

INDUSTRIAL HYGIENE PROGRAM EVALUATION

For use of this form, see DA PAM 40-503; the proponent agency is the Office of The Surgeon General.

ORGANIZATION		DATE (YYYYMMDD)		
RESOURCES: PERSONNEL/BUDGET/EQUIPMENT		Yes	No	N/A
1.	Do all industrial hygiene program (IHP) staff have current and comprehensive individual development plans (IDPs)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Does the industrial hygiene program manager (IHPM) ensure equipment is calibrated according to Army Regulation (AR) 750-43?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Does the IHPM ensure calibration records are maintained according to AR25-400-2?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Is there a prioritized budget plan for annual staffing, equipment, supplies and costs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Does the IHP use accredited laboratories for sample submission?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Is there adequate office space, storage space, and laboratory space and adequate transportation for the IHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUSINESS PRACTICES/DOCUMENTATION				
7.	Does the IHP use the Department of Defense (DOD) Industrial Hygiene Exposure Assessment Model as the business practice?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Are standing operating procedures (SOPs) developed for specific industrial hygiene (IH) practices such as equipment calibration?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Are all survey and IH hazard data entered into the Defense Occupational and Environmental Health Readiness System-Industrial Hygiene (DOEHRS-IH)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Does the IHP use the DOEHRS-IH master schedule?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Is there a system developed to track and document Department of the Army-required activities and IHP support activities not available in DOEHRS-IH (for example, mandatory training, meetings, design reviews, command requests, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Are written reports of sampling results, survey information and recommendations to customers reviewed by the IHPM?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Is there an IHP action plan submitted to the chief of preventive medicine or his or her equivalent for review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Does the IHP perform design reviews according to applicable regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Does the IHP verify ventilation survey data in DOEHRS-IH?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Does the IHP ensure DOEHRS-IH data are complete and support accurate metrics for the Army Medical Department Command Management System (CMS) and the Assistant Chief of Staff for Installation Management Installation Status Report (ISR)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	Does the IHP perform workplace surveys as scheduled through the master schedule?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18.	Does the IHP document and make recommendations for engineering and administrative controls and personal protective equipment (PPE)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	Does the IHP perform qualitative and/or quantitative IH assessments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20.	Does the IHP follow chain-of-custody procedures for sample submission according to U.S. Army Public Health Command (USAPHC) Technical Guide (TG) 141?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21.	Are IH records secured according to applicable laws/regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HEARING PROGRAM				
22.	Does the IHP survey all known and suspected noise-hazardous areas at least once and within 30 days of any change in operation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23.	Does the IHP conduct noise sampling and determine time-weighted average (TWA) for workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24.	Does the IHP maintain a current inventory of all noise-hazardous areas in DOEHRS-IH?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25.	Does the IHP establish noise contours where appropriate and feasible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VISION CONSERVATION				
26.	Does the IHP assess and document eye hazards and eye protection required and used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ERGONOMICS				
27.	Does the IHP identify ergonomic hazards during IH surveys?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28.	Does the IHP perform or assist with ergonomic evaluations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OCCUPATIONAL RADATION PROTECTION		Yes	No	N/A
29.	Does the IHP identify ionizing and nonionizing radiation health hazards during worksite evaluations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MEDICAL TREATMENT FACILITIES				
30.	Does the IHP participate in medical treatment facility (MTF) hazard vulnerability analyses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.	Does the IHP conduct ventilation system assessments in specialty areas (operating rooms, isolation rooms, laboratories, pharmacies, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HAZARD COMMUNICATION				
32.	For the hazard communication (HAZCOM) program, does the IHP identify training requirements by reviewing workplace evaluations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33.	Does the IHP assist in developing and providing HAZCOM training?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34.	Does the IHP ensure chemical inventories comply with HAZCOM requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35.	Does the IHP review and interpret material safety data sheets (MSDSs)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RESPIRATORY PROTECTION PROGRAM				
36.	Does the IHP evaluate workplaces to determine respiratory protection requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37.	Does the IHP ensure training is provided to those workers included in the respiratory protection program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PPE (OTHER THAN RESPIRATORY PROTECTION)				
38.	Does the IHP evaluate workplaces to determine if workers require PPE, other than respiratory protection, and recommend types of PPE based on assessment of the workplace hazards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HAZARDOUS AND MEDICAL WASTES				
39.	Does the IHP identify locations (shops), processes, and personnel involved in the handling and storage of hazardous, pharmaceutical, and medical wastes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40.	Does the IHP provide training to employees on proper work practices and PPE needed to reduce potential exposure to hazardous and medical wastes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41.	Does the IHP review site safety and health plans for hazardous waste remediation projects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42.	Does the IHP staff assist the environmental science officer (or equivalent) by reviewing SOPs regarding safe handling and storage practices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDOOR AIR QUALITY AND INDOOR ENVIRONMENTAL QUALITY				
43.	Does the IHP prioritize evaluation of operations where there is the potential for nonindustrial indoor environmental problems?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44.	Does the IHP determine if there are feasible solutions to resolve indoor environmental quality (IEQ) problems to prevent them from recurring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45.	Does the IHP coordinate with the engineering division to conduct design reviews to evaluate existing ventilation systems and to recommend improvements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
46.	Does the IHP coordinate with the Directorate of Public Works (DPW)/Directorate of Installation Operations (DIO) or the building facility management offices to correct any building or ventilation deficiencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47.	Does the IHP consult American National Standards Institute (ANSI)/American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) Standards 55 and 62 for specific assessment guidance, ANSI/ASHRAE/American Society for Healthcare Engineering (ASHE) 170 for guidance specific to healthcare facilities, and U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) TG 277, USACHPPM TG 278, ANSI/Institute of Inspection, Cleaning and Restoration Certification (IICRC) S500 and ANSI/IICRC S520 for guidance specific to water damage restoration and mold assessment and remediation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CONFINED SPACE ENTRY				
48.	Does the IHP assist with identifying confined spaces and maintain a list of confined spaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
49.	Does the IHP review the confined space program annually?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50.	Does the IHP assist in the selection of respiratory protection equipment and other PPE for confined space operations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51.	Has the IHP established a professional collaboration among safety, DPW, and the fire department to ensure the local confined space regulation meets Occupational Safety and Health Administration requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CONTRACTING OFFICE				
52.	Does the IHP perform inspections of construction, renovation and abatement projects to ensure regulatory compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IH PROGRAM ASSESSMENT		Yes	No	N/A
53.	Does the IHPM perform an annual assessment of the IHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54.	Are the results of the annual assessment sent to the medical commander and to USAPHC/Army Institute of Public Health (AIPH) for inclusion in the overall Army IHP improvement initiatives?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55.	Does the IHP participate in external audits to document program effectiveness and make improvements to the IHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RELATIONSHIPS				
OCCUPATIONAL MEDICINE				
56.	Does the IHP conduct joint worksite visits with occupational health (OH)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57.	Does the IHP conduct joint worksite visits with occupational medicine personnel to address worksite causes of elevated exposures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HEARING PROGRAM				
58.	Does the IHP provide, upon request, the names and work locations of noise-exposed and ototoxic-exposed personnel to the local hearing program manager, the unit commander or supervisor, and the OH program manager?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VISION CONSERVATION AND READINESS PROGRAM				
59.	Does the IHP provide, upon request, the names and work locations of personnel exposed to eye hazards to the local vision conservation and readiness officer, the unit commander or supervisor, and the OH program manager?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ERGONOMICS				
60.	Does the IHP participate on the installation ergonomic subcommittee?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MEDICAL TREATMENT FACILITIES				
61.	Does the IHP participate on the environment of care committee?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASBESTOS				
62.	Does the IHP participate on a multidisciplinary installation asbestos team?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
63.	Does the IHP provide technical advice and review contract specifications/proposals for asbestos abatement projects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LEAD				
64.	Does the IHP participate in a multidisciplinary installation lead team?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
65.	Does the IHP provide policy and guidance for lead hazard management programs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
66.	Does the IHP conduct audits to manage in-place lead hazards or lead-contaminated areas of concern?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
67.	Does the IHP participate in the Childhood Lead Poisoning Prevention (CLPP) Program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FEDERAL EMPLOYEES COMPENSATION ACT PROGRAM				
68.	Is an IHP staff person a member of the Federal Employees Compensation Act (FECA) working group?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
69.	Does an IHP staff person provide data and assistance as needed to the FECA working group?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHEMICAL SURETY				
70.	If applicable as part of the chemical surety program, does the IHP work with the installation chemical officer to conduct health hazard inventories and hazard exposure assessments involving chemical operations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LABORATORY BIOSAFETY				
71.	If applicable as part of the laboratory biosafety program, does the IHP serve on the biosafety committee?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
72.	As part of the laboratory biosafety program, does the IHP assist with the risk assessment process?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
73.	Does the IHP perform annual laboratory inspections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMMANDERS				
74.	Does the IHP inform the medical/installation commander of the staff duties, abilities and accomplishments of the IHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
75.	Does the IHP inform the commander of the value and cost effectiveness of the IHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAFETY OFFICE				
76.	Does the IHP coordinate with the safety office to ensure all worksites are inspected according to the Standard Army Safety and Occupational Health Inspection (SASOHI) program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
77.	Does the IHP coordinate with the safety office to ensure IH recommendations for abatement or control of health hazards are implemented, and, if not implemented, then included in the formal installation hazard abatement plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SAFETY AND OCCUPATIONAL HEALTH ADVISORY COUNCIL		Yes	No	N/A
78.	Is an IHP staff person a member of the Safety and Occupational Health Advisory Council (SOHAC)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
79.	Does the IHP provide suggestions/recommendations to the SOHAC?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PUBLIC AFFAIRS OFFICE				
80.	Does the IHP coordinate with the public affairs office to promote the IHP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTORATE OF PUBLIC WORKS				
81.	Does the IHP coordinate with the DPW/U.S. Army Installation Management Command to ensure new and existing controls, to include ventilation systems, are effectively implemented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
82.	Does the IHP coordinate with DPW to ensure participation in the design review process for proposed new systems and modifications to existing systems?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENVIRONMENTAL COORDINATOR				
83.	Does the IHP coordinate with the environmental coordinator to ensure IH hazards are identified and controlled as part of the installation environmental programs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INSTALLATION INTEGRATED PEST MANAGEMENT COORDINATOR				
84.	Does the IHP coordinate with the installation integrated pest management coordinator to evaluate potential pesticide exposures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CIVILIAN PERSONNEL OFFICE				
85.	Does the IHP coordinate with the civilian personnel office to assist the IHPM with staffing and specific requirements for job descriptions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CONTRACTING OFFICE				
86.	Does the IHP coordinate with the contracting office to ensure contractors have compliant occupational safety and health programs by reviewing installation contracts?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OTHERS				
87.	Does the IHP coordinate with applicable unions, work councils, supervisors and workers to ensure health and safety concerns are addressed and regulatory compliance is accepted at all levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NOTES/REMARKS				
POINT OF CONTACT			PHONE	
EMAIL		SIGNATURE		DATE (YYYYMMDD)