



**SWINDON**  
BOROUGH COUNCIL

# Commissioning – Economy & Attainment Admission to Secondary, School Academic Year 2014-15

School Admissions  
Wat Tyler West,  
Beckhampton Street  
Swindon,  
SN1 2JH  
Tel 01793 445500 Fax: 01793 465770  
Email: schooladmissions@swindon.gov.uk

**Please read the Secondary Admissions Guide carefully before completing this form.**  
Copies of the school's prospectuses may be obtained directly from the schools. Please complete all sections in block capitals and return to the School Admissions Team. For admission to Secondary School for September 2014-15 the closing date is **31<sup>st</sup> October 2013**.  
**Please note the Local Authority does not acknowledge the receipt of paper applications.**  
**Do not return this application to the school**

Received by OSS	Received by School Admissions
<b>Catchment</b>	

## 1. Child's Details

Child's Legal Forenames  Child's Legal Surname

Gender  Date of Birth 

D	D	M	M	Y	Y
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Child's Permanent Home Address	If you intend to move, the new address
Post code	Post Code
Who do you pay Council Tax to?	Date of intended move

If you are intending to move, you must provide proof of the new address by **17<sup>th</sup> January 2014**. Proof should be in the form of a solicitor's letter confirming exchange of contracts or a signed tenancy agreement.

Child's current school

1 <sup>st</sup> parent/carer living at home address				2 <sup>nd</sup> parent/carer living at home address			
Title		Initials		Title		Initials	
Surname				Surname			
Relationship to child				Relationship to child			
Home Phone No				Home Phone No			
Work/Mobile No				Work / Mobile No			
Email				Email			

## 2. To help us deal with your application, please complete the following (tick as appropriate)

Does the child have a statement of Special Educational Needs? Yes  No

Has the child previously been or is currently in the care of the Local Authority? Yes  No

(If the child is currently looked after, has previously been looked after or is subject to a residence or special guardianship order, please provide information and a copy of any relevant order which is in relation to the child.)

Local Authority  Date became "Looked After"

Does your child receive help from Social Services? Yes  No

Name of Social Worker  Tel No

Has the child ever been permanently excluded from any schools? (If yes, provide details) Yes  No

Are you a Crown Servant / Service Family (please provide proof of posting) Yes  No

### 3. Preferred Schools

You can name up to three schools that you would prefer for your child. Any preferences for schools outside of the Swindon Borough Council area will be forwarded to the relevant Authority for consideration.

**Failure to name 3 preferences may result in your child being allocated a school not of your preference that could be some distance from your home address**

- You can give full reasons for each preference. Each preference will be considered against the oversubscription criteria for a school. If there is not enough space for your reason please use additional sheets of paper.
- If you are applying for a Voluntary Aided, Foundation or Academy School, you may also need to complete a Supplementary Information Form. Please ensure that the supplementary form is only returned to the school

First preference school  Office use

Reasons

Second preference school  Office use

Reasons

Third preference school  Office use

Reasons

### 4. Siblings

Has your child any brothers or sisters including stepbrothers and sisters (living in the same family unit) who will continue to attend a Secondary school you are applying for? **(please circle)** **Yes**  
**No**

**If yes, provide details**

Name  DoB 

D	D	M	M	Y	Y
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 School

Name  DoB 


D	D	M	M	Y	Y
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 School

### 5. Declaration

I understand that School Admission Authorities reserve the right to verify the information given on this form. Any offer of a place will be on the basis that the information is accurate and up to date. I confirm that the above information is correct. I understand that providing false information may lead to the offer of a place being withdrawn.

**I have read and understood the information provided in association with applying for a Secondary School place** (available online or on request from Swindon Direct, Beckhampton Street).

 Personal information contained in this form is subject to the Data Protection Act 1998. Data may be exchanged with other local authorities where necessary as part of the admission process. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided as part of this application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

I confirm I have parental responsibility for the child Yes  No

I confirm all parties with parental responsibility are in agreement with the application Yes  No

**Please note, failure to complete both of these questions may affect how the application is processed**

Signature of parent  Date