



Application Form

C1 2013

Personal Details:

Surname		Forename(s) in Full		Title(Mr., Ms., etc)	
Permanent Address		Address for correspondence if different		Email Address	
Contact Telephone Number		Mobile Number		PPS Number	
Where did you hear/ learn about the TESS Programme?	Newspaper - Please Specify	LIT Website	Other- Please Specify		
Are you unemployed and on the live register for at least 6 months or do you have an entitlement to statutory redundancy?				YES	NO
Do you have a criminal record or are there any circumstances (legal or other) which may prevent you from participating on the programme or from establishing a business? If Yes, please give details				YES	NO

PLEASE NOTE: Participation on the TESS programme may be subject to a satisfactory outcome from the LIT Garda vetting process.

Third Level Education (i.e. Institute of Technology, University, College of Further Education, FAS Apprenticeship etc):

Dates		College(s) Attended Give Name and Town	Name of Course	Full-Time or Part- Time	Name of Award (e.g. BSc, BA, MSc, PhD)
From	To				

Brief Summary of Proposed Business (Max 1,500 words. Applicants can also submit a preliminary business plan with this application)

Qualifications and experience of Promoter(s)

Have you participated on EnterpriseSTART or a Start Your Own Business Programme? If yes, give details.

Relevant Training (i.e. prior learning or training in the business/industry sector you wish to work in and/or other Business training):

List here your memberships of professional and/or learned bodies and any further relevant training completed:

Date of membership/ course		Official name of body and/or awarding body	Grade of membership and/or training course
From	To		

Work Experience (please list in reverse chronological order, that is, your most recent experience first):

Date		Employers name and Address	Position Held	Give a brief outline of your key responsibilities
From	To			

How would participation on the TESS – Tipperary Enterprise Start-Up Support – Programme benefit your future business and career goals?

Tipperary Enterprise Start-Up Support - Application

Please use this space to add any further information that you wish to include to assist your application

References – Please provide references from two contacts (one personal reference and one employment/education reference):

Name:	Employer:	Address & Phone Number	Position/Title

LIT reserves the right to directly contact these referees

Please note that LIT reserves the right to shortlist applications for the programme.

Selection methods may include:

- Short listing of candidates on the basis of the information contained in their application to reduce the list of candidates to a more manageable number for interview;
- A preliminary interview which may in turn include a presentation by the candidate;
- Psychometric profiling to determine your suitability for owning and running your own business.

In applying for the TESS programme, I declare that the particulars given on this form and any supplementary information are complete and correct.

Signature: _____ **Date:** _____

Completed application forms should be returned no later than **12.00 noon on Friday, 10th May 2013** to John Kennedy, LIT Tipperary, Thurles Campus, Nenagh Road, Thurles, Tipperary. Forms will be accepted by email (JohnM.Kennedy@LIT.ie). Should you wish to submit a copy of your curriculum vitae, this will also be accepted and should be sent with the application form. Late applications will not be accepted.

Closing Date: No later than 12.00 noon on Friday, 10th May 2013

Data Protection Acts 1998 and 2003

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For office use only

Date Received:	Application Ref. No:	Received by:
CV.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date of first Meeting with applicant:	Met by:	
Comments/ Action:		