



**University of California Agriculture and Natural Resources  
4-H Youth Development Program  
4-H Youth Member Paper Enrollment Form**

<b>Family Email</b>			
<i>**Family Email given here will be used for 4hOnline Enrollment system login. Can be same as Parent or Youth Email below.</i>			
<b>Youth Email</b>		<b>County</b>	
<b>First Name</b>		<b>Last Name</b>	
<b>Address</b>			
<b>City</b>		<b>State &amp; Zip Code</b>	
<b>Phone</b>		<b>Youth Cell Phone</b>	
<b>Birth Date</b>		<b>Year in 4-H</b>	<b>(for first year, enter 1)</b>
<b>First Parent/Guardian</b>			
<b>First Name</b>		<b>Last Name</b>	
<b>Cell Phone</b>		<b>Work Phone &amp; Ext.</b>	
<b>Email</b>			
<b>Second Parent/Guardian (optional)</b>			
<b>First Name</b>		<b>Last Name</b>	
<b>Cell phone</b>		<b>Work Phone &amp; Ext.</b>	
<b>Home phone</b>			
<b>Email</b>			
<b>Address, City, State, Zip</b>			
<b>Gender</b>	<input type="checkbox"/> male <input type="checkbox"/> female	<input type="checkbox"/> <b>Check box if:</b> Monthly household cash income is at or below 185% of the Federal Poverty guidelines. If your child is eligible for/enrolled in free or reduced price school breakfast or lunch you meet this criteria. (Reference: <a href="http://www.fns.usda.gov/cnd/governance/notices/iegs/iegs.htm">http://www.fns.usda.gov/cnd/governance/notices/iegs/iegs.htm</a> )	
<b>Ethnicity and Race</b>	Are you of Hispanic ethnicity? <input type="checkbox"/> No <input type="checkbox"/> Yes	What is your race? <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> Prefer Not to State
<b>Residence</b>	<input type="checkbox"/> Farm (Rural area where agricultural products are sold) <input type="checkbox"/> Town under 10,000 and rural non-farm <input type="checkbox"/> Town/City 10,000 – 50,000 and its suburbs	<input type="checkbox"/> Suburb of city more than 50,000 <input type="checkbox"/> Central city more than 50,000	
<b>Military</b>	<input type="checkbox"/> No one in my family is serving in the military. <input type="checkbox"/> I have a parent serving in the military. <input type="checkbox"/> I have a sibling serving in the military. Branch: <input type="checkbox"/> Air Force <input type="checkbox"/> Army <input type="checkbox"/> Coast Guard <input type="checkbox"/> DoD Civilian <input type="checkbox"/> Marines <input type="checkbox"/> Navy Component: <input type="checkbox"/> Active Duty <input type="checkbox"/> National Guard <input type="checkbox"/> Reserves		
<b>Grade</b>		<b>Name of School</b>	<b>District</b>
<b>Type of School</b>	<input type="checkbox"/> Public School <input type="checkbox"/> Private School	<input type="checkbox"/> Special Education <input type="checkbox"/> Vocational Education	<input type="checkbox"/> Homeschool / Alternative <input type="checkbox"/> Magnet / Specialized School <input type="checkbox"/> Charter School
Please indicate proficiency in a language, other than English:			
County Newsletter Preference: <input type="checkbox"/> Postal mail <input type="checkbox"/> Email <input type="checkbox"/> Sign-Up for State Electronic Newsletter			
<b>If you were previously enrolled in 4-H, what county did you last enroll in?</b>			
<b>What is the name of the last club you were enrolled in?</b>			
<b>If you are enrolling in a different club this year, paperwork must be submitted to the County 4-H Office.</b>			
<b>Club/Unit Name</b>	<b>Officer</b>		
	<input type="checkbox"/> President <input type="checkbox"/> Vice President <input type="checkbox"/> Treasurer <input type="checkbox"/> Secretary <input type="checkbox"/> Reporter <input type="checkbox"/> Historian <input type="checkbox"/> Communications <input type="checkbox"/> Sergeant-At-Arms <input type="checkbox"/> Other Officer		
<b>Club/Unit Name</b>	<b>Project Name</b>	<b>Years in Project</b>	<b>Leadership</b>
			<input type="checkbox"/> Junior/Teen Leader
			<input type="checkbox"/> Junior/Teen Leader
			<input type="checkbox"/> Junior/Teen Leader

By signing and dating this document, parent/guardian and youth certify that they have read, understand, and agree to the terms of the 4-H Member and 4-H Parent, Guardian, or Adult Participant Code of Conduct and Photograph and Information Release; and, further, that they understand and give their informed consent to exceptions to the 4-H policy on youth member supervision, when, from time to time, it may be impractical or impossible for a minimum of two adults to be present with youth. Enrollment in 4-H and an updated Treatment Authorization and Health History Form and Waiver of Liability must be

renewed annually.			
<b>Signature of Youth</b>	<b>Date</b>	<b>Signature of Parent/Guardian</b>	<b>Date</b>

County Use Only		Club Use Only		
				CASH OR CHECK#
Member ID#	Waiver of Liability	Date Received	Treatment Authorization and Health History	Fees Paid \$



**University of California Division of Agriculture and Natural Resources  
4-H Youth Development Program  
Parent Consent for 4-H Online Record Book**

Please Note: The 4-H Online Record Book is open to youth ages 9 and above.

The California 4-H Youth Development Program (YDP) offers a high quality experience for young people based on the latest research on positive youth development. Information from the 4-H enrollment system and the 4-H Online Record Book may be used to help us better understand young people and improve the 4-H YDP in California. Participation in this project is voluntary and your child may participate in the 4-H YDP even if he/she does not participate in the research and program evaluation. Additionally, participants may decide to withdraw from the research at any time and this will not affect their participation in the 4-H YDP. If you provide permission, information about your child from the 4-H enrollment system and the 4-H Online Record Book may be used for research and program evaluation. There is no direct benefit to the participant; the information gained from the research may be used to help improve the program.

All survey and demographic information will be stored on a secure encrypted server with restricted access. Names and other identifying information will be removed from all files. Your child's participation will be kept confidential, and will not be identified in any publication or in any data files shared with other researchers. If you decide to withdraw your child from the research all data will be withdrawn from the research database.

If you have questions, please contact the State 4-H Office at [fourhstateofc@ucdavis.edu](mailto:fourhstateofc@ucdavis.edu) or (530) 754-8518. For questions about your rights while taking part in this study call the Institution Review Board at (916) 703-9167 or write to IRB Administration, CTSC Building, Suite 1400, Room 1429, 2921 Stockton Blvd., Sacramento, CA 95817. Information to help you understand research is on-line at: [www.research.ucdavis.edu/IRBAdmin](http://www.research.ucdavis.edu/IRBAdmin).

Parents with youth ages 9 and above, check one box below:

I give permission for my child's information from the 4-H enrollment system and 4-H Online Record book to be used for research and evaluation.

I do not give permission for my child's information from the 4-H enrollment system and 4-H Online Record book to be used for research and evaluation.

**MEMBER ENROLLMENT FORM AND PARENT CONSENT FOR ONLINE RECORD BOOK ARE TO BE SUBMITTED TO THE 4-H CLUB/UNIT LEADER AND RETAINED BY THE COUNTY 4-H OFFICE**



**University of California Division of Agriculture and Natural Resources  
4-H Youth Development Program  
Waiver Of Liability, Assumption of Risk, and Indemnity Agreement**

Participant's Name  (Please Print)

County  Club/Unit

**Waiver:** In consideration of being permitted to participate in any way in *California 4-H Youth Development Activities and Projects*, I, for myself, my heirs, personal representatives or assigns, **do hereby release, waive, discharge, and covenant not to sue** The Regents of the University of California, its officers, employees, and agents from liability **from any and all claims including the negligence of The Regents of the University of California, its officers, employees and agents**, resulting in personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in *California 4-H Youth Development Activities and Projects*.

**Assumption of Risks:** Participation in *California 4-H Youth Development Activities and Projects* carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. The specific risks vary from one activity to another, but the risks range from 1) minor injuries such as scratches, bruises, and sprains; 2) major injuries such as eye injury or loss of sight, joint or back injuries, heart attacks, and concussions; and 3) catastrophic injuries including paralysis and death.

**I have read the previous paragraphs and I know, understand, and appreciate these and other risks that are inherent in *California 4-H Youth Development Activities and Projects*. I hereby assert that my participation is voluntary and that I knowingly assume all such risks.**

**Indemnification and Hold Harmless:** I also agree to INDEMNIFY AND HOLD The Regents of the University of California HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees brought as a result of my involvement in *California 4-H Youth Development Activities and Projects*, and to reimburse them for any such expenses incurred.

**Severability:** The undersigned further expressly agrees that the foregoing Waiver and Assumption of Risk Agreement is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

**Acknowledgment of Understanding:** I have read this Waiver of Liability, Assumption of Risk, and Indemnity Agreement, fully understand its terms, and **understand that I am giving up substantial rights, including my right to sue**. I acknowledge that I am signing the agreement freely and voluntarily, and **intend by my signature to be a complete and unconditional release of all liability** to the greatest extent allowed by law.

\_\_\_\_\_  
Signature of Parent/Guardian of Minor or Adult Participant

Date

Age (if minor)

THIS WAIVER APPLIES TO ALL CALIFORNIA 4-H YOUTH DEVELOPMENT ACTIVITIES AND PROJECTS INCLUDING, BUT NOT LIMITED TO PROJECT MEETINGS, CLUB MEETINGS, EDUCATIONAL FIELD DAYS, FIELD TRIPS, CAMPS, EXCHANGE PROGRAMS, FUNDRAISERS, COMMUNITY SERVICE ACTIVITIES, VOLUNTEER TRAININGS, FAIRS, AND PROJECTS.

**PAGE SUBMITTED TO THE 4-H CLUB/UNIT LEADER AND RETAINED BY THE COUNTY 4-H OFFICE**



University of California, Division of Agriculture and Natural Resources  
California 4-H Youth Development Program  
Member Code of Conduct

The 4-H Policy Handbook tells me my rights as a 4-H member, and the rules I have to follow. 4-H calls the most important rules for members the “Code of Conduct”. When members follow the Code of Conduct, it helps keep 4-H safe and fun for everyone.

**I will follow the 4-H Code of Conduct (rules) and I will:**

1. Be nice, kind, helpful, and respectful to other 4-H members; and to adult volunteers, youth leaders, 4-H staff, and other adults in charge.
2. Be honest, honor my commitments, and accept responsibility for my choices.
3. Use language that is respectful and kind. Not use curse words.
4. Wear appropriate clothes that are allowed by 4-H rules.
5. Not use tobacco, alcohol, or drugs (unless my doctor gives them to me).
6. Not bother or attack others, not carry or use a weapon; and not do anything else illegal or unsafe.
7. Know that adults can search my things (like my backpack) if they think I might have broken the 4-H rules.
8. Not touch anyone in a way that is too affectionate, and not engage in sexual behavior.
9. Follow the 4-H *Guidelines for Social Media* - <http://www.ca4h.org/files/133821.docx>.
10. Not do things outside of 4-H that are harmful to anyone in 4-H or the 4-H program.

**While attending 4-H overnight events I will:**

1. Be in my room when I’m supposed to be there.
2. Not leave the grounds unless an adult in charge gives me permission, and only if there are two adults with me.
3. Not be in the girls’ sleeping area if I’m a boy, not be in the boys’ sleeping area if I’m a girl, and not invite any kids who aren’t 4-H members into the sleeping areas.
4. Be responsible for any damage caused by my actions.
5. Follow all the rules for that event.

**Consequences**

Anyone who sees someone break the Member Code of Conduct should tell the adult in charge right away. That adult will tell that member’s parent or guardian. Consequences for breaking the 4-H rules may include:

1. Sending the member home.
2. Having the member meet with 4-H adults, talk about how the member can learn from what they’ve done, and decide what the member should do to make up for any harm done.
3. Charging the member (or their parents/guardians) for the cost of repairs to property that the member damaged.
4. Giving the member a warning, barring them from future events, suspending their membership, or terminating their membership.
5. Taking the member to the nearest law enforcement agency or other proper authority.

**Photograph and Information Release**

I give to The Regents of the University of California, National 4-H Council, National 4-H Headquarters (USDA), Cooperative Extension and units, its nominees, agents, and assigns, unlimited permission to copyright and use, publish, and republish for purposes of advertising, public relations, trade, or any other lawful use, information about me and reproduction of my likeness (photographic or otherwise) and my voice, whether or not related to any affiliation with 4-H, with or without my name. I hereby waive any right that I (and minor) may have to inspect or approve the copy and/or finished product or products that may be used in connection therewith or the use to which it may be applied.

**PAGE RETAINED BY THE MEMBER**



University of California Division of Agriculture and Natural Resources  
4-H Youth Development Program  
**Parent, Guardian, or Adult Participant Code of Conduct**

The 4-H Policy Handbook details the rights and responsibilities of 4-H parents, guardians, or adult participants and should be consulted for complete information on involvement in the program. All 4-H parents, guardians, or adult participants are subject to all of the requirements of the 4-H Policy Handbook. As well, all 4-H parents, guardians, or adult participants are subject to all other applicable University of California (UC) policies, and to all other relevant laws and regulations. The following requirements are critically important and, as such, constitute the California 4-H Youth Development Program (YDP) Parent, Guardian, or Adult Participant Code of Conduct.

1. Respect all 4-H participants including youth members, adult volunteers, parents, guardians, other adult participants, 4-H YDP staff, and other UC personnel.
2. Comply with all requirements of the State 4-H Office, UC Cooperative Extension (UCCE) County Directors, 4-H YDP staff, and other UC personnel.
3. Recognize the responsibilities of the State 4-H Office, UCCE County Directors, 4-H YDP staff, and other UC personnel in setting program standards, priorities, and direction.
4. Support implementation of the 4-H YDP as administered by the State 4-H Office, UCCE County Directors, 4-H YDP staff, and other UC personnel.
5. Recognize, respect, and support 4-H adult volunteers in performing the duties and responsibilities afforded to them by virtue of their role.
6. Take personal responsibility for any interpersonal conflict that may arise, whether with parents, guardians, other participating adults, adult volunteers, 4-H YDP staff, and/or other UC personnel; thereby demonstrating positive conflict resolution skills for youth members.

#### **PROHIBITED BEHAVIORS AND ACTIONS**

The following behaviors and actions are prohibited for all 4-H parents, guardians, or adult participants when engaged in any 4-H activity. The UCCE County Director may, if necessary in their sole judgment, immediately bar or censor involvement of any 4-H parent, guardian, or adult participant that does not comply. In such instances, the decision of the UCCE County Director is final.

1. Possession or use of alcohol, tobacco, illegal drugs, and/or any other inappropriate materials.
2. Participation while impaired in a manner that impedes making a constructive contribution to the 4-H program.
3. Driving any 4-H participant in any vehicle without a valid driver's license and proof of automobile liability insurance; and/or failure to ensure that all passengers use seat belts.
4. Use of abusive, obscene, and/or discriminatory language.
5. Attack or harassment; whether verbal, physical, written, or by the use of social media.
6. Engagement in discrimination on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or status as a covered veteran.
7. Be the subject of a criminal investigation or prosecution for a misdemeanor or felony offense.
8. Engagement in any other behavior that is illegal, unsafe, and/or does not support the 4-H mission.
9. Engagement in any behavior that – in the sole judgment of the UCCE County Director – negatively impacts the 4-H program. This specifically includes, but is not limited to, conducting oneself in a manner that is uncooperative, uncivil, disrespectful, unproductive, disruptive, and/or insubordinate; as well as conducting oneself in a manner that requires undue supervision by UCCE personnel and/or 4-H YDP staff, such that time and effort is absorbed by activities that do not benefit youth members.

By receiving this document, I understand that I am expected to abide by the 4-H Parent, Guardian, or Adult Participant Code of Conduct. I understand that my involvement is contingent upon my compliance and that failure to comply may result in being barred or censored from 4-H activities.

**PAGE RETAINED BY THE PARENT/GUARDIAN**



University of California Division of Agriculture and Natural Resources

4-H Youth Development Program

Youth Treatment Authorization Form

This Treatment Authorization Form is authorized for all 4-H Youth Development meetings and activities during the dates specified below: (Please Note: This information must be updated annually)

Form with input fields for First Name, Last Name, Club/Unit Name, County and State, and Dates (From/To).

While my child is attending or traveling to or from this 4-H function, I HEREBY AUTHORIZE THE 4-H ADULT VOLUNTEER OR 4-H STAFF MEMBER, or in his/her absence or disability, any adult accompanying or assisting him/her, TO CONSENT TO THE FOLLOWING MEDICAL TREATMENT FOR SAID MINOR:

Any x-ray examination, anesthetic, medical or surgical diagnosis or treatment, and hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of any physician and/or surgeon licensed under the provisions of the Medical Practices Act, California Business and Professions Code Section 2000 et seq.;

This authorization is given pursuant to the provisions of Section 25.8 of the Civil Code of California. This authorization shall remain effective until my child completes his/her activities in this program unless sooner revoked in writing.

EMERGENCY CONTACT INFORMATION

Form with input fields for Name, Relationship to Youth Identified Above, Emergency Day Phone, Emergency Night Phone, Mailing Address, City, State, and Zip.

AUTHORIZATION AND CONSENT AND RELEASE

I hereby certify that my child is in good health and can travel to and participate in all functions of the 4-H Youth Development Program as described above. I understand it is my responsibility to keep the information on this form updated (including Health History and parent/guardian status) by contacting the County 4-H Office.

Form with input fields for Signature of Parent/Guardian and Date.

NON-CONSENT

I do not desire to sign this authorization and understand that this will prohibit my child from receiving any non-life threatening medical attention in the event of illness or accident.

Form with input fields for Signature of Parent/Guardian and Date.

University policy and the State of California Information Practices Act of 1977 require the following information be provided when collecting personal information from you: The information entered on this form is collected under authority of the Smith-Lever Act. Submission of the medical data is voluntary.

PAGE SUBMITTED TO AND RETAINED BY THE 4-H CLUB/UNIT LEADER



**University of California, Division of Agriculture and Natural Resources  
4-H Youth Development Program  
Health History Information**

First Name

Last Name

 /  / 

County

Date of Birth

Subject to:	YES	No	Now Have or Have Had	Yes	No
Colds			Heart Trouble		
Sore Throat			Asthma		
Fainting Spells			Lung Trouble		
Bronchitis			Sinus Trouble		
Convulsions			Hernia (rupture)		
Cramps			Appendicitis		
Allergies			Has appendix been removed?		
Wear corrective lenses?			Do you walk in your sleep?		
Is hearing good?					

Date of last Tetanus Vaccination:

Please check over-the-counter medications that may be administered:

Tylenol

Ibuprofen

Cough Syrup

Decongestant

Dramamine

Antacid

Polysporin

Hydrocortisone

Other:

Please identify allergies including allergies to food, medications, and drug reactions:

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Please list any disability accommodations you will need in order to participate in this program or activity.

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Please list all current medications:

Name of Medication	Dosage	Times Taken

Please include any additional remarks and special instructions to better assist emergency service personnel.

Please explain "yes" answers on this page.

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The University of California prohibits discrimination or harassment of any person on the basis of race, color, national origin, religion, sex, gender identity, pregnancy (including childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (as defined by the Uniformed Services Employment and Reemployment Rights Act of 1994: service in the uniformed services includes membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services) in any of its programs or activities. University policy also prohibits reprisal or retaliation against any person in any of its programs or activities for making a complaint of discrimination or sexual harassment or for using or participating in the investigation or resolution process of any such complaint. University policy is intended to be consistent with the provisions of applicable State and Federal laws. Inquiries regarding the University's nondiscrimination policies may be directed to Linda Manton, University of California, Agriculture and Natural Resources, DANR Bldg., Office 225, Davis, CA 95616, (530) 752-0495.

**PAGE SUBMITTED TO AND RETAINED BY THE 4-H CLUB/UNIT LEADER**

## Monterey County 4-H Participation Requirements

The Monterey County 4-H year is from July 1 through June 30

### ENROLLMENT

1. **AGE REQUIREMENTS:**

The age requirement for regular 4-H membership, (including participation in competitive events and fairs) is 9 years old **OR** in the 4th grade by December 31st of the program year (July 1st to June 30th) and must not have reached their 19th birthday by December 31st. Home schooled children are to enroll based on their chronological age. Special needs members may request an extension beyond the age of 19 from the county director which must be approved annually.

2. **PRIMARY MEMBERS:**

Primary age members must be 5 years old **OR** in Kindergarten by December 31st of the program year. Primary age members are not eligible for any competitive events. For instance, if the event offers premium money, placing's (competitive or Danish systems), the primary age member is only eligible if there is a special division/category which gives non-competitive awards (i.e. participation). In addition, primary age members are not allowed to participate in large animal projects. Approved animal projects are dogs, rabbits, rats, cats, poultry, covies, mice, embryology, entomology, marine science, pygmy & Nigerian goats and therapeutic animal projects.

3. **ENROLLMENT DEADLINE:**

Youth may enroll in 4-H at any time. However, to be eligible to show as a 4-H member at local fairs, youth must be enrolled in the Monterey County 4-H Program and all livestock projects by December 15. Youth must be enrolled in 4-H prior to receiving credit for attending 4-H functions, such as club meetings, project meetings or 4-H events.

4. **CLUB & PROJECT TRANSFERS:**

Members may transfer clubs only once during the program year. Members in good standing (that have met all the requirements of their club, projects and the county) may transfer to another club's project(s).

5. **FFA:**

Members are allowed to participate in FFA and 4-H simultaneously. Members who are enrolled in both Future Farmers of America and 4-H are not permitted to take the same species of animal in both programs. Members are permitted to transfer projects between programs once per year. Transfers must take place not less than sixty (60) days (or the number of days required for ownership and supervision of respective species – whichever is greater) prior to the exhibit or award recognition of the project. The Livestock Project Transfer Form must be on file at the county 4-H office for the transfer to be considered complete.

### ATTENDANCE

6. **MEETING ATTENDANCE:**

Members are required to physically attend 80% of both general and project meetings to be considered in good standing or to be signed off by project volunteers for entries into the fairs.

7. **ADULT ATTENDANCE:**

Two certified adult volunteers, or one certified volunteer and another adult (over 25) or a 4-H YDP staff member are required for all 4-H programs, events and activities.

### PROJECT MEETINGS

8. **PROJECT EDUCATION:**

- There must be a minimum of 6 hours of instruction to complete a project.
- Project Leaders must hand out any project rules at enrollment or the first project meeting.



**9. MAKE UPS FOR MISSED PROJECT MEETINGS:**

Make ups are at the clubs discretion and could include the following when stated in their Bylaws. Members must have prior approval from their Project Volunteer before counting one of the following as make up for a missed meeting.

- Organize a project/activity
- Give a demonstration at county Presentation Day
- Give a demonstration to a project group, classroom or another club's project meeting and get verification from the adult in charge.
- Other – upon approval of your Project Volunteer

**10. PROJECT MEETING ATTENDANCE:**

If a member misses 20% of the project meetings, the Project Volunteer must notify the member and the Adult Community Club Leader that the member is not in good standing. If the member is dropped from the project, the 4-H office must be notified.

**CLUB MEETINGS**

**11. MAKE UPS FOR MISSED CLUB MEETINGS:**

Make ups for club meetings are at the clubs discretion and could include the following when stated in their Bylaws. For the club meeting that you are unable to attend, you must have prior approval from your Community Club Leader before you can make up the missed meeting with one of the following options.

- Attend another Club's meeting with prior approval of their Club Leader. Give your Club Leader a signed note from the Club Leader of the club meeting you visited and report back to your club about the meeting.
- Serve as a chairman for a committee for a club activity/event. (The activity/event must take place and you must be in attendance to receive credit for the activity/event).
- Give a demonstration at County Presentation Day or at club level.
- Video a county wide event to present to your club or write an article and photograph a county 4-H event and submit it to the local newspaper or Office for inclusion in the News Notes. (Submit a copy to your Club Leader for review and approval before sending to newspaper and/or 4-H Office).
- Participate in one community service project conducted by the club for each meeting missed.
- Attend a 4-H Council Meeting and report back to your club.
- Other – upon approval of your Project Volunteer

**12. CLUB MEETING ATTENDANCE:**

Once a member has missed 20% of club meetings, the Club Leaders must notify the member of their attendance status.

**13. UNIFORMS:**

There is no uniform requirement in the 4-H YDP, it is a Fair requirement for livestock showing. A uniform cannot be required for participation in any 4-H YDP sponsored activity, event, meeting or occasion. While wearing fair whites at a 4-H event may be suggested or recommended, it is optional and cannot be made mandatory.

**RECORD BOOKS**

**14. RECORD BOOK REQUIREMENTS:**

- State 4-H policy states "4-H record books are not required for membership or participation in 4-H activities such as club events and activities, or for attending 4-H camps or conferences."
- Monterey County 4-H requires completed record books for star ranks and scholarships completed on time at the club level.
- Community Club Leaders may require completed record books. If so, record books must be satisfactorily completed, including all signatures in order for the member to remain in "good standing" with the project and club.
- Club Project Leaders may require projects reports. If so, members must be made aware of the project report requirement through the club project rules.

**LIVESTOCK**

**15. ANIMAL OWNERSHIP**

To show or exhibit an animal project at an endorsed fair, exposition or other sponsored event, it must be owned and supervised the number of days outlined below:

- Poultry, Rabbits & Feeder and breeding animals must be owned and supervised for not less than 30 consecutive days and be enrolled the project for not less than 60 days.
- Market sheep, swine, veal and goats must be owned and supervised for not less than 60 consecutive days.
- Market beef – must be owned and supervised for not less than 120 consecutive days.
- Horses - must be owned /leased and supervised for not less than 120 consecutive days

**16. ADDING A LIVESTOCK PROJECT:**

- Members enrolled by/on December 15 may add additional livestock projects by/on December 15 to participate in Salinas Valley, Monterey, Santa Cruz, and San Benito fairs unless expressly prohibited in a club project agreement or bylaws.
- A hard copy project addition form must be turned into the 4-H office.
- No livestock project additions will be accepted after December 15<sup>th</sup>.
- Members, who are not enrolled in livestock projects by December 15<sup>th</sup>, are ineligible to attend fairs with livestock projects and/or animals.

**FAIRS**

**17. ELIGIBILITY:**

- Members must be enrolled in 4-H and projects by/on December 15 to exhibit/show those projects at the Salinas Valley, Monterey, Santa Cruz, and San Benito fairs.
- The fair season begins in May with Salinas Valley Fair, and includes Monterey County Fair in August, Santa Cruz County Fair in September and San Benito Fair in October.
- Primary members who “graduate” to regular members in July must complete 5 months as a regular member in order to participate in the fair season (with the exception of primary members that were enrolled in poultry, rabbits or pygmy goats projects).
- Members must be in “good standing” with 80% attendance at both club and project meetings to represent 4-H and be eligible to exhibit any fair.

**18. NON-LIVESTOCK PROJECT REQUIREMENT:**

Members participating in livestock projects are required to also enroll in and complete a non-livestock 4-H project. Some fairs may require an entry of a non-livestock project in addition to the livestock entry. Check the fair guidebook for requirements.

**19. RULES:**

Project Volunteers and participants are personally responsible for reading fair premium books to check eligibility and entry guidelines; including entries of non-livestock projects. Fair eligibility rules may be stricter than 4-H rules, but only affect eligibility for specific fairs, not 4-H. The 4-H office does not interpret or have jurisdiction over fair policy.

**AGREEMENT:**

I have read the 4-H policies above and agree to abide by them. Failure to sign and/or agree to the terms of this document will result in ineligibility for exhibition of livestock in 4-H divisions and put your 4-H membership at risk. If you do not understand these rules, or need clarification, please call the 4-H Office at (831) 759-7360.

\_\_\_\_\_  
4-H Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## MONTEREY COUNTY 4-H MEMBER DISCIPLINE POLICY

While attending any 4-H event, your conduct will be viewed as representing all of 4-H. The *California 4-H Code of Conduct* rules will also apply to each 4-H member.

### I. MINOR INFRACTION

Minor infractions of the California 4-H Code of Conduct (such as: obscene language, not carrying out responsibilities, disrespect, leaving grounds without permission, etc.) will be handled as follows: When the Adult Volunteer in charge determines that sufficient verbal warning and counseling to the 4-H member has not resulted in behavior modification, a written referral (available at the 4-H Office) will be given to the 4-H member's parents/guardian and a copy submitted to the executive board through the 4-H Office.

Three (3) referrals during a 4-H year will result in a review of the member's behavior by the discipline committee with possible suspension. An appeal may be filed as stated below.

### II. MAJOR INFRACTION

Major infractions of the California 4-H Code of Conduct (such as: use of alcohol or non-prescription drugs, endangering someone else's safety, burglary, theft, etc.) will result in the Monterey County 4-H member being sent home from the event or activity at the members' parents expense. The discipline action is to be handled by the Adult or Youth Advisor in charge of the event or activity. Both 4-H staff and County Director will be informed immediately. A written referral of action taken will be prepared by the Adult Volunteer in charge and submitted to the member's parents/guardian and to the discipline committee within 48 hours after the end of the event for review and documentation. The discipline committee will be composed of:

- a. The County Director
- b. The Youth Advisor responsible for the event.
- c. Leader's Council president.
- d. The leader in charge of the event.
- e. One youth, which could be on the current year's All-Star team.

A major infraction of the rules may result in a 90-day suspension from all 4-H activities commencing from the discovery of the infraction. In addition, five (5) hours of community service and attendance at one counseling session (peer pressure, substance abuse, etc.) may be required of the member during the suspension period. In the event of damage/destruction of property, members will be held responsible for the cost of repair or replacement.

The member and his/her parent may file a written appeal within one (1) week of the suspension notification. All referrals and appeals will be reviewed by the discipline committee. If an infraction is not reported within thirty (30) days following the event or activity, no action will be taken.

Members with less than three (3) minor infractions will not be prevented from attending club/county/regional/state/national activities.

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Youth Signature

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Adult Signature