

**KI** **CONCERTS**

in **United Kingdom**



# **University of Wisconsin-Stout Alumni Choir & Symphonic Singers**



**UNITED KINGDOM**



**May 18 - 28, 2012**

**CONFIRMATION  
OF ARRANGEMENTS**



Kingsway International LLC  
3260 E. Woodmen Rd, Suite 200  
Colorado Springs, CO 80920-3587  
P: 719 260-0200 F: 719 598-8674

info@KIconcerts.com  
www.KIconcerts.com

## CONFIRMATION OF ARRANGEMENTS

Revised: March 21, 2011

<b>Group</b>	University of Wisconsin-Stout	
<b>Director</b>	Dr. Patrick Liebergen	
<b>Alumni Coordinator</b>	Sue Pittman	
<b>Departure Date</b>	May 18, 2012	
<b>Itinerary</b>	Friday, May 18, 2012	Depart US for Scotland
	Saturday, May 19, 2012	Arrive Edinburgh
	Monday, May 21, 2012	Transfer to York
	Tuesday, May 22, 2012	Transfer to Llandudno
	Thursday, May 24, 2012	Transfer to London
	Monday, May 28 2012	Depart for US
<b>Tour Price</b>	Payable to KI: \$3,695 KI will collect an additional \$200 from non students and pay this to Wisconsin-Stout after the last payment is made. Travelers will pay any difference between \$400 and the actual Air Surcharge and Taxes.	
<b>Individual Performances:</b>	May 20:	Morning service at Greyfriars Church of Scotland Concert in Edinburgh
	May 21:	Lunchtime concert at St Giles' Cathedral Informal recital at York Minster (tbd)
	May 23:	Performance with a choir in Northern Wales area (tbd)
	May 25:	Lunchtime recital in St Paul's (subject to approval)
	May 26:	Concert at Southwark Cathedral
	May 27:	Sing for service at a church in London (tbd)



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The following is required for the individual performances to be confirmed:

- Repertoire (tentative) with composer/arranger and duration times
- Recording (CD or mp3 format)

#### **Inclusions in Tour Price**

Roundtrip airfare from Minneapolis - St Paul, economy class  
Private motor coach throughout with driver  
Three star accommodations, based on double occupancy  
Breakfast and dinner daily  
Professional tour escort per coach throughout tour  
All scheduled sightseeing and entrance fees  
Concert arrangements and promotion including venue, provision of digital piano if no acoustic piano at venue, conductor's music stand.  
Air Taxes and surcharges up to \$400  
Group tips

#### **Additional to Tour Price: Optional**

Travel Insurance: \$155  
Single Room Supplement: \$585  
Rental of musical instruments and percussion or other equipment for performances  
Meals other than specified in the itinerary  
Personal expenses, e.g. drinks, laundry, phone calls

#### **Payment**

Travelers will pay KI directly. After the initial payment, invoices will be sent to individual passengers before the next payment date and the passengers will pay individually. It is the individual's responsibility to pay by the due date specified in the payment schedule irrespective of whether a statement is received.

#### **Payment Schedule**

March 25, 2011	\$250 per passenger
April 25, 2011	\$250 per passenger
June 15, 2011	\$250 per passenger
September 25, 2011	\$500 per passenger
November 25, 2011	\$1500 per passenger
January 25, 2012	Full and final payment



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The total of the amounts due at the time of joining must be paid by those joining after the first payment date.

**Exchange Rate**

All prices are projected for 2012 and are subject to change. They are based on an exchange rate of \$1USD = 0.65 GBP. Adjustments may be made if the exchange rate varies more than 5% on January 19, 2012.

**Group Numbers**

The services specified are based on a minimum of 40 paying passengers. If this quota is not reached, the price of the tour may be increased proportionately.

**Airline Tickets**

KI will issue airline tickets after the final payment is received and no later than April 18, 2012. Individuals showing a balance due on their account will not be issued an airline ticket therefore will be subject to flight availability and airfare increases. Actual air taxes and surcharges will be invoiced at time of ticketing, between 90 and 30 days prior to departure.

**Air Surcharges and Taxes**

The estimate of air surcharges and taxes listed above will be included on invoices. The actual amount will be known at the time airline tickets are issued. This may require collection of a further payment after final payments.

**Director Benefits**

A single room will be provided for the Director. Note this is non-transferable.

**Complimentary Positions**

The tour price is based on 1 free position for every 20 passengers purchasing the full package, including air, (i.e. the 21st, 42nd, 63rd, etc.). Those receiving a free position must still pay taxes and travel insurance if they wish to take it. Note: Land Only travelers do not count towards Complimentary Positions.



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### **Group Tips**

Basic group tips are included; however please feel free to give additional tips for exceptional service.

### **Cancellation**

The following cancellation charges will apply if anyone cancels their tour:

50% refund from March 25, 2011  
No refunds after February 18, 2012

### **Substitution**

Substitutions are encouraged so that cancellation fees can be avoided. The only additional cost for a substitute is the insurance premium, when an insurance package has been purchased, as these payments cannot be transferred. Substitution payments must be received by KI before a refund to the original passenger is made. Substitutions must be made no later than March 19, 2012 or charges will apply.

### **Terms and Conditions**

The full terms and conditions for the tour program which govern the relationship between Kingsway International, LLC and the group, except as amended above, are appended. Receipt of the first payment constitutes full acceptance of the terms and conditions.

The parties confirm that this document accurately sets out the arrangements for the agreed tour. Note that the agreement applies unless KI is advised to the contrary in writing, even if a signed copy is not received.

**KINGSWAY INTERNATIONAL, LLC**

**GROUP: University of Wisconsin-Stout**

A handwritten signature in black ink that reads 'Michael A. Clohesy'.

Michael A Clohesy  
Chief Executive

Name\_\_\_\_\_

Signature\_\_\_\_\_

Title\_\_\_\_\_

Date\_\_\_\_\_

**March 23, 2011**