

Dear Parent/Guardian,

Skyward Family Access is an easy way for you to get current information on your child's grades online. Students and their parents can check grades in various subjects, which are constantly updated because Family Access is directly linked with our district's computerized grade book. Because Family Access and our district's grade book program are both part of the Skyward system, parents will see up-to-date grades on their child as soon as teachers put them in their grade book.

If you decide to take part in Family Access, you will be sent an activation code and password for your account. Once you have this information, you can access Family Access from any computer with Internet capability.

If you have any questions, or would like additional information about Family Access, please e-mail Margaret May at mmay@mexiaisd.net or call her at 562-4000.

If you are interested in using Skyward Family Access and would like to go ahead and get started, please complete the request form on the back of this letter and return it to:

Mexia Independent School District

Attn: Margaret May

P.O. Box 2000

Mexia, Texas 76667

Dear Parent/Guardian,

Please fill in the appropriate information below for the parent and/or guardian that would like to have an account assigned to them. This account will allow the parent/guardian to view his/her student's grades through Family Access. **Please note that a Family Access account can only be created for a legal parent and/or guardian of a student in the Mexia Independent School District.** Parents and/or guardians of the same student can share the same account if that would be easier for them.

You do not need to fill out another form if you have done so in the past.

Please list all children that you are requesting Skyward Family Access for:

Student Name: _____ School: _____

Student Name: _____ School: _____

Student Name: _____ School: _____

Student Name: _____ School: _____

Student Name: _____ School: _____

To receive your Family Access Activation Code, please choose one of the following options:

Please send my activation code(s) via e-mail:

E-mail Account information (please print): _____

****When you request your activation code via e-mail, the subject line in the email will be Mexia ISD Skyward Family Access.****

Please mail my activation code(s) to the following address:

Parent Name: (printed) _____

Parent Signature: _____ **Date:** _____

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