

Application for a pre-tenancy determination

HBPTD

This is not an application for Housing Benefit

If you are thinking about taking on a new tenancy for a privately rented home, but you are not sure whether Housing Benefit will cover all of your rent, fill in this form. We will then pass it on to the Rent Service, who will carry out a valuation called a 'pre-tenancy determination'.

This valuation will tell us the maximum amount of rent we can use when we work out the Housing Benefit you would be entitled to.

The information the pre-tenancy determination provides will also help you to decide whether you can afford the rent the landlord is charging for the property.

To find out more about how a pre-tenancy determination works, read our leaflet **'What rent we will use to work out your benefit claim - Pre-tenancy determination'**.

Part 1 Your details

Full name:

Present address and postcode:

Are you getting Housing Benefit at the moment? No
Yes

If 'Yes', please tell us your benefit reference number.

Are you single, under 25 and childless? No Your date of birth / /
Yes

Part 2 Address of property you are moving to

Please give the address (including flat or room numbers) and postcode of the property you are moving to and want a pre-tenancy determination for.

Part 3 Type of property

Are you moving into:

- a room or rooms? a hotel or B+B? a hostel? a flat?
a bungalow? a terraced house? a detached house? a flat in a house?
a semi-detached house? a flat over shop? a maisonette?
another type of property? Please specify.

If your home is a room or flat, give the following details.

- Where in the building is your flat or room? Front Centre Back
Which floor is your home on? All floors Basement First
Second Third

Please fill in the table below to tell us the number of rooms in the house.

Room	In the whole building	Just for you and your household	Shared with other people
Living rooms			
Bedrooms			
Bedsitting rooms			
Kitchens			
Bathrooms			
Toilets			
Other rooms			

Part 4 Details of any other people

Please give details of any other people who will be living with you if you take on this new tenancy.

Name	Relationship to you	Male or female?	Age

Part 5 The proposed tenancy

Please give details of the proposed tenancy.

You may need to ask the landlord or agent for this information.

What sort of tenancy will it be? Shorthold
Assured
Other Please specify.

How long will your tenancy last?

How much is the rent? £ every

Is the property Unfurnished
Partly furnished
Fully furnished

Are the following provided? (Tick the relevant boxes.)

Central heating Lighting Hot water Gas or electricity for cooking
Electric heating Laundry service Cleaning Counselling and support

Does the rent include any money for meals? No
Yes Which meals?
Breakfast How many each week?
Lunch How many each week?
Evening meal How many each week?

Will the tenancy be joint tenancy with any other person? No
Yes Who with?

Part 6 The landlord or agent for the property

Landlord's or agent's name:

Address:

Daytime phone number:

You will need to get the landlord or agent to sign the declaration at part 7 on the next page.

Part 7 Declaration

Landlord - I am considering granting a tenancy and give my permission for a rent officer to inspect the premises.

Landlord's signature:

Date:

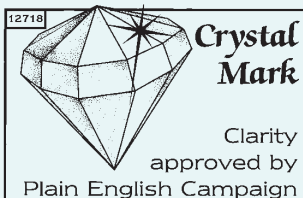
Landlord's name (please print):

You - I am considering renting the property described above and intend to apply for Housing Benefit.

Your signature:

Date:

Your name (please print):



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