

## WOHS TRANSCRIPT REQUEST FORM (FORMER STUDENTS ONLY)

Your official high school transcript may be obtained by completing the form below. A transcript is a legal document and this form must have your original signature to release it.

Requests MUST include the Processing Fee: \$5.00 for each Transcript requested  
( Cash or Money Order Payable to: West Orange High School)

Mail Form & Fee to:                    West Orange High School  
   Transcript Request  
   1625 S. Beulah Rd.  
   Winter Garden, FL 34787

Order Date: \_\_\_\_\_

Your Name at Graduation: \_\_\_\_\_

Year of Graduation or Last year of Attendance: \_\_\_\_\_

Your Birth Date: \_\_\_\_\_

Total number of Transcripts requested: \_\_\_\_\_

Complete address to mail your transcript(s) to:

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Signature: \_\_\_\_\_

We will attempt to process all requests as soon as possible, but because of the high volume of requests the turn around time may take 7-10 business days after your request is received.