

# 2014 Candidate Record Form

## L1/L 2 Certificate in Preparation for Working Life (short course) (4800)

This form should be attached to the candidate's work and either retained at the centre or sent to the moderator as required. The declarations should be completed by the candidate and teacher as indicated.

Centre number

Centre name

\_\_\_\_\_

\_\_\_\_\_

Candidate number

Candidate's full name

\_\_\_\_\_

\_\_\_\_\_

Work submitted for assessment **must** be the candidate's own. If candidates copy work, allow candidates to copy from them, or cheat in any other way, they may be disqualified.

### Candidate declaration

Have you received help/information from anyone **other than** subject teacher(s) to produce this work?

No

Yes (give details below or on a separate sheet if necessary).

\_\_\_\_\_

Please list below any books, leaflets or other materials (eg DVDs, software packages, internet information) used to complete this work **not** acknowledged in the work itself. Presenting materials copied from other sources **without acknowledgement** is regarded as deliberate deception.

\_\_\_\_\_

From time to time we use anonymous examples of students' work (in paper form and electronically) within our guidance materials to illustrate particular points. If your work appears in AQA materials in this context and you object to this, please contact us and we will remove it on reasonable notice.

I have read and understood the above. I confirm I produced the attached work without assistance other than that which is acceptable under the scheme of assessment.

Candidate signature

Date

\_\_\_\_\_

### Teacher declaration

I confirm the candidate's work was conducted under the conditions laid out by the specification. I have authenticated the candidate's work and am satisfied, (to the best of my knowledge) that the work produced is solely that of the candidate.

Teacher signature

Date

\_\_\_\_\_

**Candidate number**

**Candidate's full name**

**To be completed by the teacher**

Marks must be awarded in accordance with the criteria (section 3l) and the instructions (section 6) of the specification

Assessment criteria	Maximum mark	Mark awarded
Letter of application	5	
Curriculum vitae	5	
Interview preparation: generic technique and specific preparation/research	10	
	<b>Total mark</b>	20

**Details of additional assistance given**

Record here details of any assistance given to this candidate which is beyond that given to the class as a whole and beyond that described in the specification (*continue on a separate sheet if necessary*).

**Concluding comments**