

# Graduation Planning Guide for Students over 85 Credit Hours

Student Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Total Credits remaining \_\_\_\_\_ Upper Division Credits remaining \_\_\_\_\_

- 1) The Plan below is for the credits that the student listed above plans to take to graduate by the following Term & Year: \_\_\_\_\_. In completing the plan, the student should confirm that the classes are offered the term and year planned and that classes do not conflict with one another. You may need to look at past Semester Class Schedules (available in the office) and the University Catalog to plan. The Degree Audit Reporting System (DARS), available through the Ramweb tab on Ram-point will also assist in planning.
- 2) Take this form to your upper division advisor to confirm your plans and receive an advising code. A copy of the completed form will be available for you to pick up in the office. If there are any changes to this plan, you need to notify your advisor. If substitutions are to be made, be sure to fill out a substitution/waiver form with your advisor so there is a documented record of any changes.
- 3) NOTE: Your advisor will do their best to look over what you bring to them, but the student has the ultimate responsibility to take the correct courses to graduate in time.

Term/Year:		Term/Year:		Term/Year:	
Course No./Title	Cr.	Course No./Title	Cr.	Course No./Title	Cr.
Total Credits		Total Credits		Total Credits	
Upper Division Credits		Upper Division Credits		Upper Division Credits	

Signatures:

\_\_\_\_\_  
 Advisor's signature                      Date

\_\_\_\_\_  
 Student's signature                      Date