

**Municipal Service Commission**  
149, A.J.C.Bose Road, Kolkata-700 014  
(Opposite R.Ahmed Dental College & Hospital)

**Assistant Engineer & Sub-Assistant Engineer (Civil/ Electrical / Mechanical)**

**Recruitment Examination, 2011.**

**Advertisement No. 4 of 2010-11**

Applications are invited in the prescribed form on or before **22<sup>nd</sup> March, 2011** from the Indian citizens (both men and women) for a Competitive Examination to be held in Kolkata for recruitment to the post of **Assistant Engineer & Sub-Assistant Engineer** (Civil/ Electrical /Mechanical) in the Kolkata Municipal Corporation. Two panels--one main panel against clear vacancies and one supplementary panel against subsequent vacancies will be prepared in order of merit on the result of the Recruitment Examination. The panels will remain valid for one year only from the date of its publication. **Essential Qualification for Assistant Engineer (Civil/ Elec./Mech.):** i) A degree in Civil/ Electrical/ Mechanical Engineering of a recognized University or its equivalent. **Desirable:** One year's Post Graduate practical training or study or research or practical Engineering experience. ii) Passing the examination of 'O' level in Computer application approved by AICTE. **Pay:** Rs. 9,000-40,500/- & Grade Pay Rs.5,400/-). **Vacancies (tentative):** **For Assistant Engineer (Civil) :** Main Panel: 10 (Gen-05, SC-02, ST-01, BC (Category-A)-01, BC-(Category-B)-01. Supplementary Panel: 05 (Gen-04, ST-01). **For Assistant Engineer (Electrical) :** Main Panel: 10 (Gen-05, SC-02, ST-01, BC (Category-A)-01, BC-(Category-B)-01. Supplementary Panel : 05 (Gen-03, SC-01, BC (Category-B)-01). **For Assistant Engineer (Mechanical) :** Main Panel:10 (Gen-05,SC-02,ST-01, BC (Category-A)-01, BC-(Category-B)-01. Supplementary Panel : 05 (Gen-03, SC-01, BC (Category-A)-01). **Essential Qualification for Sub-Assistant Engineer (Civil/Elec./Mech.):** i) A diploma in Civil/Electrical/Mechanical Engineering from the State Council for Engineering & Technical Education or its equivalent. ii) One year's practical training or study or research or practical Engineering experience in Municipal Engineering works. **Pay:** Rs. 9,000-40,500/- & Grade Pay Rs.4,800/-). **Vacancies (tentative):** **For Sub-Assistant Engineer (Civil) :** Main Panel: 80 (Gen-39, Gen (PH)-02, SC-21, ST-07, BC (Category-A)-07, BC-(Category-B)-04). Supplementary Panel: 25 (Gen-12, Gen (PH)-01, SC-06, ST-01, BC (Category-A)-02, BC-(Category-B)-03). **For Sub-Assistant Engineer (Electrical) :** Main Panel: 31 (Gen-14, Gen (PH)-01, SC-07, ST-03, BC (Category-A)-03, BC-(Category-B)-03). Supplementary Panel : 10 (Gen-06, Gen (PH)-01, SC-02, BC (Category-A)-01). **For Sub-Assistant Engineer (Mechanical) :** Main Panel: 43 (Gen-20, Gen (PH)-01, SC-12, ST-03, BC (Category-A)-04, BC-(Category-B)-03). Supplementary Panel: 15 (Gen-07, Gen (PH)-01, SC-03, ST-01, BC (Category-A)-02, BC-(Category-B)-01). **Age:** Upper age limit is 37 years as on 1<sup>st</sup> January 2011 but relaxable by 5 years for S.C /S.T candidates & 3 years for B.C candidates. Upper age limit is also relaxable upto 45years for P.H. candidates. Keeping in mind the nature of jobs only P.H. candidates having hearing impairment upto maximum 50% on medical terms will be considered. Candidates claiming to be S.C, S.T., P.H. and B.C. (Not belonging to creamy layer) must furnish along with their applications, attested copy of certificate issued by a competent authority of West Bengal, in support of their claim, failing which their claims will not be entertained. **Method of recruitment :** (a) **Written Exam.:** Full marks-100, Time : two and a half hours. It will consist of one paper (multiple choice, objective type) on the subjects covered in the syllabus of the course required as essential qualification of the respective post. There will be negative marking. 0.5 marks will be deducted for each wrong /incorrect answer. (b)**Personality Test :** About 3 (three) times the strength of the panels will be called for Personality Test in order of merit. **Application Fee (Non-Refundable):** An application fee of Rs.220=00 (Rupees Two hundred twenty) **for Assistant**

**Engineer & Rs.170=00 (Rupees one hundred seventy) for Sub-Assistant Engineer shall** be paid only in the form of Bank Draft drawn in favour of **“Secretary, Municipal Service Commission”** payable at Kolkata and is to be submitted by each candidates along with the application, failing which the application will not be considered for acceptance. Each candidate shall write his/her name on the reverse side of the bank draft. No claim for refund of application fee will be entertained under any circumstances. No application fee shall be paid by the candidates belonging to S.C., S.T. & P.H. category who have to enclose attested copy of the requisite certificate (SC/ST/PH) in support of their claim along with the application. **How to Apply :** A Candidate intending to sit for the examination shall submit his/her application in the prescribed form by post or in the box kept at Commission’s Office at the above mentioned address on any working day during office hours within the last date mentioned in the advertisement. During submission of application, attested copies of the documents/certificates in support of qualification, experience, age, caste, physically handicap etc., whichever applicable, shall be submitted as supporting documents. Original certificates have to be produced whenever asked for. **Last date for submission of application: 22<sup>nd</sup> March, 2011.** Applications if received after closing date will not be entertained. The Commission will not be responsible for any postal delay. A Candidate now in service under Central or the State Govt., Semi-Government, Local/Statutory body must ensure that the No-objection Certificate from their present employer reaches the Commission’s office on or before the date of the Personality Test. The candidates who have fulfilled the advertised terms will receive an Admit Card for the examination. No candidates shall be allowed to enter the examination hall unless he/she holds valid Admit Card. Admission to the Examination will be deemed provisional subject to determination of his/her eligibility. If at any stage a candidate is found ineligible for admission in terms of conditions of eligibility for this examination, his/her candidature will be cancelled without further reference to him/her. **Application form** is obtainable through the Commission’s **Website at [www.mscwb.org](http://www.mscwb.org)**. **NOTE:** The Municipal Service Commission reserves the right to rectify errors and omissions, if any, in the process of holding the examination and final declaration of result.

**SECRETARY**

Dated: Kolkata, the 26<sup>th</sup> February, 2011.

Municipal Service Commission

**MUNICIPAL SERVICE COMMISSION**  
**149, A.J.C. Bose Road, Kolkata-700 014**  
**APPLICATION FORM**

**TO BE FILLED UP BY THE CANDIDATE**

**Bank Draft No.**

.....  
**Date of Bank Draft**

.....  
**Amount.....**

.....  
**Drawn from.....Bank**

.....  
**Branch.....**

**FOR OFFICE USE ONLY**

**Application No :**

.....

**Roll No. :**

.....

Paste a passport  
size recent  
Photograph of the  
Candidate duly  
signed by him/her  
on the front side of  
the photograph.

1. NAME OF THE POST APPLIED FOR : \_\_\_\_\_
2. Advertisement No. : \_\_\_\_\_
3. Name of the Candidate (In Capital letters) : \_\_\_\_\_
- 3.a) 1<sup>st</sup> language (Bengali/Hindi/Urdu/ Nepali): \_\_\_\_\_
4. Sex (Male/ Female) : \_\_\_\_\_
5. Father's/Husband's Name : \_\_\_\_\_
6. Nationality : \_\_\_\_\_
7. Date of Birth(In Christian era) : \_\_\_\_\_
8. Age (as on 1<sup>st</sup> January, in the) : \_\_\_\_\_  
year of advertisement
9. Address for Communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Whether S.C./S.T./B.C.  
If so, specify the Category : \_\_\_\_\_
11. Whether Physically Handicapped [State 'Yes' or 'No'] : \_\_\_\_\_
12. If yes, specify the Category : \_\_\_\_\_
13. Whether belongs to Ex. Serviceman [State 'Yes' or 'No'] : \_\_\_\_\_

14. Details of experience as per Advertisement : \_\_\_\_\_

15. Educational Qualifications (Madhyamik examination onwards)

Name of the Examination	Year of Passing	Division/Class	Percentage of marks obtained	Subjects taken	Board/University

16. If employed previously or at present, the details thereof :

Name of the Organisation (s)	Position/Designation held	Nature of duty (ies)	Period of Service	
			From	To

17. List of attested documents enclosed :

**DECLARATION**

I solemnly declare that (a) All statements made in this application are true, complete and correct

(b) Original documents will be produced on demand (c) I agree to take the examination on the condition that the Commission may cancel my candidature if I am found any time ineligible for admission to the examination and (d) I have submitted no other application for this examination.

\*\* I have informed the head of my Office or Deptt.in writing that I am applying for this examination (\*\*Strike off this sentence if the candidate is not in service of Govt.or Local or Statutory Body).

Place :

Date :

Full Signature of the Candidate