



BOURNEMOUTH ATHLETIC CLUB

W: www.bournemouthathleticclub.co.uk

E: bac2sec@yahoo.co.uk

Risk Assessment Form

Venue: _____

Name and position of person doing check: _____

Date of check: _____

1. TRAINING AREA/COMPETITION AREA

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? Yes ☐ No ☐

If no -what is the hazard, who may be at risk and action taken, if any.

2. EQUIPMENT

Check that it is fit and sound for activity and suitable for age group/ability.

Is the equipment safe and appropriate for activity? Yes ☐ No ☐

If no, please outline unsafe equipment, who may be at risk and action taken, if any

3. ATHLETES

Check that the members register is up to date with medical information and contact details. Check that athletes are appropriately attired for the activity.

Is/are the register(s) in order? Yes ☐ No ☐

If no, please outline current state and action taken, if any

Are athletes appropriately attired and safe for activity? Yes ☐ No ☐

If no, please outline unsafe attire or other issue and action taken, if any

4. EMERGENCY POINT

Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational? Yes ☐ No ☐

If no, please outline the issues and action taken, if any.

Is a working telephone available? Yes ☐ No ☐

If no, please outline the issues and action taken, if any.

5. SAFETY INFORMATION

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to health and safety.

Are emergency procedures published and accessible to those with responsibility for sessions in the club? Yes ☐ No ☐

If no, please outline what information is missing and action taken, if any.

6. Does the club need to take any further action? (If yes, please specify.)

SIGNED: _____ **DATE:** _____

PRINT NAME: _____