

**MINUTES OF THE MEETING OF THE ORDINARY PARISH COUNCIL  
MEETING OF HALBERTON PARISH COUNCIL HELD ON TUESDAY, 8<sup>th</sup>  
DECEMBER 2015 AT 8.00 PM AT HALBERTON VILLAGE HALL**

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**161. PRESENT**

The Chairman (Cllr Browse) Cllr Mrs Graham and Cllrs Davis, the Vice-Chairman (Cllr Miller) and Saunders, MDDC Cllr Radford and two members of the public (Tim and Irene Hugill)

**162. APOLOGIES**

Cllrs Elliott, Radmore and Walters, CCllr Des Hannon and PCSO Jon Simms

**163. PUBLIC FORUM**

- i. Tim Hugill raised concerns about the lack of traffic control at the Rose Cottage Bridge location resulting in cars demolishing the bridge at frequent intervals. The Clerk advised that the subject would be discussed in full later in the meeting. Tim and Irene expressed concern as to the language being used in the October minutes, suggesting the potential for a boundary review. In particular they referred to a Parish Review document prepared in 2001 which made the case for the retention of the boundaries. They were both of the view that it was vitally important to retain the parish boundaries from an economical and historical perspective and that the PC should do everything it could, to ensure the status quo remained. It was understood that Cllr Radford was of the same opinion.
- ii. An e-mail had been received from Jo Cuthbert advising that the problems of vehicles having their vision obscured at Greenway had still not been addressed. She advised that the trailing shrub coming over the wall immediately adjacent to the road on the Tiverton side, required cutting back to the wall, to resolve the issue. The Vice-Chairman would visit the property to ask the occupier to trim it back
- iii. An e-mail had been received from Barrie Corden on behalf of a parishioner. He advised that the bus travelling from the Tiverton direction had, for some considerable time dropped people off on the Farm Shop side of the road, near to the entrance. This was not a proper bus stop, but was convenient for passengers heading for Lower Town and Pethertons etc. The problem which arose in the winter, was that the area on which people alighted from the bus, could be slippery and in view of this, a request had been made for paving slabs to be laid or alternatively an actual bus stop created. The Chairman would carry out a site visit as it was believed the area in question formed part of the curtilage of the farmshop and would speak to the farmshop owner regarding this request

**164. APPROVAL OF THE ORDINARY PARISH COUNCIL MINUTES DATED 10<sup>TH</sup> NOVEMBER 2015 AND THE POLICY AND FINANCE COMMITTEE OF 10<sup>TH</sup> NOVEMBER 2015**

The Minutes were approved and signed accordingly

**165. MATTERS ARISING FROM THE ORDINARY PARISH COUNCIL MINUTES**

- i. Thanks had been received from the Royal British Legion for the PC's donation of £20
- ii. The Clerk had requested VOSA to check if agricultural tractors using red diesel travelling from Lloyd Maunders to the Red Linhay/Hartnoll Farm could be used to haul waste or maize/waste for digesters. She had registered the information on their webpage but had not received a response to date
- iii. It was understood that with regards to the cemetery gate, the tenant of Cordwents Farm had arranged a meeting with Stuart Howell from DCC, following which, Mr Howell was hoping to have a modification carried out to the entrance if and when funds were available. In view of the serious health and safety concerns expressed by the PC the Chairman would refer the matter to Ros Davies at DCC in an attempt to fast track the matter to a satisfactory conclusion

iv. Nigel Cuthbert advised that the path from the Rec to Church Path was all clear now. The school hedge also appeared to have been trimmed

**166. MATTERS ARISING FROM THE MINUTES OF THE POLICY AND FINANCE COMMITTEE MEETING**

The Clerk had e-mailed PCllrs updated projected figures for the 2016/17 budget. No matters were raised

**167. CHAIRMAN'S ANNOUNCEMENTS**

Thanks were expressed to Cllr Davis for purchasing mince pies and sherry at short notice. The Chairman wished everyone a merry Christmas and Happy New Year

**168. AREA BEHIND THE BUS STOP AT POND HILL**

The Clerk had not received any further information from Marion Axtell at MDDC. Ms Axtell was supposed to be obtaining quotes for the work but the process so far had taken many months and no figures had been submitted to the Clerk. It was agreed that the matter be left in abeyance at the present time

**169. AEE RENEWABLES – PROPOSED GRANT FOR SOLAR PANELS TO BE ERECTED ON THE VILLAGE HALL**

Cllr Mrs Graham advised that the legal documentation had been completed with Chris Gregson. The money should be filtering through shortly

**170. CONSIDERATION OF THE PROVISION OF A LAPTOP FOR PLANNING MATTERS**

It was resolved to purchase a laptop not exceeding £250. Cllr Davis would investigate laptops on behalf of the PC

**171.POLICE MATTERS**

PCSO J Sims had provided the following report:-



Crimes Recorded - 01/11/2015 to 29/11/2015 - KU2S

Offence	Recorded Crime 01/11/2015 to 29/11/2015	Recorded Crime 01/11/2014 to 29/11/2014	Recorded Crime % Difference
Rape	1	0	-
Other Sexual Offences	1	0	-
Robbery	0	1	-100.0%
Criminal Damage	1	0	-
<b>Total</b>	<b>3</b>	<b>1</b>	<b>200.0%</b>

Incidents Recorded - 01/11/2015 to 29/11/2015 - KU2S

Incident Closing Category	Incidents - 01/11/2015 to 29/11/2015	Incidents - 01/11/2014 to 29/11/2014	Incidents % Difference
Anti Social Behaviour	0	2	-100.0%
Crime Recorded	0	1	-100.0%
Public Safety	10	5	100.0%
Transport	4	2	100.0%
<b>Total</b>	<b>14</b>	<b>10</b>	<b>40.0%</b>

**172. GRASS CUTTING PROPOSALS BY DCC AND MDDC TO BE CONSIDERED (AND IF APPROPRIATE) AGREED BY THE PC IN THE LIGHT OF AMENDED INFORMATION RECEIVED FROM DCC**

The Clerk had been advised by DCC that it would contribute the sum of £400 pa towards the grass cutting costs if the work was taken on by the PC. However this amount would be paid to the PC if they took on all the work currently being undertaken by MDDC and not just part of the work, which the PC understood to be the case previously. The Clerk had e-mailed plans of the grass cutting areas to the PCllrs together with the contract that DCC would require the PC to enter into, plus the guidance notes. It was agreed that as the PC had now set its precept for 2016/17 (and no financial provision had been included to take on the grass cutting work), that the PC was not in a position to take over this work on behalf of MDDC/DCC for 2016/17. The matter could be re-considered by the PC for 2017/18

**173. SPEED WATCH HALBERTON**

The matter had been referred to CCllr Hannon but as he was not present at the meeting the Clerk did not have an update. She would chase him up on this matter

**174. WILLAND SAFETY CONCERNS AND RESPONSE FROM WILLAND PARISH COUNCIL**

Willand PC was of the view that any action should be initiated by DCC regarding the prevention of accidents at Spratford Bridge, as DCC had all the relevant information and had to resolve the funding for repairs (although much of this money may be recovered from the responsible vehicle owners insurers). Concern was also expressed by Willand PC that due to financial cuts, DCC would be unlikely to agree to fund a traffic order. It was known that a recent traffic order in Willand cost in the region of £3,000. Willand had contributed towards the cost and would not be in an hurry to repeat the experience. Willand was not inclined to use TAP funds for the provision of signs as they considered it was not an appropriate use of TAP funds. It was agreed that the Clerk make representations to Cllr Hannon about this matter

**175. CEMETERY MATTERS**

The inspection of the Cemetery had now been carried out. Cllr Miller would transfer the written information regarding each headstone inspected, onto the information file which was held by Mike Britton.

**176. MDDC MATTERS**

i. There had been some initial hiccups with the new arrangements for recycling. MDDC had advised that at the present time food waste and garden waste was being co-mingled in its recycling vehicles. The current fleet would be upgraded as soon as possible next year, to be replaced by dual collection vehicles which would enable segregated storage of food and garden waste. This would also coincide with changes being introduced by Devon County Council, who managed the recycling and landfill sites. Until those vehicles were upgraded there was no option for segregation. MDDC's reasoning behind asking residents to start recycling separately now was not to belittle them but to educate everyone so that by the time the new fleet was introduced, the new process would be automatic and 'second nature' to all its customers. All urban households had now received their blue caddies, but the rural rounds had not yet been completed. In addition, MDDC now had a statutory duty to collect food waste so the blue caddies had been introduced. Participation in the scheme had been high and roll-out of blue caddies, for food waste, to all households would be completed by Christmas. MDDC were currently collecting 10 tonnes of food waste per day. The introduction of charging for garden waste would provide over half a million pounds of savings which would offset cuts in funding from central government. So far over 5,000 customers had signed up for the garden waste collection

ii. The Clerk advised of the Christmas parking arrangements at the Tiverton multi-storey car park. In addition, the multi-storey car park would also be open on the four Sundays leading up to Christmas, commencing 29 November, with parking charges at the normal rate, eg 5 hours for £1. Cllr Radford advised that MDDC was proposing to increase to the car parking cost to £1.50 next year

iii. The Council's Licensing team was reminding all residents and visitors to the district to stay safe and only use licensed taxis and private hire vehicles over the Christmas party season. Unlicensed vehicles may be unsafe and may not be correctly insured. All licenced vehicles would have a plate on the back. A hackney carriage would have a black plate on the rear of the vehicle, along with a roof light. A private hire vehicle would have a green plate on the rear of the vehicle and a green internal plate on the front windscreen. All drivers should be wearing an identification badge at all times. If in doubt, persons should ask for proof of licence and identification. If the driver refused or could not supply ID, persons should not get into vehicle.

iv. Work was due to start on site this month to prepare the site for 26 affordable homes at Palmerston Park and 4 affordable homes at Birchen Lane, in Tiverton. The two developments would be built by Pemberton Homes

#### **177. DCC MATTERS (including Snow Warden update)**

i. The Clerk was still waiting to hear whether Derek Hand could be permitted to train Cllr Davis as a Snow Warden. She had chased up Hugh Griffin at DCC for the second time but had still not received a response. However Cllr Davis advised that he had been contacted by Steve Leigh at DCC who had confirmed that it was acceptable for Derek to train Cllr Davis

#### **178. FOOTPATHS**

The Clerk had received a report from Mr Page regarding the works he had carried out to the Parish Paths. The Chairman advised that footpath inspections needed to be carried out and the necessary forms completed for grant funding. It was understood that the permissive path at the farm shop required some maintenance works which would be investigated

#### **179. NEWSLETTER – CONSIDERATION OF ONE-OFF INCREASE IN DELIVERY COSTS**

It was resolved to pay the one-off increased delivery costs of £15 as the delivery persons had had additional leaflets to deliver with the December Newsletter

#### **180. TAP FUND REQUEST**

A request had been received from Colin Passey from Sampford Peverell Parish Council. Sampford was seeking funds towards a disabled access to the sports field in Sampford Peverell enabling people to get to the pavilion, ground and multi-use games area which Sampford was also planning to install. The cost of the project would be £2885.63 + VAT. Sampford was seeking non-financial support for the provision. The PC agreed to provide this

#### **181. CONSIDERATION OF THE PRINCE OF WALES AWARD 2016**

Margaret Anderson had advised the Clerk of this award. The award was intended to embrace a wide range of schemes where there had been a genuine attempt to move forward in a resourceful and inventive way to the benefit of a rural community. An example of such a project would be the development of allotments by villagers without gardens to grow their own vegetables for their own or village consumption. The successful applicant could win £1000 for their project. It was understood that the land between Cordwents and the Cemetery had been unused for at least 10 years and would be ideal for use as allotments. The matter had been raised with Dan Meek (NPS Southwest) previously, but to date he had not come back to the PC with a decision. The Clerk would chase him up about the matter and also advise about the possibility of funding to progress the project. The Clerk to advise Mr Meek that the PC would like to carry out winter ploughing of the land in January if at all possible

#### **182. PROPOSED CAR PARK AT CORDWENTS – UPDATE**

The Clerk had forwarded the draft documentation received from Chris Gregson, the PC's solicitor to the Working Party for their comments. Mr Gregson raised the issue of restrictive covenants and other matters. The Chairman had advised that the recommendations made in Chris Gregson's last letter concerning these

matters should be accepted. It was understood that recently there had been a near miss at Church Path between a vehicle and a child of the school and it was imperative that there was parking provision available as a matter of urgency. The PC agreed Mr Gregson`s recommendations

**183. MEETINGS ATTENDED/ FUTURE MEETINGS**

There were none

**184. COMMITTEE REPORTS**

It was agreed that amenity works were required to be carried out at various locations. All available members to meet up at 10.00am on January 16<sup>th</sup> at the Village Hall to carry out the work

**185. CLERK`S REPORT**

The Clerk had nothing to report

**186. ACCOUNTS**

**RECEIPTS FOR PERIOD 1<sup>st</sup> - 30th November 2015:**

Bank Interest	1.22
Newsletter Income	328.00
Cemetery	110.00
<b>TOTAL</b>	<b>£439.22</b>

**PAYMENTS MADE FOR THE PERIOD 1<sup>st</sup> – 30th NOV 2015** **£532.19**

**PAYMENTS TO BE APPROVED**

<b>Cheque No</b>	<b>Amount</b>	<b>Vat</b>	<b>Total</b>	<b>Details</b>
1975	492.50		492.50	N Cuthbert – work in Cemetery and Mead
1976	14.15		14.15	Mr C Graham – repayment cost of plants
1977	Cancelled			
1978	10.71		10.71	SWWater – Water costs Cemetery
1979	11.60	2.32	13.92	Ottery Office & Computer –photocopying
1980	586.00		586.00	Maslands – publication costs – Newsletter
1981	490.00		490.00	N Page – Footpath work
1982	426.59		426.59	Mrs C J McIntyre – Salary Dec/Jan
1983	320.00		320.00	HM Revenue & Customs – Tax Deductions
1984	70.00		70.00	Mrs C McIntyre – ¼ payment broadband/phone
1985	70.00		70.00	Bob Saunders – hedge trimming

The above invoices were approved for payment

Balance of bank accounts carried forward	22451.22
Plus Receipts for period 1 <sup>st</sup> - 30 <sup>th</sup> Nov 2015	439.22
<b>TOTAL:</b>	<b>£22890.44</b>
Minus Payments made for the above Period	532.19
<b>TOTAL</b>	<b>£22358.25</b>

Made up as follows:- High Interest A/c	£20782.24
Current A/c	£ 1576.01
<b>TOTAL</b>	<b>£22358.25</b>

SENSORY PATH/CANAL	£900.00
NEIGHBOURHOOD PLAN	£200.00
*VILLAGE HALL FUNDS	£2920.00
PLANTS FOR FLORAL DISPLAYS	£131.00
PARISH PATHS FUND	£1578.00
ELECTIONS	£333.00
VILLAGE OF THE YEAR PRIZE	£212.00
DONATION FROM PARISHIONER	£238.00
PARISH PLAN FUND	£434.00
CAR PARKING	£6500.00
TRAINING	£200.00
COMPUTER/SOFTWARE	£400.00
CHAIRMAN'S ALLOWANCE	£40.00
GENERAL FUNDS	£8272.25
TOTAL	£22358.25

\*Ash Thomas Village Hall - £1750 and Halberton Village Hall £1170

Newsletter Income £ 2721

Outgoings £ 2480

Surplus £241

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**HALBERTON CHILDREN'S RECREATIONAL GROUND REGISTERED CHARITY**

**PAYMENTS RECEIVED**

Date	Payer	Details	Amount
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**PAYMENTS TO BE APPROVED**

Cheque No	Amount	Vat	Total	Details
38	95.00		95.00	N Cuthbert – Grass Cutting

Income to date £ 1443.19 (£368.19 c/f from year end 2014/15)

Outgoings £743

Monies in Bank as at 30<sup>th</sup> November 2015 - £700.19

**187. MEMBERS BUSINESS (TO RECEIVE ANY STATEMENTS MADE AND NOTICE OF FURTHER QUESTIONS)**

Nothing was raised

**188. MISCELLANEOUS MATTERS**

Derek Hand had expressed a wish to be co-opted back onto the PC. The Clerk had sent him the relevant forms for completion which he had e-mailed back this evening. His application would be considered at the January PC Meeting

**189. FUTURE MEETINGS**

- i. Planning Ctte Meeting on 22<sup>nd</sup> December 2015 (Provisional)
- ii. Planning Ctte Meeting on 12<sup>th</sup> January 2016 at 7.00pm at Halberton Village Hall
- iii. Ordinary Parish Council Meeting on 12<sup>th</sup> January 2016 at 7.30pm at Halberton Village Hall

The Meeting closed at 9.15pm

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DATE

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CHAIRMAN

