



Leadership Retreat Packages

Sponsored by Coca-Cola and the Center for Student Leadership and Service

Thanks to the generosity of Coca-Cola, the Center for Student Leadership and Service is proud to offer Leadership Retreat Packages to registered and active student organizations!

A retreat is an experience for your registered student organization with a leadership focus meant to cultivate and retain officers and members, and contribute to the mission of the organization. We believe that student leaders can be more effective in their positions and personal lives by developing leadership skills and creating unity within their organization and the greater campus community.

Please complete the following application for retreats taking place between
January 7, 2011 — March 27, 2011.

Due to increased demand for retreat packages, each student organization may receive only one retreat package per academic year (autumn-spring).

Only student organizations that are registered and active with the Ohio Union are eligible to apply.

Applications may be submitted either:

- **in person** to the Resource Room front desk off the Center for Student Leadership and Service lounge in the Ohio Union, or
- **via e-mail** to Jen Pelletier with completed application attached as a document, sent to pelletier.17@osu.edu.

All applications are due by 5:00 pm on Friday, December 10.

Section 1: Organization Information

Organization Name: _____

Organization Contact Name: _____

Contact Email Address and Phone Number: _____

Advisor Name: _____

Advisor Email Address: _____

Number of Students in Student Organization: _____

Organization Purpose Statement: _____

Section 2: Retreat Details

What is/are the date(s) of your retreat? _____

Start and end time of your retreat? _____

How many students will attend your retreat? _____

What are the goals for your retreat? _____

How this will retreat experience benefit your organization? _____

What is your overall retreat agenda? Please include your experiential team activity (if you select one) and any other activities or topics.

Section 3: Opportunities for Support

The Leadership Retreat Package offers five areas of support. Please check the ones that you would like to request.

☐ **Experiential Team Activities:**

- Your organization may choose to participate in an experiential team activity for up to the maximum number of participants listed for each preferred location.
- For retreat groups larger than the listed maximum, arrangements may be made for your organization to cover the difference in cost for additional participants.
- The Ohio Union will...
 - Contact the location and set up the contract and payment.
- Your organization will...
 - Coordinate related travel, confirm final details with the location, and ensure your organization's participation.
- Cancellation policies differ for each of the off-campus retreat locations. Any changes or cancellations, after your retreat is confirmed, may require your organization to cover the entire cost of your experiential team activity or related cancellation costs.

☐ **Extra Funding:**

- This extra funding can be used for supplies, food, or other additional things required for your retreat. All purchases must abide by purchasing guidelines which will be provided once your retreat application has been approved.
- The total amount of extra funding we can provide for each retreat is based on the number of attendees and the total length of the retreat experience, up to a maximum of \$100.
- A funding audit must be submitted within one week of your retreat. Organizations that do not submit a funding audit in a timely manner, or at all, may be ineligible for future retreat opportunities.

☐ **Coca-Cola Beverages:**

- The total amount of beverages provided for each retreat is based on the number of attendees and the total length of the retreat experience.
- Request your beverage selections below. Please ensure percentages total 100%. Note that because products are delivered in cases of 24, some breakdowns may not be possible.
- After your retreat package has been approved, changes to your beverage request will not be possible.

Coke: ____%

Diet Coke: ____%

Sprite: ____%

Minute Maid Lemonade: ____%

Dasani Water: ____%

PowerAde Mountain Blast: ____%

PowerAde Fruit Punch: ____%

Minute Maid 100% Orange Juice: ____%

Minute Maid 100% Apple Juice: ____%

☐ **Retreat Supplies:**

- Supplies include scissors, tape, highlighters, markers, pens, notepads, and/or giant post-it paper (by request).
- All supplies must be returned within one week of your retreat. Organizations that do not return supplies in a timely manner, or at all, may be ineligible for future retreat opportunities.

☐ **Consultation and Facilitation from the Student Leadership Advocates:**

- Student Leadership Advocates (SLA) are available to work with you to develop your retreat agenda, design or coordinate retreat activities, and facilitate portions of or your entire retreat experience.
 - You will be matched with a SLA based on availability and your retreat goals.
 - Plan on at least one meeting with your SLA prior to your retreat to discuss and confirm plans.
- All SLA student leaders have been trained in effective facilitation, reflection, program design, and group dynamics.
- Available topics include, but are not limited to: communication, event planning, feedback, goal setting, meeting management, personality/leadership style, team development activities. Additional topics and activities can be developed by request.
- Please note that all off-campus experiential activities will provide their own facilitators. SLA facilitators are not needed for those activities.

What SLA services would you like utilize (check all that apply):

- ☐ Consulting on overall retreat agenda, planning, logistics
- ☐ Facilitate one activity
- ☐ Facilitate entire retreat
- ☐ Other _____

Section 4: Experiential Team Activities Information

What is the date of your experiential team activity for reservation purposes: _____

Please rank your top 3 locations and rank activities at the locations selected.

_____ **Adventure Education Center (17 minutes driving distance)**

www.supergames.org

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|--|--------------------------|-------------|
| <input type="checkbox"/> Ground Initiatives | groups of 8-12, up to 18 | 3-3.5 hours |
| <input type="checkbox"/> Big Picture (inside or outside) | groups up to 20 | 3.5 hours |
| <input type="checkbox"/> Survivor (inside or outside) | groups up to 20 | 3.5 hours |
| <input type="checkbox"/> GPS Scavenger Hunt | groups of 3-6, up to 20 | 3.5 hours |

*** AEC has a 3-day cancellation policy. Any changes or cancellations made within 3 days of your retreat date will result in a cancellation charge to your organization.*

_____ **Summit Vision Center (26 minutes driving distance)**

<http://www.summit-vision.com>

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|---|-----------------------|-----------------------------|
| <input type="checkbox"/> Initiatives | groups up to 8-12 | flexible, approx. 3-3.5 hrs |
| <input type="checkbox"/> High Ropes | groups up to 8-12 | flexible, approx. 4 hours |
| <input type="checkbox"/> Everest Climbing Tower | groups up to 8-12 | flexible, approx. 4 hours |
| <input type="checkbox"/> Amazing Race Challenge | groups up to 8-12 | flexible, approx. 5-6 hours |
| <input type="checkbox"/> Information Exchange | 1-2 groups up to 8-12 | flexible, approx. 3.5-4 hrs |

*** Summit Vision has a 2-week cancellation policy. Any changes or cancellations made within 2 weeks of your retreat date will result in a cancellation charge to your organization.*

_____ **sparkspace (10 minutes driving distance)**

<http://www.sparkspace.com>

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|---|---------------------|---------------|
| <input type="checkbox"/> Meeting Room Rentals | group of 10 or less | up to 8 hours |
| <input type="checkbox"/> Urban Adventure program | group of 25 or less | 4 hours |
| <input type="checkbox"/> Creating a Positive Charge | group of 14-32 | 4 hours |
| <input type="checkbox"/> Five Sparks of Super Service | group of 14-32 | 4 hours |

*** sparkspace provides a meeting space only. You are responsible for developing retreat content and activities. Student Leadership Advocates are available to help you with designing and/or facilitating your retreat held at sparkspace.*

_____ **Woodhaven Farm (40 minutes driving distance)**

<http://www.woodhavenfarm.com>

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|--|------------------------|----------------|
| <input type="checkbox"/> Cooking-based team building | min. of 12, max. of 20 | flexible times |
|--|------------------------|----------------|

_____ **OSU Outdoor Adventure Center (on campus)**

<http://recsports.osu.edu/outdoor.asp>

<input type="checkbox"/> Low Ropes and Team Building Initiatives	max. of 32	2-3 hours
<input type="checkbox"/> Geocaching (GPS scavenger hunt)	max. of 32	2-3 hours
<input type="checkbox"/> Rock Climbing	TBA	TBA

*** Please note, the OAC can accommodate overnight retreats with appropriate notice. You may choose to combine one of these initiatives with an overnight stay at the Adventure Recreation Center.*

_____ **Other Retreat Venue, subject to approval by Ohio Union staff**

Funding may be available to support retreat activities at locations not already listed here.

Contact Jen at Pelletier.17@osu.edu for more information about this option.

*** Please note, retreats at locations that are not pre-arranged may take longer to confirm. Please be sure to allow sufficient time in your overall planning.*