

**St. Mary's School**  
**Ponca City, Oklahoma**  
**APPLICATION FOR SCHOLARSHIP 2012-2013**

Confidential

To apply for a scholarship at St. Mary's, you must complete this application and return it to:

St. Mary's Rectory  
Pastor's Office  
P. O. Box 1330  
Ponca City, OK 74602-1330

Information you provide will be held in **strict confidence** and will only be used for the purpose of determining scholarship eligibility. All supporting documentation that you include with this application will be returned to you upon completion of the evaluation, with no copies retained.

You must reapply for scholarship each school year; even if you had received a scholarship in a previous year. This application is only for the **2012-2013** school year and must be received at the address above by **May 7th**. Applications can be submitted after May 7th and will be considered on a timely basis upon receipt; however, the award amount may be limited due to availability of funds. Applications can be resubmitted at any time as income and/or family status changes.

**Scholarship Application/Award Process:**

**May 7<sup>th</sup>** Applications must be received by the Pastor on, or before, this date.

**May 17<sup>th</sup>** The Pastor and a Tuition Assistance Committee, selected by the Pastor, will review your application and a decision on your request for scholarship will be made by this date (or within two weeks of receipts for submitted requests.)

Applications with incomplete information or submitted without proof of income cannot be processed and will be returned to the applicant.

1. Name, address, and phone number of adult family member making application:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

2. Name(s) of children (and grade entering) in need of scholarship:

Name _____	Grade _____
_____	_____
_____	_____
_____	_____
_____	_____

3. Are you a registered member of St. Mary's? \_\_\_\_\_

4. Please list all activities at St. Mary's (both Church and School) that members of your household are currently involved in (activity/family member name):

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5. Write the names and relationship of every person that lives in your house. (Include yourself. e.g., Bill/self, Mary/wife, Ted/son, etc.):

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6. Please enter your ADJUSTED GROSS INCOME from your 2011 Federal Income Tax form, and attach a duplicate copy of your 2011 IRS 1040, 1040A, or 1040EZ

\$ \_\_\_\_\_

A Tuition Assistance Committee chosen by the Pastor will examine your Federal Income Tax Form, and render an opinion on financial eligibility. Only the Pastor and the Tuition Assistance Committee will view your Income Tax Form.

The Income Tax Form you attach will be held in strict confidence. There will be no copies made from it, and it will not be circulated. Your Income Tax Form will be returned to you upon completion of the evaluation.

7. Scholarship for St. Mary's parishioners is available. Please ask yourself:

- 1) Do we NEED this assistance?
- 2) For how much of my child's education will I take responsibility?

Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Annually \_\_\_\_\_

8. Please list those activities with which you or your household could help the Parish (i.e., lawn care, building and maintenance, tutoring, etc.) and specific times available (e.g., Mary--clerical, M/W/F, 9am-1pm; John--lawn care, Sat. 1pm-5pm).

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9. The members of St. Mary's Church subsidize the school. If you are not a member, special arrangements with the Pastor must be made for scholarship assistance.