





LETTER OF INVITATION APPLICATION

PLEASE NOTE:

- Full payment and complete registration is required before an invitation letter will be provided.
- Allow no less than 60 days for the process of requesting and receiving an invitation letter.
- PennWell has no involvement with the issuance of business visas, nor corresponds with any issuing entities (embassies, consulates, etc.).
- Cancellation Policy: The Registration Department must be notified by 4 October, 2016 to request a refund. After this date, no refunds will be approved.

Please enter the following information exactly as it appears on your passport: Male: Female: Nationality: First Name: Family Name: Job Title: Organization: Address: State: Postal Code: City: Country: Phone: Fax: E-Mail: (This number appears on your registration confirmation.) Confirmation # *Registration and payment are required prior to receiving an invitation letter. Please indicate whether you are: **An Attendee** An Exhibitor A Speaker **Passport Information Issuing Country:** Passport Number: Expiration Date (Month/Day/Year): Date of Birth (Month/Day/Year):

Please submit this form to the Registration Department:

By Fax: +1-918-831-9161

By Email: registration@pennwell.com