

Department of Community, Culture and Leisure

Rheynn Co-phobble, Cultoor as Soccar

Confidential Application for Employment Whitley Leisure Group NSC

Please refer to the attached notes before completing this form.

Post applied for

Reference Number

Personal Details

Surname

First Name(s)

Title

Email Address

Contact Address

Post Code

Are you aged 16 – 64?

Yes

No

(applicants must be aged between 16 & 64 years)

Contact Tel. Number(s)

Work Permit Information (please refer to Annex A in the notes for applicants)

Are you classified as an Isle of Man Worker as defined in the Control of Employment Acts?

Yes

No

If Yes, under which section of the guidance notes do you qualify?

A	B	C	D	E	F	G	H
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If No, when did you take up residence?

..... month

..... year

If married, does your partner hold a current Work Permit?

Yes

No

If Yes, which type?

3A

Full

Health Status

Are you disabled?

Yes

No

Please state details of sickness absence from work or education during the past two years

Number of absences:

Total number of days:



Relevant Training/other Qualifications

Qualification/award	Date awarded	Date of Expiry/renewal due

Further Education/Qualifications

College/University	Dates attended	Course	Qualification

Secondary Education/Qualifications

School	Dates attended	Subject	Grade

Criminal Offences

Do you hold a criminal conviction that is not considered spent in accordance with the Rehabilitation of Offenders Act 2001? (see annex B of application notes)

Yes

No

Are you currently the subject of any criminal proceedings?

Yes

No

Have you ever been convicted of a criminal offence?

Yes

No

If the answer is **Yes**, please supply details on a separate sheet

Additional Information

Please give in support of your application, additional information that you consider important, for example experience, skills, qualities that are relevant to the post, including your reasons for applying. Continue on separate sheet if necessary.

Employment Details

Name and Address of current/most recent employer

Postcode

Position held

Date commenced

Period of notice required?

Main Duties and Responsibilities:

Previous employment history

Post held

Dates

Reason for leaving

References

Please provide the names and addresses of two persons from whom references may be obtained. Your first referee must be your present or most current employer, or course tutor if leaving full time education. We will contact your referees via email. If you would prefer us not to contact them in this way please leave the email address blank.

Employment/Education Reference: May we approach these referees prior to interview?

Yes

No

1st Referee (current/most recent employer or tutor)

2nd Referee (previous employer/tutor)

Name

Name

Job Title

Job Title

Email address

Email address

Address

Address

Post code

Post code

Declaration

I declare that to the best of my knowledge the information contained in this form and C.V. is true and accurate. I understand that if any details I have given are found to be false or that I have withheld relevant information, my application may be disqualified or, if already in employment, my appointment terminated. I understand that personal details about me will be held electronically and manually for employment purposes, subject to the requirements of the Data Protection Act 2002. I hereby give permission for a police check to be carried out if I am offered an appointment or if considered appropriate.

Signature

Date