

Western Metropolitan Regional Council



AGENDA

SUMMARY

ORDINARY REGIONAL COUNCIL MEETING

(RC 12/03)

7 June 2012

5.30pm

Town of Cottesloe

109 Broome Street

Cottesloe WA 6011



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1. DECLARATION OF OPENING

The meeting commenced atpm

2. RECORD OF ATTENDANCE AND APOLOGIES

3. DISCLOSURE OF INTEREST

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5. PUBLIC QUESTION TIME

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. PETITIONS, APPROVED DEPUTISATIONS AND PUBLIC STATEMENTS

8. CONFIRMATION OF PREVIOUS MINUTES

Minutes of the Western Metropolitan Regional Council Meeting (12/02) which was held on 4 April 2012 and circulated previously under a separate cover and attached.

Recommendation

- The minutes of the Western Metropolitan Regional Council Meeting (12/02) held on 4 April 2012 be confirmed as a true and correct record.

MOVED

SECONDED

9. STAFF REPORTS



9.1 FINANCIAL STATEMENTS

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
For information purposes only and does not require a Council decision

Key Issues

- Financial statements for the periods ended 31 March 2012 and 30 April 2012 are presented.

Key Implications

- The financial statements indicate the WMRC is likely to make a larger than budgeted surplus in 2011/12.

Recommendation

- That the financial statements for the period ended 31 March 2012 and 30 April 2012 be noted.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendation

- That the financial statements for the period ended 31 March 2012 and 30 April 2012 be noted.

Committee Discussion and Recommendation to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED Mr M ledger

SECONDED Mr D Chidlow

- That the financial statements for the period ended 31 March 2012 and 30 April 2012 be noted.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.2 LIST OF PAYMENTS & SUNDRY DEBTORS

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
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Key Issues

- The schedule of accounts paid for March and April 2012 are attached.
- The sundry debtors as at 22 May 2012 are attached.

Key Implications

- Nil

Recommendations

- That the schedule of accounts paid of \$1,291,246 for the months of March and April 2012 be endorsed.
- That the schedule of sundry debtors outstanding at 22 May 2012 be noted.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendations

- That the schedule of accounts paid of \$1,291,246 for the months of March and April 2012 be endorsed.
- That the schedule of sundry debtors outstanding at 22 May 2012 be noted.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED Mr D Monteiro

SECONDED Mr D Norgard

- That the schedule of accounts paid of \$1,291,246 for the months of March and April 2012 be endorsed.
- That the schedule of sundry debtors outstanding at 22 May 2012 be noted.

CARRIED UNANIMOUSLY



Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.3 INVESTMENT REGISTER

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
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Key Issues

- Council receives an update at each meeting of the Investment Register as at the end of each month.
- During March and April 2012 six investments matured and \$46,915.07 interest was paid.
- \$400,798.39 was redeemed from two matured investments to fund Transfer Station refurbishment works.
- The total value of Reserves at 30 April 2012 was \$3,679,273.03.

Key Implications

- Since the transfer station construction works will start later than budgeted, actual interest earned is likely to be higher than budgeted.

Recommendation

- That the investment register for the periods ended 31 March 2012 and 30 April 2012 be noted.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendation

- That the investment register for the periods ended 31 March 2012 and 30 April 2012 be noted.

Committee Discussion and Recommendation to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED Mr M Ledger

SECONDED Mr D Chidlow

- That the investment register for the periods ended 31 March 2012 and 30 April 2012 be noted.

CARRIED UNANIMOUSLY



Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.4 TRANSFER TRAILER ADVERTISING

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
For information purposes only and does not require a Council decision

Key Issues

- In February 2012 WMRC awarded a five year operating lease for the provision of three waste transfer trailers to haul DiCOM residuals and general waste.
- The waste transfer trailers are scheduled to arrive on site in early July.
- The waste transfer trailers have a large, uninterrupted, smooth appearance and travel through high traffic areas on their way to the Millar Road Landfill. This presents an ideal opportunity to generate surplus income by selling advertising space on the waste transfer trailers.
- In April 2012, WMRC engaged consultancy CampaignMakers to develop and implement a campaign to secure advertising on the waste transfer trailers.

Key Implications

- The sale of advertising space is expected to generate at least \$40,000 per trailer per annum (>\$120,000 in 2012/13). The total cost of the promotion campaign is less than \$10,000.
- A new WMRC Policy outlining criteria for advertising that will be permitted on the transfer trailer is attached for Council's consideration.

Recommendations

That:

- Council endorses the sale of advertising space on WMRC waste transfer trailers.
- Council endorses 'Policy 27: Acceptance of Advertising' forming attachment 1 to this report.
- The Chief Executive Officer be given delegated authority to negotiate and approve the total value and contract terms for advertising on WMRC waste transfer trailers.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority



WMRC Officer Recommendations

That:

- Council endorses the sale of advertising space on WMRC waste transfer trailers.
- Council endorses 'Policy 27: Acceptance of Advertising' forming attachment 1 to this report.
- The Chief Executive Officer be given delegated authority to negotiate and approve the total value and contract terms for advertising on WMRC waste transfer trailers.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

The Business Development Manager spoke to the report.

Mr Monteiro asked if there would be any WMRC branding on the trailers. The CEO said there would be no WMRC branding on the trailers as the logo would not create business and it is more prudent to sell the space for advertising and create more revenue.

Mr Monteiro asked if advertisers will pay for the artwork production. The Business Development Manager confirmed this and said there will be no expenses to WMRC for this.

MOVED Mr D Chidlow

SECONDED Mr D Monteiro

That:

- Council endorses the sale of advertising space on WMRC waste transfer trailers.
- Council endorses 'Policy 27: Acceptance of Advertising' forming attachment 1 to this report.
- The Chief Executive Officer be given delegated authority to negotiate and approve the total value and contract terms for advertising on WMRC waste transfer trailers.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.5 2012/ 13 FEES & CHARGES

Report Summary

Purpose of Report

- Executive decision**
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement**
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes**
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Key Issues

- At its 4 April 2012 meeting, Council endorsed the draft fees and charges to be used in the development of the 2012/13 budget.
- The fees and charges proposed for adoption in this report are identical to the draft fees considered by Council.
- Base fees for advertising space on waste transfer trailers in 2012/13 are also attached for adoption. Report 4.4 discusses this service.
- It is proposed the 2012/13 fees and charges be effective from 1 July 2012.

Key Implications

- Section 6.1.9 of the Local Government Act 1995 requires a local government to give local public notice of its intention to impose new fees or charges and the date from which it is proposed the fees or charges will be imposed.

Recommendations

That:

- Council adopts the 2012/13 fees and charges for the JFR (Jim) McGeough Resource Recovery Facility, forming an attachment to this report, to be effective from 1 July 2012.
- Council adopts the 2012/13 base fees and charges for the advertising on waste transfer trailers, forming an attachment to this report, to be effective from 1 July 2012.
- The relevant fees and charges be advertised in accordance with section 6.19 of the Local Government Act 1995.

Recommendations

Voting Requirement

- Absolute Majority**
- Simple Majority



WMRC Officer Recommendations

That:

- Council adopts the 2012/13 fees and charges for the JFR (Jim) McGeough Resource Recovery Facility, forming an attachment to this report, to be effective from 1 July 2012.
- Council adopts the 2012/13 base fees and charges for the advertising on waste transfer trailers, forming an attachment to this report, to be effective from 1 July 2012.
- The relevant fees and charges be advertised in accordance with section 6.19 of the Local Government Act 1995.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

Mr Ledger complimented the information sheet WMRC sent to member Councils explaining what the 2012/13 fee increase is made up of and how each of the waste types is managed. The CEO said Councillor Leeder from the City of Subiaco has suggested the idea.

Mr Monteiro noted that the report referred to the penalty interest being reduced from 11% to 7% pa; however the attachment does not reflect this. The CEO said the State Government changed the penalty interest to 7% and then changed it back to 11% a few weeks later. It appears the attached was updated to reflect the change, but the report was not. The CEO said the report will be updated for Council.

MOVED Mr M Ledger

SECONDED Mr D Norgard

That:

- Council adopts the 2012/13 fees and charges for the JFR (Jim) McGeough Resource Recovery Facility, forming an attachment to this report, to be effective from 1 July 2012.
- Council adopts the 2012/13 base fees and charges for the advertising on waste transfer trailers, forming an attachment to this report, to be effective from 1 July 2012.
- The relevant fees and charges be advertised in accordance with section 6.19 of the Local Government Act 1995.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.6 REGIONAL WASTE SERVICES

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
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Key Issues

- WMRC has been working towards implementing regional waste services since late 2010.
- In August 2011, Council accepted a Business Case on Regional Waste Management and endorsed the WMRC Administration to seek Expressions of Interest (EOI) for a regional at-call bulk waste service.
- EOIs were sought and considered by Council at its 4 April 2012 meeting. Council did not accept any submissions and invited the Town of Mosman Park to participate in a 12-month trial of the at-call bulk waste collection service, delivered in-house by WMRC.
- Town of Mosman Park considered the proposal at its 22 May 2012 meeting and resolved not to adopt the project proposal. Concerns raised included the implications after the six month review, the capacity of a two-man team to adequately service the area, and possible community backlash to any perceived change to the current service model.
- The decision by the Town of Mosman Park ultimately ends the efforts by WMRC to achieve a regional bulk waste service. There are no foreseeable options available to progress a regional bulk waste service.

Key Implications

- WMRC Strategic Action 1.2.2: "A single bulk waste service across the region that meets expectations and contains costs" will not be achieved.
- WMRC Strategic Action: 3.3.1: "Sort waste from verge collected waste for recycling" will have limited results under the current bulk waste collection services.

Recommendations

That:

- Council notes the Town of Mosman Park's decision not to accept WMRC's invitation to participate in a trial at-call bulk waste collection service.
- Council notes that there are currently limited opportunities available to progress a regional bulk waste service
- WMRC immediately cease all investigations into regional waste services.



Recommendations

Voting Requirement

Absolute Majority

Simple Majority

WMRC Officer Recommendations

That:

- Council notes the Town of Mosman Park's decision not to accept WMRC's invitation to participate in a trial at-call bulk waste collection service.
- Council notes that there are currently limited opportunities available to progress a regional bulk waste service
- WMRC immediately cease all investigations into regional waste services.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

Mr Norgard said the Town of Mosman Park Council considered the proposal on 22 May 2012 [after this report was written] and resolved to refer to the proposal back to the Corporate and Technical Services Committee. Mr Norgard suggested the first recommendation be amended to reflect this.

The Business Development Manager asked the committee members if they would like to see the regional waste service abandoned if the Town of Mosman Park votes not proceed with the bulk waste trial. Mr Ledger suggested the WMRC Council reconsider this following the Town of Mosman Park's decision. He proposed the second and third recommendation be amended to read that the decision on the future of a regional waste service be deferred to the August 2012 meeting.

Mr Ledger asked if the Town of Mosman Park decided to proceed with the bulk waste trial could a regional bulk waste service proceed even if a regional kerbside service did not. The CEO said this would be possible.

MOVED Mr D Chidlow

SECONDED Mr M Ledger

That:

- Council notes the Town of Mosman Park's decision to refer the proposal to participate in a trial at-call bulk waste collection service back to its Corporate and Technical Services Committee.
- Council consider the future of a regional waste service at its August 2012 meeting.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.7 SUBMISSION TO METROPOLITAN LOCAL GOVERNMENT REVIEW DRAFT FINDINGS

Report Summary

Purpose of Report

- Executive decision**
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
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Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes**
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Key Issues

- On 27 April 2012, the Metropolitan Local Government Review Panel released its draft findings on the future of local government in metropolitan Perth.
- WMRC prepared a draft submission addressing each of the 23 key findings, with particular focus on the proposal to move responsibility of waste disposal and treatment to State Government.
- Submissions on the draft findings closed on 25 May 2012. Councillor comments were sought on a draft WMRC submission between 14 and 18 May 2012 and incorporated into a final submission.
- The submission is attached for formal endorsement.

Key Implications

- The Metropolitan Local Government Review draft findings propose significant changes to the structure of local government in Perth. This will ultimately affect the future existence and role of regional councils.
- The WMRC's submission considers how the key findings directly affect the WMRC and its operations. This may not align with the views of member Councils.

Recommendations

- That Council endorse the submission to the Metropolitan Local Government Review Draft Findings.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendation

- That Council endorse the submission to the Metropolitan Local Government Review Draft Findings.



Committee Discussion and Recommendation to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED Mr M ledger

SECONDED Mr D Norgard

- That Council endorse the submission to the Metropolitan Local Government Review Draft Findings.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED Councillor

SECONDED Councillor



9.8 OCCUPATIONAL SAFETY AND HEALTH MANAGEMENT SYSTEM

Report Summary

Purpose of Report

- Executive decision**
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement**
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes**
For information purposes only and does not require a Council decision

Key Issues

- A desktop safety audit conducted in mid 2011 identified the need for the WMRC to develop a comprehensive Occupational Safety and Health Management System ("OSHM System").
- In October 2011 Council resolved that the OSHM System be presented to Council for endorsement at its April 2012 meeting. The OSHM System was unable to be prepared in time for the April meeting.
- The OSHM System is built around an Occupational Safety and Health Plan, a Site Induction Manual and four Policies. Procedures and Forms are subordinate to these primary documents.

Key Implications

- The OSHM System will enable the WMRC to meet its obligations under the *Occupational Safety and Health Act 1984*.
- The OSHM System is not expected to have any significant financial implications.

Recommendation

That:

- Council endorse the Occupational Safety and Health Management Plan, provided as attachment 1 to this report.
- Council endorse the Site Induction Manual, provided as attachment 2 to this report.
- Council endorse 'Policy 24: Occupational Safety and Health' forming attachment 3 to this report.
- Council endorse 'Policy 25: Training and Development' forming attachment 4 to this report.
- Council endorse 'Policy 26: Contractor Management' forming attachment 5 to this report.
- Council endorse 'Policy 7: Purchasing' as amended and forming attachment 6 to this report.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority



WMRC Officer Recommendations

That:

- Council endorse the Occupational Safety and Health Management Plan, provided as attachment 1 to this report.
- Council endorse the Site Induction Manual, provided as attachment 2 to this report.
- Council endorse 'Policy 24: Occupational Safety and Health' forming attachment 3 to this report.
- Council endorse 'Policy 25: Training and Development' forming attachment 4 to this report.
- Council endorse 'Policy 26: Contractor Management' forming attachment 5 to this report.
- Council endorse 'Policy 7: Purchasing' as amended and forming attachment 6 to this report.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED Mr D Monteiro

SECONDED Mr M Iedger

That:

- Council endorse the Occupational Safety and Health Management Plan, provided as attachment 1 to this report.
- Council endorse the Site Induction Manual, provided as attachment 2 to this report.
- Council endorse 'Policy 24: Occupational Safety and Health' forming attachment 3 to this report.
- Council endorse 'Policy 25: Training and Development' forming attachment 4 to this report.
- Council endorse 'Policy 26: Contractor Management' forming attachment 5 to this report.
- Council endorse 'Policy 7: Purchasing' as amended and forming attachment 6 to this report.

CARRIED UNANIMOUSLY

Council Discussion and Resolutions

MOVED Councillor

SECONDED Councillor



9.9 DISABILITY ACCESS AND INCLUSION PLAN

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
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Key Issues

- The Western Australian Disability Services Act (1993) amended 2004 part 5 requires state government agencies and local governments to develop and implement a Disability Access and Inclusion Plan (DAIP). The WMRC has never developed a DIAP.
- At its 4 April 2012 meeting Council resolved to endorse the draft DIAP and seek a 30 day public consultation period.
- The Disability Access and Inclusion Plan was advertised in the Post Newspaper on Saturday 14 April 2012 inviting public comments by Monday 14 May 2012. The Western Suburbs Weekly included an article in their 24 April 2012 issue advising of the community consultation period.
- No comments were received on the draft Disability Access and Inclusion Plan. It remains unchanged from the version endorsed by Council at its 4 April 2012 meeting and is attached for adoption.

Key Implications

- Nil

Recommendation

That:

- Council adopt the Disability Access and Inclusion Plan 2012-2014.
- The Disability Access and Inclusion Plan be forwarded to the Disability Services Commission by 31 July 2012.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

**WMRC Officer Recommendations**

That:

- Council adopt the Disability Access and Inclusion Plan 2012-2014.
- The Disability Access and Inclusion Plan be forwarded to the Disability Services Commission by 31 July 2012.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED: Mr D ChidlowSECONDED: Mr D Norgard

That:

- Council adopt the Disability Access and Inclusion Plan 2012-2014.
- The Disability Access and Inclusion Plan be forwarded to the Disability Services Commission by 31 July 2012.

CARRIED UNANIMOUSLY**Council Discussion and Resolutions**MOVED: CouncillorSECONDED: Councillor



9.10 CORPORATE BUSINESS PLAN

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
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Key Issues

- Amendments to the *Local Government (Administration) Regulations 1996* require the current Plan for the Future (called a "Strategic Plan" by the WMRC) to be redeveloped into a Strategic Community Plan and a Corporate Business Plan. The two new plans are to be adopted by Council by 30 June 2013.
- At its 1 December 2011 meeting, Council adopted a timeline to implement the integrated planning process.
- At a workshop following its Special Meeting on 8 March 2012, Council discussed a Corporate Business Plan Background Paper and resolved to consider the Corporate Business Plan at its June 2012 meeting. The background paper included strategic and operational risk assessments and proposed a number of future considerations for Council.
- Several external factors and decisions over the past year have limited WMRC's efforts to achieve numerous actions identified in the Strategic Plan. As a result, the Corporate Business Plan has been stripped back to essential service delivery and does not propose any significant changes to the projects and services currently delivered by WMRC.

Key Implications

- The Corporate Business Plan sets out the proposed strategic actions for WMRC for the next five years to achieve its strategic objectives.

Recommendations

That:

- Council adopts the WMRC Corporate Business Plan 2012/13 to 2016/17.
- Public notice be given that the WMRC Corporate Business Plan has been adopted by Council.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

**WMRC Officer Recommendations**

That:

- Council adopts the WMRC Corporate Business Plan 2012/13 to 2016/17.
- Public notice be given that the WMRC Corporate Business Plan has been adopted by Council.

Committee Discussion and Recommendations to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

The Business Development Manager spoke to the report.

Mr Monteiro asked if the WMRC was still pursuing the City of Nedlands to become a member. The Business Development Manager explained that this action was removed as a strategic action as WMRC expected a decision from the City of Nedlands by the end of June 2012 if it wishes to pursue membership negotiations. If the City of Nedlands votes to commence negotiations, the WMRC will progress this as a Council resolution. The Business Development Manager noted that the strategic action for the City of Nedlands to sign a Waste Delivery Agreement remains and is considered a more probable outcome.

MOVED Mr M Ledger

SECONDED Mr D Monteiro

That:

- Council adopts the WMRC Corporate Business Plan 2012/13 to 2016/17.
- Public notice be given that the WMRC Corporate Business Plan has been adopted by Council.

CARRIED UNANIMOUSLY

Council Discussion and Resolutions

MOVED: Councillor

SECONDED: Councillor



9.11 MUNICIPAL WASTE ADVISORY COUNCIL

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
For information purposes only and does not require a Council decision

Key Issues

- The WMRC nominates a Councillor to the Municipal Waste Advisory Council (“MWAC”), and an officer to represent the WMRC at the Officers Advisory Group and deputise for the MWAC Councillor when the Councillor is unable to attend the MWAC meeting.
- The CEO is currently nominated as the officer representative.

Key Implication

- Key Strategy 6.1 of the WMRC Strategic Plan 2011-2016 is “Develop a capable team”. Attendance at the OAG and MWAC provides a strong career development opportunity.

Recommendation

- That Council nominates the Business Development Manager to represent the WMRC on the Officers Advisory Group of the Municipal Waste Advisory Council, and to represent the WMRC on the Municipal Waste Advisory Council where Cr Trinder is unavailable.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendation

- That Council nominates the Business Development Manager to represent the WMRC on the Officers Advisory Group of the Municipal Waste Advisory Council, and to represent the WMRC on the Municipal Waste Advisory Council where Cr Trinder is unavailable.

Committee Discussion and Recommendation to Council

Committee: Operations Committee Audit Committee Strategic Review Committee



MOVED Mr D Norgard

SECONDED Mr M Ledger

- That Council nominates the Business Development Manager to represent the WMRC on the Officers Advisory Group of the Municipal Waste Advisory Council, and to represent the WMRC on the Municipal Waste Advisory Council where Cr Trinder is unavailable.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED: Councillor

SECONDED: Councillor



9.12 WMRC INSURANCES

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
For information purposes only and does not require a Council decision

Key Issues

- The WMRC is currently insured through the three Local Government Insurance Services (LGIS) mutual insurance schemes of Liability, Property and Workcare. All other insurances are competitively sourced, with some being with LGIS and other placed by an independent broker.
- The mutual insurance schemes do not necessarily save money, and the experience of the Southern Metropolitan Regional Council and Town of Claremont indicate that there can be problems in getting a claim approved.
- Of the mutual insurances, the Workcare scheme is a unique case. Upon leaving the scheme, the WMRC is not able to return to the scheme. The WMRC currently pays 50% more for workers' compensation insurance through the scheme than it would through insurance.
- As LGIS does not advise on premiums until mid June, Council will not have actual quotations on which to evaluate its insurance options.

Key Implication

- By placing insurances with the best insurer evaluated on the basis of inclusions, cost and claim process, the WMRC achieves the best financial outcome

Recommendations

That

- The Chief Executive Officer be given delegated authority to negotiate all WMRC insurances, including all LGIS mutual insurances.
- A report be presented to Council at its August 2012 meeting detailing the outcome of the insurance negotiations.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority



WMRC Officer Recommendations

That

- The Chief Executive Officer be given delegated authority to negotiate all WMRC insurances, including all LGIS mutual insurances.
- A report be presented to Council at its August 2012 meeting detailing the outcome of the insurance negotiations.

Council Discussion and Resolutions

MOVED Councillor

SECONDED Councillor



9.13 2012 ANNUAL DINNER

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
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Key Issues

- Since 2004, the WMRC has held an Annual Dinner at Mosmans Restaurant.
- At its 2 February 2012 meeting Council resolved to hold the 2012 Annual Dinner in August.
- It is proposed that the 2012 WMRC Annual Dinner be held at Mosmans Restaurant on Saturday 11 August 2012. This date has been tentatively booked following consultation with the Chairman.
- The proposed invitation list includes WMRC Councillors, deputy WMRC Councillors, member Council Mayors/President, WMRC committee members, local politicians and key customers.

Key Implications

- The 2012 Annual Dinner is expected to cost \$20,000 [consisting of venue hire, food, drinks and entertainment]. The draft 2012/13 budget includes \$20,000 for the Annual Dinner.

Recommendation

- That the 2012 WMRC Annual Dinner be held at Mosmans Restaurant on Saturday 11 August 2012.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendations

- That the 2012 WMRC Annual Dinner be held at Mosmans Restaurant on Saturday 11 August 2012.

Council Discussion and Resolution

MOVED:

SECONDED:



9.14 CEO REDUCTION IN WORK HOURS

Report Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
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Key Issues

- The WMRC CEO is currently employed on a full time basis. This was required to complete a series of strategies, plans, budgets and proposals for new initiatives.
- The majority of the planning and strategic work is now complete, and new initiatives are largely on hold or not proceeding, and so the CEO role is more appropriately a 4/5th time role.
- Working five days in this context is not productive, and a reduction in work hours is appropriate.

Key Implications

- Reduced CEO work hours will not have any implications on the delivery of WMRC strategic objectives.
- Reducing the CEO salary to match the reduced work hours will save the WMRC about \$30,000 per year in salary and superannuation

Recommendations

That effective Monday 2 July 2012:

- The Chief Executive Officer's general work hours be reduced from 5 days per week to 4 days per week, subject to a 5 day week be worked on occasion where necessary.
- The Chief Executive Officer's cash component be reduced by 20%.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendations

That effective Monday 2 July 2012:

- The Chief Executive Officer's general work hours be reduced from 5 days per week to 4 days per week, subject to a 5 day week be worked on occasion where necessary.
- The Chief Executive Officer's cash component be reduced by 20%



Council Discussion and Resolutions

MOVED Councillor

SECONDED Councillor



9.15 WASTE CONFERENCES

Report Summary

Purpose of Report

Executive decision

Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)

Legislative requirement

Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)

Information purposes

For information purposes only and does not require a Council decision

Key Issues

- Two waste conferences are coming up: Enviro 2012 in Adelaide from 24-26 July, and Waste and Recycle in Fremantle from 11-14 September.
- Council considers attendance at interstate conferences. No WMRC officers are proposed to attend Enviro 2012, though an officer would attend if a Councillor goes to this conference.

Key Implications

- Attendance at the Enviro 2012 conference would cost \$2,700 per person (ex GST).
- Attendance at the Waste and Recycle conference would cost \$1,100 per person (ex GST).

Recommendations

That:

- _____ attend the Enviro 2012 conference in Adelaide from 24-26 July 2012.
- _____ attend the Waste and Recycle conference in Fremantle from 11-14 September 2012.

Recommendations

Voting Requirement

Absolute Majority

Simple Majority

WMRC Officer Recommendations

That:

- _____ attend the Enviro 2012 conference in Adelaide from 24-26 July 2012.
- _____ attend the Waste and Recycle conference in Fremantle from 11-14 September 2012.

Council Discussion and Resolutions

MOVED Councillor

SECONDED Councillor



9.16 INFORMATION BULLETIN

Information Bulletin Summary

Purpose of Report

- Executive decision
Substantial direction setting of the Council, its services or operations (e.g. adopting strategic plans, accepting tenders, setting budgets)
- Legislative requirement
Requirement of Local Government Act or other legislation (e.g. adopting policies or local laws, endorsing annual report)
- Information purposes
For information purposes only and does not require a Council decision

Reports contained in the Information Bulletin

- 9.16.1 Waste receivals for period ending 30 April 2012
- 9.16.2 Progress on Council resolutions.
- 9.16.3 Earth Carers update
- 9.16.4 Transfer Station works update

Recommendations

- That the reports contained within the information bulletin be noted.

Recommendations

Voting Requirement

- Absolute Majority
- Simple Majority

WMRC Officer Recommendation

- That the reports contained within the information bulletin be noted.

Committee Recommendation to Council

Committee: Operations Committee Audit Committee Strategic Review Committee

MOVED Mr M Ledger

SECONDED Mr D Chidlow

- That the reports contained within the information bulletin be noted.

CARRIED UNANIMOUSLY

Council Discussion and Resolution

MOVED: Councillor

SECONDED: Councillor



10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE MEETING

Approval must be granted for new items to be submitted to the meeting for discussion.

MOVED

SECONDED

12. ITEMS REQUIRING CLOSURE OF THE MEETING TO THE PUBLIC

MOVED

SECONDED

- *That the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.*

Item	Report Subject
12.1	Guide to Waste Supply Agreement

MOVED

SECONDED

- *That the meeting be reopened to the public and the resolutions passed behind closed doors be recorded.*

13. GENERAL BUSINESS

14. CLOSURE OF MEETING

The meeting closed atpm