

## Internal Progress Report Form

### Part 1. Data

Project: **EU TRAIN 226518-CP-1-2005-1-FI-Comenius–C21**

Interim report of: **University of Plovdiv “Paissii Hilendarski”, Plovdiv, Bulgaria**

Period: **1.10.05 – 31.12.06**

### Part 2. Qualitative evaluation

#### 2.1. + Overview of project activities and results

Period	Activities
<b>10/05-11/05</b>	<ul style="list-style-type: none"><li>– <i>Translation in Bulgarian and analysing the project documentation (Project Agreement between Co-ordinator and Brussels, the approved budget, Financial Handbook, Survival Kit – Proposals of the Partner Agreement, Appendix5 “Example of partner Agreement” of “A survival Kit for European Management).</i></li><li>– <i>Submit for consideration the financial agreements of the project at Bulgarians team</i></li><li>– <i>Preparation of the financial documents (Personnel costs) of the Bulgarian Group.</i></li><li>– <i>Preparation to the first meeting in Finland (collecting the documents, preparing the presentation, arranging the travel and insurance).</i></li><li>– <i>Participation in the first coordination meeting in Finland, Jyvaskyla, Finland.</i></li></ul>
<b>12/05</b>	<ul style="list-style-type: none"><li>– <i>Collecting, translations, analysing, comparing of the national/institutional resources of student teachers training in science.</i></li><li>– <i>Preparation of the report documents of the 10 and 11. 2005 (Writing the report on a trip to Yavaskula and preparation and send the answers of the Questionnaire for our first coordination meeting evaluation of the Jyvaskyla meeting, travel and subsistence reports, Time sheets).</i></li><li>– <i>Preparation of the Work Plan for Bulgarian group for the first year of the project.</i></li><li>– <i>Preparation of the financial documents (Financial Identification, internal institution documents).</i></li></ul>

<b>01/06</b>	<ul style="list-style-type: none"> <li>– <i>Analysing and elaborating of the last version of the Partner agreement, preparation of the report documents</i></li> <li>– <i>Time sheets</i></li> <li>– <i>Arranging of the Bulgarian group meeting</i></li> <li>– <i>Translating of the documents of the Bulgarian System of Education, Institutional curricula of the student teachers in science.</i></li> <li>– <i>Preparation of the description of the institutional system of teacher training in physics and two-subject studies.</i></li> <li>– <i>Visits to firms to check the offers for the equipment and purchase of the equipment;</i></li> <li>– <i>Preparation of the second meeting in Plovdiv ,Bulgaria (meeting with the host participants about the preparation of the second projects meeting/March 2006,</i></li> <li>– <i>Arrangement of the EU Train meeting in Plovdiv</i></li> </ul>
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<i>Period</i>	<i>Activities</i>
<b>02/06</b>	<ul style="list-style-type: none"> <li>– <i>Preparation of the second meeting in Plovdiv (Preparation of the important documents – invitation, agenda, schedule)</i></li> <li>– <i>Translating of the documents connected with the institutional system of teacher training in physics and two-subject studies.</i></li> <li>– <i>Meeting with the national authorities (Dean of the Faculty – discussions about the institutional curricula for student teachers in physics)</i></li> </ul>
<b>03/06</b>	<ul style="list-style-type: none"> <li>– <i>Preparation of the meeting in Plovdiv ( travel arrangements, preparing the documents and presentations etc.,</i></li> <li>– <i>Meeting in Toruń, realisation and finalisation ,</i></li> <li>– <i>Preparation of the Report on the meeting, preparing and sending the documentation to all partners.</i></li> </ul>
<b>04/06</b>	<ul style="list-style-type: none"> <li>– <i>Contacts with the International Projects Office and financial office of NCU. Preparation and sending of the application form for mobility in 2007 – last version,</i></li> </ul>
<b>05/06</b>	<ul style="list-style-type: none"> <li>– <i>Improving of the content and translation of the documents to publish them on the project web page: Bulgarian System of Education, Institutional curricula of the student teachers in science, Institutional system of teacher training in physics and two-subject studies.</i></li> </ul>

<b>06/06</b>	– <i>Preparation of the paper for the Conference in Istanbul</i>
<b>07/06</b>	– <i>Sending the paper to all authors and</i> – <i>Preparation of the PP presentation for the paper</i>
<b>08/06</b>	– <i>Participating in the BPU-6 Conference in Istanbul with a paper on the project.</i> – <i>Preparation of the documents of the first students mobility and of the PP presentations on conference in Istanbul for the meeting in Torun</i>
<b>09/06</b>	– <i>Participating in the 3rd project meeting in Torun.</i> – <i>Filling in the sheet of travel and subsistant and internal report</i>
<b>10/06</b>	– <i>Preparing the documents for the students mobility: the registration form in e-format; the “survival information” and sending them to the co-ordinator.</i> – <i>Preparation of the documents for the National Agency and sending them to Sofia</i>
<b>11/06</b>	– <i>Arrangement to sigh the contract for the first student mobility with our National Agency.</i> – <i>Modification of the program for the survival course.</i>
<b>12/06</b>	– <i>Translating the Mobility guide for the student’s mobility in Bulgarian.</i>

## **2.2. Evaluation of the work undertaken**

Education of the Group of University of Plovdiv “Paisii Hilendarski”, which is the Partner of EU-TRAIN Project is responsible for pre- and in-service science teachers training at the Faculty of Physics in this University. The members of this Group working in the Department of Didactics Physics and of the Department of Didactics of Chemistry. We were undertaking many different activities aimed at improving teacher abilities to teach in an effective way.

Activities on the project:

1. Studying the documents related to the contract and the financial conditions.
2. Collecting and preparing information related to arrangements of students’ future teachers of physics and chemistry general preparation at the University of Plovdiv, as well as the arrangements for their mobility. Translation of this information and submitting it for publishing on the project web page.
3. Preparation of information on the survival course and publishing it on the project web page.
4. Preparation of registration forms and other documents related to student mobility.
5. Presentation of the project objectives, activities and ideas for colleagues at the University of Plovdiv and at international events, such as the conferences in Turkey, Germany and Serbia.
6. Contacting Bulgarian NA and preparation of documents for student mobility 2007.

7. Arranging EU-TRAIN GROUP meeting in Plovdiv in March 2006.
8. Preparation of documents describing the Bulgarian system of teacher training and publishing it on the project web page.

Our relations with the project Coordinators – the University of Helsinki – are more than satisfying. It is a great pleasure for us to work with them and learn from their experience.

The organization and work style on the project are new for us but thanks to Mrs.S.Valtonen's help and patience we are able to fulfill our responsibilities to the best we can.

To my estimate the planning and arrangement of project activities are excellent.

Cooperation with other partners is beneficial and pleasant and we are happy to be part of the same team.

*The questionnaires set up by the evaluator have been filled out.*

### **Part 3. Concrete outcomes**

#### *1) Documents:*

*National recourses of student teachers training in Physics and Chemistry  
Bulgarian system of education and Institutional curricula of teacher training in Physics and Chemistry .This Information is published on the Project web page*

*2) The paper for participating in the International Conference BPU-6 in Istanbul  
which is publish <http://proceedings.aip.org/proceedings/confproceed/899.jsp>*

*3) The application of the Comenius 2.2a grant for the students mobility in 2007 year*

Zhelyazka Raykova, Institutional co-ordinator