

Saint. Joseph Church  
PDS Facility Scheduler User Access and Privileges Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Security Adm: (Y) \_\_\_\_\_ (N) \_\_\_\_\_ Approved by: \_\_\_\_\_

NO ACCESS	VIEW ONLY	ALL ACCESS	PROGRAM AREA
			<b>Scheduling Wizards</b>
			Simple Events
			Recurring Events
			Event Package
			Past History
			Events Longer than 24 Hours
			Register Events via EMail
			<b>Check Availability</b>
			Check Availability Process
			<b>Events</b>
			Event Screens
			Delete Events
			Event Charges/Payments
			Event Documents
			Event Reports
			Event Selections
			<b>Event Processes</b>
			Alter Existing Schedule
			Combine Event Names Process
			Delete Events Process
			<b>Organizations &amp; Individuals</b>
			Organization Screens
			Delete Organizations
			Organization Charges/Payments
			Organization Reports
			Organization Selections
			<b>Organization Processes</b>
			Combine Organizations Process
			Delete Organization Process
			Delete History Process
			Quick Posting of Payments
			<b>Facilities</b>
			Facility Screens
			Delete Facilities
			Facility Charges/Payments
			Facility Reports
			Facility Selections
			<b>Facility Processes</b>
			Combine Facilities Process
			<b>Event Packages</b>
			Package Screens
			Delete Event Packages
			Package Charges/Payments
			Package Documents
			Package Reports
			Package Selections
			<b>Package Processes</b>
			Delete Packages Process
			<b>Mass Schedule</b>
			Mass Schedule Screens

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			<b>Special Days &amp; Holidays</b>
			Special Days & Holidays Screen
			<b>Users and Passwords</b>
			Users and Passwords Screens
			<b>Log of User Activity - Delete</b>
			<b>Setup Options</b>
			License Info. Screens
			Initial Setup
			Charges/Payments
			Templates for Event Packages
			Address Abbreviations
			Event Calendars
			Facility Features
			Default Font for Reports
			<b>Keywords</b>
			Address Types
			City/State Names
			Phone Descriptions
			Request Types
			Requirement Types
			<b>System Processes</b>
			Change Area Codes Process
			Change Addresses
			<b>Backup/Restore Data</b>
			Backup Current Data
			Restore Data
			Advanced Restore Options
			Automatic Backup Options
			Move Data to Another Computer
			<b>Fix Data Discrepancies</b>
			Fix Data Discrepancies Process
			<b>Online Resources</b>
			Check for Program Updates