. If students are qualified, meeting the criteria mentioned above, advisors must sign the Internship Agreement indicating the student's eligibility. Your letter and documentation must be received before an intern is selected.

Interviews are then conducted with the **CBS42-WIAT coordinator** by phone and/or in person, and applicants will be contacted regarding their acceptance within the next few weeks by the coordinator or department supervisor.

INTERNSHIP AGREEMENT- WIAT Television

Read this agreement and then sign at the bottom.
You are entitled to a final copy of this agreement.

This is an agreement among _____ (intern candidate), _____ (school) and WIAT-TV, a LIN MEDIA station.

- 1 Upon acceptance into its internship program, the status of the intern with WIAT will be as outlined for trainees in the Fair Labor Standards Act and nothing in this agreement or subsequent relationship shall be in any way a violation of that act.
- 2 WIAT/LIN MEDIA may at any time in its sole discretion terminate this agreement without notice or cause.
- 3 The education received by the intern is for the benefit of the intern.
- 4 The intern will not replace or displace regular employees of WIAT.
- 5 The training received, even though it includes some actual hands-on operations, is similar to that which would be given in a vocational school.
- 6 WIAT does not receive an immediate advantage from the activities of the intern.
- 7 WIAT nor LIN MEDIA in no way through direct statement or interference guarantees employment to the intern during, or at the conclusion of the internship program as a result of the training received or otherwise.
- 8 All parties involved understand that the intern is NOT ENTITLED TO WAGES or other payments for the time spent in training.
- 9 WIAT assumes none of the "ex loco parentis" responsibilities of any school, institute, or other educational organization with respect to the intern.
- 10 All rules and regulations governing LIN MEDIA employees shall apply equally to all interns and all interns will be provided with these rules and regulations either orally or in writing.
- 11 It is agreed among the parties that the intern while on the premises of WIAT-TV or in their involvement in connection with the station is not to be considered an employee or agent of LIN MEDIA for any purposes, including but not limited to workers' compensation. The intern is at all times to be considered a student of (school) _____ doing assigned work as part of his/her curriculum.
- 12 _____ (school) will at all times indemnify and hold WIAT/LIN MEDIA harmless from and against any claim, demand and liability whatsoever that LIN MEDIA may sustain or incur by reason of or as a consequence of this internship.

The period of this internship is determined by the school and WIAT-TV. The official class term will begin _____ and ends _____.

The number of credits that will be received for this internship will be _____.

Work availability: _____ days per week, _____ hours per day.

While I understand that I may be asked to learn different facets of the station, my primary interest is in working in the _____ department, i.e., News, Marketing, Sports, Sales, Engineering, Production, Accounting and Administration.

My contact information follows:

Address:

Phone:

Phone:

Fax:

Intern:

(Signed) _____

(Print) _____

Date:

My school contact information follows:

Institution: (_____)

(Signed) _____ Title: _____

(Print) _____

(Phone) _____

Date:

WIAT/LIN MEDIA:

Signed) _____ Title: _____

(Print) _____

Date: