

**APPLICATION FORM
FOR MERIT SCHOLARSHIP TO SC/ST/OBC/MIN.STUDENTS OF
COLLEGE/PROFESSIONAL INSTITUTIONS (2009-2010)**

1. One copy of the passport size photograph with signature of the students thereon.
2. One attested copy of the mark sheet in respect of the last examination passed.
3. In case of computer generated mark sheet, it should be verified by Collage authorities. **Percentage of marks should be calculated and clearly indicated in the application form.**
4. Attested copy of Caste Certificate of student issued by the SDM/Deputy Commissioner of Govt. of NCT of Delhi.
5. In case of minority students, declaration of minority status of the student by the parent in the form of an affidavit (in a non-judicial stamp paper of value Rs. 10/-). In case of minority students, five years residence proof in Delhi i.e. Ration Card/Epic is also required.
6. Self declaration of family income in the prescribed format is required (in case OBC/Minority students only).
7. Hosteller Certificate from Competent Authority, if hosteller.
8. ECS proforma, **in duplicate, duly filled in.**
9. Self declaration by the student that he/she is applying for this scholarship only.

Affix recent passport size photo of student duly signed by him/her

APPLICATION FORM

Name of the College/Institute:.....

Name & Roll No of student.....

Name of Father/Guardian:.....

Residential Address and Phone No:.....

.....

Class in which he/she studying:.....

Yearly Family Income (for OBC/Min. only):.....

Percentage of last examination :.....

Hosteller/Day Scholar.....

Whether belong to SC/ST/OBC/Min.....

Whether applied for this scholarship last year.....

Whether applied for post matric scholarship this year.....

Certified that the information given above is true to the best of my knowledge & belief. If at any stage, it is found that the information given by me is false, the Scholarship granted to me could be withdrawn and legal action as deemed fit, may be taken against me.

Date:

Place:

Signature of the student

SELF DECLARATION OF FAMILY INCOME

I,.....(Father/Mother/Guardian) of.....(Name of Student).....who is studying ClassSection.....in the College/Institutehereby declare that my annual Income from all sources is Rs..... in word.....

If at any stage, it is found that the information given by me is false/not true, all benefits given to the student under welfare schemes could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

Date:
Place:

Signature
(Father/Mother/Guardian)
Residential Address

The concerned Heads of College/Institute are requested to forward the consolidated statement and applications to this Department addressed to Deputy Director (Scholarship) immediately or latest by 16.11.2009.

(Individual application of students will not be entertained) (2009-10)

1. Name & complete Address of the School/College/Institution _____

2. Telephone No. _____

3. E-mail address (if any) _____

4. Particulars of the Students:

Sl.No.	Name of the Student	Father's/ Mothers Name	Class in which Presently studying	Category SC/ST/OBC/Min	
1	2	3	4	5	
	%age of marks obtained In previous class passed	Amount of Scholarship	Family Income (for OBC/Minorities only)	Hostellers/ Day Scholar	Remarks, If any
	6	7	8	9	10

I hereby declare that the particular given are correct and complete:

1. Certified that the above particulars have been checked with the office record and found correct.

2. Certified that no eligible students studying in the College/Institute is left out for grant of scholarship and **this list may be treated as final.**

3. Certified that these students belonging to SC/ST/OBC/Min. Communities have not been recommended for grant of scholarship from any other sources.

4. Certified that the SC/ST/OBC certificates in respect of all the students **have been issued by the competent authority/Dy. Commissioner, Delhi. Five years Residence Proof of Delhi i.e. Ration Card/Epic(in case of Minority Students).**

5. Certified that the scholarship or the stipend holders named above have been regular in attendance and have conformed to the rules under which their scholarship or their stipends are granted.

6. Certified that the scholarship or stipend drawn on the last bill with the exception of those refunded by deduction (copy of the receipt is enclosed) have been paid to the right persons and their receipt taken in acquaintance forms have been forwarded to Dy. Director SC/ST.

7. Certified that the scholarship for the year 2008-09 has been disbursed in the presence of authorized person and utilization certificate therein has already been submitted.

8. Certified that the eligibility of the student have been rechecked once again before disbursement of the amount and no discrepancy is noticed/ discrepancy noticed has been reported to the department vide letter No.

Dated

9. Certified that all the requisite information/documents such as application from /Mark Sheet, self declaration of family income, caste certificate etc. are enclosed.

10. Certified that all eligible students have been informed about the scheme and the scheme has been displayed on the prominent notice board in the college.

11. Certified that ECS details in requisite proforma is attached

Dated

Signature with seal of the head of College/Institution

ELECTRONIC CLEARING SERVICE
(CREDIT CLEARING)

(For the purpose of various scholarship payment paid by the Deptt. Of SC/ST/OBC/Min. through E.C.S.) Submit in duplicate.

College particulars

1. Name of the College (along with full postal address & PIN code).....
.....
2. College Code No.:.....
3. College Telephone No. :.....
4. College E-mail ID. :.....

Particulars of Bank Account (Please attach a photo copy of cheque)

5. Bank A/c operated by (Whether Principal/DDO may be specified):
.....
6. Bank Name:.....
7. Branch Address:.....
8. Bank Telephone No.:.....
9. M.I.C.R. (9 digit number):.....
10. Bank A/c type (Saving/Current):.....
11. Bank A/c Number:.....

Signature of the Bank account operator with official seal

Dated:.....