

ESSENTIAL PUBLIC FACILITY PERMIT APPLICATION

STEVENS COUNTY LAND SERVICES—PLANNING DIVISION

Street Address: 260 S. Oak—Courthouse Annex, Colville, WA
Mailing Address: 215 S. Oak—Courthouse Annex, Colville, WA 99114
Phone: 509-684-2401 Fax: 509-684-7525

FOR OFFICE USE ONLY

File Number: _____

Receipt: _____

Date Received: _____

This permit application is subject to criteria identified in Sec. 3.20.050 for an Essential Public Facility AND the decision criteria of Sec. 3.20.010 for a Conditional Use & Administrative Conditional Use Permits. The project shall be processed in accordance with Sec. 3.30.130 Consolidated Permit Process.

(Type 4 Application)

Application Submittal Checklist:

Application fees: Essential Public Facility \$750.00
Please make check payable to Stevens County Land Services.

- ☐ **Two copies of the proposed site plan**, on minimum size paper 8-1/2 x 11", drawn to a scale large enough to clearly portray all of the detail. The site plan shall show the following:
 1. The size and dimensions of the property.
 2. Existing and proposed structures.
 3. Existing and proposed sewage disposal systems
 4. Existing wells and water lines
 5. Any surface water, such as lakes, ponds, streams or wetlands.
 6. The topography and physical characteristics of the lot, including slopes, drainage and elevation.
 7. The location of structures on adjoining properties
 8. North arrow and scale of map.
- ☐ **Supplemental information (if any)**
 1. Photographs of property area or structure for which Essential Public Facility is requested
 2. Other _____
- ☐ Completed application form
- ☐ Completed **Environmental Checklist** (unless exempt)

APPLICANT SIGNATURES

This application is subject to all additions to and changes in the laws, regulations and ordinances applicable to the project until a Determination of Completeness is issued pursuant to SCC 3.30.110. I/We certify that the information contained on this application is true, complete and accurate to the best of my/our knowledge. I/We understand that information will be used by Stevens County for the purpose of determining whether this proposal meets the Decision Criteria specified in SCC 3.20.050. I/We hereby grant to Stevens County, the right to enter the above described location to inspect the proposed work.

Signature of: (Circle one) Property Owner

Primary Contact/Agent

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CONTACT INFORMATION

Primary Contact: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Day Time Phone: _____ Fax: _____

Email Address: _____

Property Owner(s): _____

Mailing Address: _____

City: _____ State _____ Zip _____

Day Time Phone: _____ Fax: _____

Email Address: _____

PROPERTY LEGAL DESCRIPTION

Tax Parcel Number(s): _____

Legal Description _____

Sec. _____ Twp. _____ Rge. _____

Or Name of Subdivision: _____ Lot _____ Block _____

Site Address/City _____

PROJECT DESCRIPTION

What is the existing use of the property? _____

What is the current zoning of the property? _____

What is the Comprehensive Plan designation for the property? _____

Is the site located in an Urban Growth Area? If so, which UGA? _____

Proposed use of the property and other information that describes your Essential Public Facility. _____

REVIEW CRITERIA

The County Hearing Examiner and Board will consider the criteria listed in SCC 3.20.050 in reviewing applications for Essential Public Facilities (EPF) and the application for an EPF may only be approved if the applicant demonstrates that the proposal meets all of the criteria. Sec. 3.20.050(B) further requires that essential public facilities must also satisfy the criteria in Sec. 3.20.010 for a conditional use permit.

Some of the criteria established in Sec. 3.20.010.A(1-5) for conditional use permits and Sec. 3.20.050.A(1-6) for essential public facilities, are similar in nature. The questions listed below are designed to identify your project's compliance with the criteria, so please provide complete information to support your request.

Sec. 3.20.050 (A) Decision Criteria for Essential Public Facility Permits.

1. How is the proposal consistent with the goals and policies of the Comprehensive Plan, any adopted Subarea Plan and applicable provisions of the County Code? Please list the specific goal and policies that support your proposal.

2. A site selection process is a required part of the EPF process. Please describe the selection process that has been used and the alternative sites within the County or region that been evaluated?

3. How does the proposed site meet the facility's minimum site development requirements for setbacks, access, support facilities, public services, topography, geology and on-site mitigation needs?

4. How does the project incorporate specific features to ensure that is designed to respond to the existing or intended character, appearance, quality of development and physical characteristics of the site and the surrounding property?

5. How can the proposal be reasonably mitigated or conditioned to adequately address impacts to life, property, the environment, public health and safety, transportation systems, economic development, displaced or affected businesses, and other identified impacts, where appropriate?

As noted above, Essential Public Facilities must also satisfy the criteria in Sec. 3.20.010 for a conditional use permit. This criteria, which is similar to the requirements in Sec. 3.20.050, is listed below. Please identify how the project is designed to meet this criteria.

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