

**2013-2014 CALENDAR AND CONTACT  
INFORMATION**

January, 2013-	YSU releases 2013-2014 College <i>in</i> High School Application Packet
March 8 <sup>th</sup> , 2013-	Last day to register for April 13 <sup>th</sup> ACT national exam
April 13 <sup>th</sup> , 2013-	ACT National Exam (LAST ACT EXAM BEFORE FALL DEADLINE)
May 3, 2013-	Last day to register for June 8 <sup>th</sup> ACT national exam
_____ -	Your district deadline for Fall application materials (should leave time to return incomplete applications to students). Attach official transcripts and necessary fee waivers.
June 1, 2013-	Fall Application Deadline to YSU Student Accounts
June 8, 2013-	ACT National Exam
July 1, 2013-	Deadline for Fall application appeals (only to be completed by denied students who wish to appeal)
*Late July/Early Aug 2013	Copies of all student denial and appeal paperwork sent to CHS District Coordinators for Fall semester
*Late Aug/Early Sept 2013	Fall semester pre-statements sent to CHS District Coordinators to check for accuracy
**August 28 <sup>th</sup> , 2013-	Last day to ADD a class for Fall semester at YSU *College in High School students will operate on an alternative calendar.
**September 4 <sup>th</sup> , 2013-	Last day for YSU students to withdraw from Fall semester with a full refund. *College in High School students will operate on an alternative calendar for Fall semester full refund.
September 21, 2013-	ACT National Exam (LAST ACT EXAM BEFORE SPRING DEADLINE)
October, 2013-	YSU bills the districts for FALL Semester
October, 2013-	Student ID's for Fall students are sent to Coordinators for distribution
_____ -	Your district deadline for Spring application materials (should leave time to return incomplete applications to students). Attach official transcripts and necessary fee waivers.
October 24, 2013-	LAST DAY FOR STUDENTS TO WITHDRAW FROM FALL SEMESTER WITH A GRADE OF "W"!
October 31, 2013-	Spring Application Deadline to YSU Student Accounts

- November 30, 2013- Deadline for Fall application appeals (only to be completed by denied students who wish to appeal)
- \*Early January, 2014- Spring semester pre-statements sent to CHS District Coordinators to check for accuracy
- \*\*January 21<sup>st</sup>, 2014- Last day to ADD a class for Spring semester at YSU  
\*In order to add a course, a student must already have been applied and accepted. No new applications will be accepted after October 31<sup>st</sup>, 2013 for the Spring semester.
- \*\*January 23<sup>rd</sup>, 2014- LAST DAY FOR STUDENTS TO WITHDRAW FROM SPRING SEMESTER FOR A FULL REFUND!
- February, 2014 YSU bills the districts for SPRING semester
- February, 2014- Student ID's for Spring students are sent to Coordinators for distribution
- March 25, 2014- LAST DAY FOR STUDENTS TO WITHDRAW FROM SPRING SEMESTER WITH A GRADE OF "W"!

**\*The pre-statements will be a roster of each accepted CHS student, the course(s) they desire and a financial breakdown. Coordinators will also receive the Change of Registration form for course additions/withdrawals and copies of acceptance, denial and reminder letters sent to the students.**

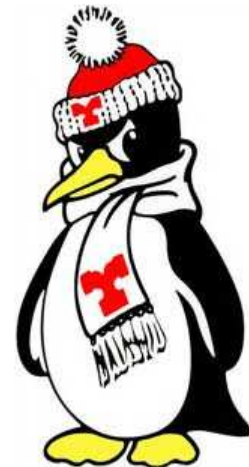
**\*\*These dates are tentative and are subject to change. Refer to the official Change of Registration form for final approved dates. The Change of Registration form will be sent to the CHS District Coordinator along with the CHS Financial Pre-Statements.**

## YSU COLLEGE *IN* HIGH SCHOOL STAFF

**MARLA CARANO**  
**Program Coordinator**  
**330-941-2466**  
**mecarano@ysu.edu**

**SHARON SCHROEDER**  
**Program Manager**  
**330-941-2445**  
**sjschroeder@ysu.edu**

**JENNIFER YOUNG**  
**Assistant**  
**330-941-2447**  
**jlyoung03@ysu.edu**



**METRO CREDIT FAX MACHINE**  
**330-941-2446**