

Contract Term Faculty Template Request

This form does not apply to use of temporary, visiting, or adjunct term faculty.

College/Campus	
Contact Person	Title
Campus Phone	E-mail Address

Rationale for use of contract faculty appointments. This list is based on language from the Board of Regents Policy: *Faculty Tenure*, Section 3.4 regarding appropriate uses of term appointments. **Check all that apply.**

- 1. The duration, the percentage of time, or both, require less than service for two-thirds time for the academic year;
- 2. The appointment concerns a faculty member who principally is engaged in and primarily is supported by clinical activities or by discipline-related service;
- 3. The position is subject to the joint control of the University and another institution;
- 4. The specific funding for the position is subject to the discretion of another institution;
- 5. The funding for the position is for a limited time;
- 6. The appointment is in a unit or program that is experimental or otherwise restricted in nature;
- 7. The person is enrolled in a University of Minnesota degree program. A regular faculty member on a probationary appointment may transfer to term status during enrollment in such a program if the faculty member and the senior administrator agree. The transfer suspends the running of the maximum period of probationary service, but the faculty member retains other rights if regular appointment, including annual review, the right to timely notice and a terminal appointment period as provided in Section 6.
- 8. Other—please describe:

In order to help better understand the planned use of contract faculty in your unit, please elaborate:

Estimated number of appointments in this category:

Anticipated length of appointments:

- Annual Renewable
- 3 Years
- 5 Years
- Other. Please explain:

Approved Vice President, Human Resources	Date
Approved Senior Vice President for Academic Affairs and Provost	Date