



**2013-2014 SCHOOL YEAR
MEMBERSHIP DUES PAYMENT SCHEDULE**

This form can be completed electronically (calculating dues amount) and/or printed to complete.

**PLEASE REMIT FORM/PAYMENTS BY THE 15TH OF EVERY MONTH
PAYMENT MADE IN**

Always give EACH INDIVIDUAL MEMBER one (1) membership card as a receipt for their dues.

Local PTA Number _____

Local PTA Name _____

County _____

TREASURER _____

Daytime # _____ Evening # _____

Address _____

City _____ Zip Code _____ E-Mail _____

MEMBERSHIP CHAIR _____ Daytime # _____ Evening # _____

Address _____

City _____ Zip Code _____ E-Mail _____

Please enter the number of new members and calculate the amount due carefully. Multiply the number of new members by \$4.00 to get the total and submit that amount. **NO REFUNDS OR CREDITS WILL BE ISSUED!**

New Members Enrolled (since last scheduled payment)

Total Dues Payment: \$4.00 per member (\$2.25 National PTA Dues/\$1.75 New Jersey PTA Dues)

REMEMBER...Submit a payment only for the amount of cards you have physically sold! Do not submit a payment for cards "in advance" of actual sale. Your statement will reflect outstanding cards until payment and/or returns are received at the State Office. All dues payments to the NJPTA Office require a completed Membership Dues Payment Schedule Form. Payments cannot be processed without this form and may otherwise be returned to the attention of your President. **UNUSED AND/OR VOIDED CARDS ARE TO BE RETURNED BY JUNE 2, 2014, USING THE ENROLLMENT BREAKDOWN AND UNUSED/VOIDED MEMBERSHIP CARD REPORT, NOT THIS FORM.**

Please mail the form and a check payable to NJPTA to the address listed below:

**New Jersey PTA
8 Quakerbridge Plaza, Suite F
Mercerville, NJ 08619
609-587-0100**

(For Office Use Only)

Check #

Date Received

Amount Received

Account Balance

MS ACCESS