

Eric MacCluen Golf - Gift Certificate Request Form

Eric MacCluen Golf Gift Certificates are individually created and may be personalized for all occasions. Gift certificates can be purchased for any dollar amount & are issued for group instruction & programs at Applecross Golf Academy or for private lessons & lesson packages with Eric MacCluen only.

1) To: _____
Complete the full name of the person receiving the gift certificate (you may include the occasion as well). Example: Happy Birthday Eric MacCluen!

2) From: _____
Complete the name(s) of the individual or people gifting the certificate.

3) Description: _____
Example A: \$200 toward Applecross Golf Academy Group Programs, Example B: 2 hours of Adult Private Instruction with Eric MacCluen

4) Complete ALL payment information:

Please be sure to enter the purchase amount of the gift certificate below and check the appropriate box to whether the recipient is an Applecross Country Club member or a non-member so that we may confirm the correct payment amount and membership status.

Adult (18 & older): Applecross Member Adult Guest Junior (17 & under): Applecross Member Jr. Guest

CASH ENTER CHECK #: _____ (Make checks payable to Eric MacCluen Golf) Purchase Amount: \$ _____

Credit Card payment: (A 3% convenience fee applies to each Applecross Guest credit card payment)

VISA MC AMEX DISCOVER CC #: _____ - _____ - _____

Exp.: _____ Code: _____ Name of Card Holder: _____

Billing Zip Code: _____ Card Holder Signature: _____

Cash or Check payment is preferred! Applecross members may authorize a card on file to be charged the purchase amount above with a signature provided. A convenience fee of 3% of the purchase amount above will be added to credit card charges by Applecross guests (non-members) and is authorized by the signature above. Absolutely NO REFUNDS will be issued for Eric MacCluen Golf gift certificates.

5) Submit: E-mail this form (PDF format is preferred) to hollymaccluen@yahoo.com or fax to 484-842-1816.

Office hours are 9am – 5pm, Monday thru Friday. You will be notified via e-mail once the gift certificate request is received. Please allow up to 24 hours to receive confirmation or your request. Forms received after 5pm on Friday may not be handled prior to 9am Monday morning. Any gift certificate needed for a special occasion or holiday should be requested with as much advance notice as possible to allow adequate time for processing. We cannot guarantee any gift certificate (temporary e-mail or actual) the same day as requested.

6) Send payment with the original completed form to: Eric MacCluen Golf, 16 Downing Circle, Downingtown, PA 19335

Payment must be received within 7 business days of the request confirmation e-mail or the gift certificate will be voided. When your payment is received, the original gift certificate will be mailed to the person/address given below. At that time you will be sent an e-mail confirming the receipt of payment and mailing of the gift certificate.

7) Deliver gift certificate to: Name _____
Address _____

Please e-mail me a Temporary Certificate

Complete the name and address to whom the gift certificate should be sent via US mail. You may have the gift certificate sent to you or sent directly to the recipient. Processing of gift certificates may take a few days as we will not release the original gift certificate until payment is received. Therefore, if you should need a temporary gift certificate prior to receiving the original gift certificate please check the box above. A temporary certificate will be e-mailed to you so that you may have something to hand the recipient. This temporary e-mail certificate will display the certificate number being issued. However, it is not a valid certificate and the recipient will need to present the original certificate at the time of redemption.

8) Contact information: Primary Phone# _____ Alternate Phone# _____
E-mail _____

*If any information above is unclear or incomplete you will be contacted for clarification and therefore may cause a delay in processing. Thank you!