

Receive The #1 International Standard of Project Management Training – The PRINCE2 Foundation and Practitioner Certification – and fast-track your career in Global Project Management.

NOW IN TORONTO



PRINCE2™

Project Management Certification

Certification Course 1 (3 days):
FOUNDATION CERTIFICATE

October 20 - 22, 2008
January 26 - 28, 2009

Certification Course 2 (2 days):
PRACTITIONER CERTIFICATE

October 23 - 24, 2008
January 29 - 30, 2009



Ideal for Experienced Project Professionals in Canada Who are Ready to Take Their Project Skills to the INTERNATIONAL LEVEL:

- 1** Write BOTH Your PRINCE2 “Foundation Certificate” and “Practitioner Certificate” in 5 Convenient Days of Study
- 2** Advance Your International PM Career Skills: Join over 200,000 Project Managers worldwide who are PRINCE2 certified
- 3** Use the PRINCE2 methodology on all of your projects.
- 4** **THE BEST PART:** The PRINCE2 Methodology works hand-in-hand with the Project Management Institute’s (PMI®) Project Body of Knowledge – ideal for any global project environment

REGISTRATION SAVINGS: SAVE \$395 on Tuition when you Enroll in the 5 Day Foundation + Practitioner Course at the same time

PRESENTED BY



Schulich
Executive
Education
Centre



“SEEC and ye shall find.”

Attention PMPs
Receive up to 59 PDUs for
5 days of PRINCE2 training.



OPEN-ENROLMENT
EXECUTIVE EDUCATION
AWARD FOR EXCELLENCE

Economist Intelligence Unit

COMPANY-SPECIFIC
EXECUTIVE EDUCATION
AWARD FOR EXCELLENCE

Economist Intelligence Unit

SEEC is one of only four schools in the world ranked in the top tier of both Executive Education categories (Open-Enrolment and Custom Programs) by the Economist Intelligence Unit.

PRINCE2 Project Management Certification

Course 1: **FOUNDATION CERTIFICATE** • Course 2: **PRACTITIONER CERTIFICATE**

Join Over 200,000 Project Management Leaders Worldwide Who are PRINCE2 Certified

Centre of Excellence in Project Management



COURSE 1

PRINCE2 Foundation Certification

Foundation Program Introduction:

Today's organizations are experiencing unprecedented levels of change. Effectively navigating projects under these conditions requires clear coordination of resources, skills, technology and ideas.

Thousands of Project Managers and team members around the world are increasingly using the PRINCE2 methodology (Projects in Controlled Environments) to ensure their project objectives are achieved within budget, within time, and within clearly defined quality standards.

The PRINCE2 Foundation Certification Program is an intensive 3 day format that teaches you how to master 8 management processes to effectively lead projects of any size or complexity.

The beauty of the PRINCE2 Foundation methodology is that it can be used on projects of any type, and it adheres to the Project Management Institute (PMI®) Body of Knowledge. If you are involved in Project Management in Canada, the PRINCE2 Foundation Certificate will help you fast-track your skills and education to an International level. This is one of the most important certifications you will receive to advance your PM career.

Foundation Certificate Key Learnings

- Gain a clear command of the project theory behind PRINCE2 methodology
- Receive a detailed overview of the 8 management processes
- Learn PRINCE2 team structure, project terminology, management techniques and how they all work together
- Understand how to create a controlled project environment and maintain control despite project changes!

Master the 8 Key PRINCE2 Management Processes That Lead to Project Success

During the 3-day Foundations Program, you will master a structured and controlled approach to successfully planning and managing projects of any size and complexity.

You will be tested in these 8 process areas:

Directing a Project (DP)	Starting Up a Project (SU)
Initiating a Project (IP)	Controlling a Stage (CS)
Managing Product Delivery (MP)	Managing Stage Boundaries (SB)
Closing a Project (CP)	Planning (PL)

YOUR FOUNDATION EXAM

You will complete the PRINCE2 Foundation Certification Exam on Day 3, featuring 75 multiple-answer questions confirming your knowledge of the PRINCE2 Methodology. A passing grade is required to receive Foundation Certification and move to the Practitioners Certificate on Day 4 and 5. In the event that you do not pass, you may write the exam again immediately at no cost. Subsequent sittings will incur a fee of \$250.

3 WAYS TO REGISTER:



ONLINE



FAX



MAIL

SEE BACK

Overview of PRINCE2 Projects

- The benefits of a clearly structured Project Management approach
- PRINCE- Projects IN a Controlled Environment
- The 8 key processes of managing your projects
- How each process works in the Big Picture

Building Your Pre-Project Foundation

- Writing a Project Brief
- Establishing your Project Objectives and Scope
- Creating your Business Case
- Organizing your Project Team
- Appointing a Project Board
- Triggering a New project

The PRINCE2 Planning & Initiating Approach

- Why 70% of success is in the planning
- Compiling a Project Initiation Document (PID)
- Planning project delivery and quality goals
- Establishing project communications structures

Product-Based Planning

- Planning Tools: Using Product Breakdown Structures and Product Flow Diagrams
- Establishing Product Descriptions

3 Day Foundation Certificate Registration Details

3 Day Course Tuition: \$2195.00 + GST

Oct. 20 - 22, 2008 • Jan. 26 - 28, 2009

Receive 49 PDU's towards your PMI® Continuing Certification Requirements.

“ The course has been very useful. ”

D. Groves, PMP

The PRINCE2 Approach to Quality Management

- Defining and meeting customer expectations
- Implementing project and stage quality plans
- How to conduct quality reviews

Establishing Project Controls & Project Stages

- Effective project controls
- Project Board controls
- Defining your level of authority and leadership
- Establishing a Project Baseline

Project Risk Management Procedures

- Applying risk assessment to decision making
- Analyzing risk – allocating risk ownership
- Devising risk-response plans

Directing A Project: Leadership Framework

- How to take authority and control
- Steering through problems

Running Project Stages

- Controlling a stage
- Managing stage boundaries

Managing Project Changes & Configuration

- Analyzing deviations from plan
- Managing project changes and issues

Effectively Closing a Project

- Decommissioning a project
- Sign-off and Reporting procedures

FOUNDATIONS EXAM WRITING

- Final Preparation & Writing
- Obtaining Exam Results

Instructor Profile

Alvin Gardiner, MBA

- Alvin is an international project and program manager with over 30 years experience managing private and public sector projects. He is a PRINCE2 Approved Trainer, PRINCE2 Accredited Consultant and a Registered Practitioner in the MSP Program Management methodology. Alvin has 8 years full-time experience in the implementation of PRINCE2 and was the winner of the UK wide PRINCE2 Prize in 2002 for the most

innovative implementation of PRINCE2.

Alvin is a dynamic presenter and is published in a number of Project Management Journals. He is a member of the Association for Project Management (MAPM), a member of the Institute of Management Consultants (MIMC) and a Certified Management Consultant (CMC).

- Alvin delivers Project Management training in the UK, North America, Europe and Africa. His diverse experience includes setting up Project Offices and responsibility for resource management, budgeting, managing program / project interdependencies, and resolving resource issues. He is also experienced in the areas of business change and analysis, contract and supplier management and knowledge management.

COURSE 2

PRINCE2 Practitioner Certification

Having successfully completed The PRINCE2 Foundations Certificate, you now have a sound command of the theory. But theory alone is not enough– you must be able to apply your learning to REAL project situation. That's why the popular PRINCE2 Practitioner's Certificate was created.

As a natural follow-up to the theory-based Foundations Certificate (on days 1-3), the PRINCE2 Practitioners Certificate 2-day course lets you apply your learning to a real-life case study. Participants will work alone or in pairs using the PRINCE2 methodology to create new management products.

This second of two certification courses will provide you with practical exercises and real life project scenarios to prepare you to write the Practitioners Certification Exam on your final day.

PRACTITIONER Certificate: What You Will Learn and Receive

1. Hands-on practice applying PRINCE2 in a realistic setting
2. The leadership and process skills to quickly organize, plan and control projects in accordance with PRINCE2 methodology
3. Practical development of key management products using a detailed case study
4. Review of all 8 PRINCE2 processes and 45 sub-processes
5. Comprehensive preparation to write the PRINCE2 Practitioner Exam

YOUR PRACTITIONER EXAM

Completed PRINCE2 Practitioner Certification Examinations are graded by an independent authority. Successful candidates will be issued their certification in 4 - 6 weeks.

2 Day Practitioner Certification Program

Special Introductory Offer: \$1695.00 + GST

SAVE \$395 by combining both Programs!

Only \$1300.00 if you register for the PRINCE2 Foundation Certificate Program at the same time.

Oct. 23 - 24, 2008 • Jan. 29 - 30, 2009

Receive 20 PDUs towards your PMI® Continuing Certification Requirements (10 PDUs if taken in the same session as the Foundation Course).

“ I learned alot and would highly recommend it.”

Z. Kabbara, Investment Manager, KFH

Program Content – PRACTITIONER Certificate

Practitioner Overview: Navigating a PRINCE2 Project

- Turning theory into practice
- Review of 8 key PRINCE2 Processes
- Determining which processes fit best with any given project
- Developing Your PRINCE2 Application Skills
- Navigating a Business Case through the PRINCE2 Process
- Navigating Quality and Risk through the PRINCE2 Process
- Effective leadership - Managing Issues and Project Changes
- Effective Configuration of your projects

Interactive Case Assignment: Applying Your Learning

- Introduction to the Case Study Project
- Justifying and selecting PRINCE2 Processes
- Assembling your Project Organization
- Refining/ extending the Project Mandate
- Building a Product-Based Plan
- Analyzing Project Risk
- Issue Management/ using Change Controls
- Project Quality measures

**PRACTITIONER Exam – Final Preparation
Completion of Practitioner Certification
Exam**

PRINCE² Project Management Certification

Join Over 200,000 Project Management Leaders Worldwide Who are PRINCE2 Certified

Our two new Certificate courses feature the top PRINCE2 instructors in the world. In just 5-days of comprehensive learning, you will gain the skills and knowledge to write BOTH your PRINCE2 FOUNDATIONS & PRACTITIONER Exams – and receive full certification upon successful exam completion.

Course #1: Foundation Certificate Overview

This 3-day Foundation Certificate delivers a complete overview of the PRINCE2 Project Methodology

During the Foundations Certificate Program, you will master a structured and controlled approach to successfully managing projects of any size and complexity.

You will complete the PRINCE2 Foundation Certification Exam on Day 3, featuring 75 multiple-answer questions confirming your knowledge of the PRINCE2 Methodology. A passing grade is required to receive Foundation Certification and move to the Practitioners Certificate on Day 4 and 5.



How Can I Benefit from PRINCE2 Project Certification Training?

If you are a Project Professional who interfaces with other Global Project Organizations, or you simply want to stay ahead of the Project Management community in Canada in terms of your skill-sets, PRINCE2 training is the right choice. It has become THE standard methodology for projects, and you will be fully certified at both the PRINCE2 Foundation and Practitioner levels.

Course #2: Practitioner Certificate Overview

The Practitioner 2-day workshop follows immediately after successful completion of your Foundations Exam.

The Practitioners Certificate Program is specifically designed to put the techniques and theory mastered in the first 3 days into a real-life project case environment.

This teaching approach fully prepares you to write the final Practitioner Exam, PLUS you can immediately apply the methodology on a current business project.

REGISTRATION SAVINGS

Attend BOTH Certificate Programs and SAVE \$395 on tuition:

The Optional 2-Day Practitioners Certificate Program is only \$1300 when you attend the Foundation Certificate Program (\$1695 without). **Register for both the Foundation Certificate and Practitioners Certificate Program and SAVE \$395 on your tuition.**

Who Should Receive PRINCE2 Global Project Management Certification?

- Senior Project Officers
- Project & Program Managers
- CIOs and Planning Officers
- Business Analysts
- Operations Managers
- Engineering Managers
- Development Leaders

“ Good course for practicing Project Managers. ”

A. Gupta,
Manager, Development & Maintenance
Ministry of Health and Long Term Care

PRINCE2™ Project Management Certification

3 WAYS TO REGISTER

Enjoy Our 100% Satisfaction Guarantee!



ON-LINE
at our web site:
www.seec.schulich.yorku.ca



FAX your
registration to
(416) 736-5689



MAIL to
Schulich Executive Education Centre
The Executive Learning Centre
Schulich School of Business
York University, 4700 Keele Street
Toronto, ON M3J 1P3

Please check desired FOUNDATION session:

Please check desired PRACTITIONER session:

- October 20 - 22, 2008**
- January 26 - 28, 2009**

- October 23 - 24, 2008**
- January 29 - 30, 2009**

Registration Note: You must pass the Foundation Course Exam on day 3 to proceed to The Practitioner Course on days 4 and 5.

Name (Mr) (Mrs) (Ms)

Title Email

Organization # of Employees

Address City

Prov. Postal Code Fax

Bus. Phone Home Phone or Cell

Primary Product / Service: Your Number of Direct Reports:

Authorizing Manager's Name Title

Email Telephone

Are You A Canadian Citizen: Y / N Do You Hold Any Other Citizenship: Y / N

If paying by credit card: Visa MasterCard Amex

Card Number:

Expiry Date (Month/Year):

Credit Card Holder:

Card Holder Signature

Please make cheque payable to:

York University –
Schulich Executive Education Centre

and mail to:

Schulich Executive Education Centre
The Executive Learning Centre
Schulich School of Business
York University
4700 Keele Street
Toronto, ON M3J 1P3

COURSE TUITION & DETAILS

FOUNDATION: \$2195.00 + GST. PRACTITIONER: \$1695.00 + GST.
Foundation + Practitioner: \$3495.00 + \$174.75 (GST) = \$3669.75
– SAVE \$395! This includes instruction, all seminar materials, lunches, refreshments, but not hotel accommodations. **Special Team Savings: Save \$150 each** when two or more team members from the same organization register for this program at the same time.

Please Note: The 2-course tuition discount of \$395 will not apply if you do not pass the Foundation Exam on day 3. Fees, dates and speakers are subject to change. York's liability is limited to reimbursement of paid tuition fees. One free transfer is permitted, provided written notice is received at least 14 days in advance of the seminar start date. Late transfer requests, less than 14 days in advance of the start date, will incur a \$100 fee. Additional transfers are \$200 each. Cancellations received in writing at least 14 days in advance of the seminar start date will receive a full refund. Written cancellations received less than 14 days prior to the seminar will be subject to a \$500 administration fee. Non-attendance will incur full seminar tuition cost. GST# R119306736.

Call us at **(416) 736-5079**, or toll free **1-800-667-9380**, or email: exceedinfo@schulich.yorku.ca

COURSE LOCATION(S)

Foundation AND Practitioner Dates Combined:

October Session: October 20 - 24, 2008

January Session: January 26 - 30, 2009

9:00 am - 4:30 pm each day

**The Schulich Executive Learning Centre
York University
4700 Keele Street, Toronto, ON M3J 1P3**

OPTIONAL ACCOMMODATIONS

Join us at the new **Schulich Executive Residence**. Call (416) 650-8300 for more information and reservations. Book online: www.elc.schulich.yorku.ca

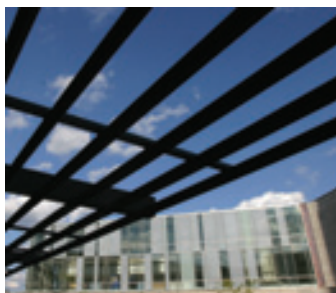


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Framed Certificate of Course Completion for All Programs

