



www.sargent-disc.com
payroll@sargent-disc.com

Crew Start Form

Production

Company

Surname

First Name

Gender **D.O.B**

Address

Post Code **Country**

E-Mail address

Tel./Mobile No.

Personal Information

NI No.

Next of Kin

Next of Kin Tel.

Passport No.

Citizenship

Residence

Job Title

Department

Vehicle Model

Schedule D No.

Ltd. Company

Employment Details

Start Date

Vehicle Reg No.

VAT Reg. No.

Company No.

Payee Name

Bank Name

Branch

IBAN

Swift

Bank Details

Sort Code

Account No.

Additional Ref.

ABA / Routing

Tick if Yes

1. I have a Student Loan which is not fully repaid
If Yes to statement 1 go to 2.

3. I have a Plan 1 Student Loan
- You lived in Scotland or Northern Ireland when you started your course
- You lived in England or Wales and started course before 1 Sept 2012.

5. I finished my studies before the last 6 April

Student Loan

2. I am repaying my Loan direct to the Student Loan Co.
If Yes to statement 2 go to 5 else go to 3.

4. I have a Plan 2 Student Loan
- You lived in England or Wales and started course on or after 1 Sept. 2012.

Please select one of the following:

- A – This is my first job in the current tax year**
- B – This is now my only job in the current tax year**
- C – I have another job / pension**

Employment Status

Date

Signature

	Amount:	Allocation:
Salary	<input type="text"/>	<input type="text"/>
Holiday Ent.	<input type="text"/>	<input type="text"/>
Box Rental	<input type="text"/>	<input type="text"/>
Car Allowance	<input type="text"/>	<input type="text"/>

Office Use Only

Includes Holiday

Days (5/6)

Hours

Tax Code

Wk1 / Cum

Hourly Rate

Daily Rate

Section 8 of the Asylum & Immigration Act 1996 requires that documentary evidence of eligibility to live or work in the United Kingdom be obtained from new employees prior to commencement of employment. Please indicate documents obtained and attach copy.

- P45/P60 Payslip NI Card / Letter Birth Certificate Passport Letter from Home Office Other

Production **Date**

Signature

Accounts **Date**

Signature