

YOU'RE INVITED TO

SUNSET RANCH GOLF & COUNTRY CLUB

WE TAKE CARE OF THE LITTLE THINGS,
SO YOU CAN ENJOY THE BIG THINGS

{ from ceremony to reception, we work with you to
make your okanagan wedding day perfect & stress free }

CEREMONY



Carson Photography

PHOTOS



RECEPTION



Carson Photography

WWW.SUNSETRANCHBC.COM

5101 Upper Booth Road South, Kelowna, BC V1X 7V8 | P: (250) 765-7671 F: (250) 765-7733

CONGRATULATIONS

on your engagement and thank you for your interest in Sunset Ranch Golf & Country Club for your upcoming wedding!

Our gorgeous ceremony site and charming clubhouse offer modern amenities that you and your guests are sure to appreciate. Our dedicated team will work with you to bring your vision to life. We will over see all of the details, so you are able to relax and enjoy your special day.

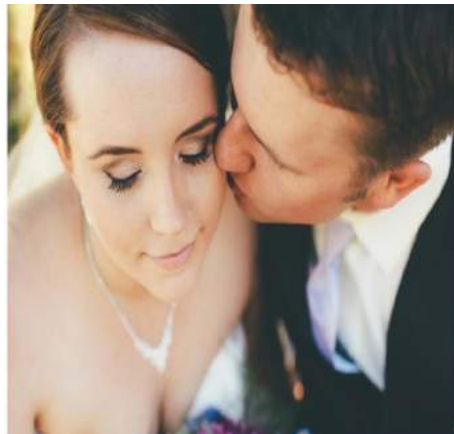
Once you have had the opportunity to review our package, please feel free to contact our Event Manager to book your personal tour of our stunning facilities and answer any questions you may have.

SARAH PYKE

Event Management
events@sunsetranchbc.com

GRACE NEMETH

Assistant Event Manager
grace@sunsetranchbc.com





Carson Photography



Carson Photography

RECEPTION LOCATION

\$800 plus tax

The amazing vaulted ceilings and wall length windows create a warm & inviting atmosphere overlooking the golf course. Sunset Ranch can accommodate up to 170 people for a seated dinner service. We allow extra guests to join after dinner for the dance portion of the evening (max 225).

ALL WEDDING BOOKINGS INCLUDE:

- > Optional wine service
- > White or black table cloths, napkins and skirting
- > Stemware/Flatware
- > Complimentary projector and screen
- > Private patio overlooking the course
- > Access to our recommended suppliers list
- > On-site wedding coordination
- > Choice of excellent menus created by our Head Chef
- > Complimentary food and wine tasting
- > Guest book table, cake table, gift table
- > Podium for speeches
- > 16x16 dance floor

Please contact our Event Manager for information regarding tent receptions

CEREMONY SITE

\$700 plus tax

Our beautifully landscaped ceremony site offers beds full of blooming flowers and a unique walk way to a stunning gazebo. Our ceremony site offers the convenience of having your ceremony and reception at the same location

CEREMONY INCLUDES:

- > Waiting room for bridal party
- > Golf cart transportation to ceremony site for bridal party
- > Access to electrical power
- > White, padded garden chairs
- > Full set-up and take down
- > Signing table

Book our ceremony and reception and receive a \$200 discount
Please contact our Event Manager for available ceremony only dates



Carson Photography

Fake flower petals are not allowed at our Ceremony Site



DINNER SERVICE

Our Culinary team takes pride in creating a menu that will wow your guests. We always do our best to accommodate any heritage dishes and/or dietary restrictions.

Our Head Chef, Blake Green comes to us from the West Kootenays. He began his career growing up in the garden, training under his father, a Four Seasons chef from Edmonton, AB. He would then further his travels to the West Kootenays, where he trained under Certified Chef de Cuisine Tyler Leeson, helping establish a handful of the top restaurants in Panorama.

DINNER OPTIONS:

Sunset Ranch offers three different dinner service options to best suit your needs:

- > Buffet Service
- > Plate Service
- > H'orderves

Please review our sample menus for more details about buffet dinner, platters & late night snack option

BAR SERVICE:

The Sunset Ranch Bar is always fully stocked with a wide selection of Okanagan wines, draught and bottled beer, ciders, coolers and premium liquors including scotch and whiskey.

Bar Options include:

- > Open Bar
- > Cash Bar
- > Toonie Bar
- > Drink Tickets

A bartending fee of \$500 will be applied for liquor sales under \$1000 and a \$200 flat fee for unlimited pop/juice, coffee & tea for the night

WINE

Offering wine to your guests with dinner is a great touch. Sunset Ranch has an extensive wine list and features some great VQA wines. Any wine purchased for your guests for dinner goes towards the \$1000 minimum liquor sale requirement. Sunset Ranch offers table service or pour service. We have access to over 2,500 wines, so if you have a favorite we can place a custom order for you (All custom orders must be purchased in full cases and the Event Manager must have at least six weeks notice to order the product).

A \$2/person fee will be applied for pour service

Last call will be offered at 12:00am and we kindly ask that guests be prepared to leave the venue by 1:30am. Gratuity and applicable taxes will be applied to the final bill.

BUFFET MENUS

ENTRÉES

- **Smoked Applewood Pork Loin**, gala apple butter
- **Slow Roasted Baron of Beef**, horseradish & Mission Hill Red Wine Jus
- **Steelhead Salmon**, kale, double smoked bacon, fennel seed, Quebec maple syrup
- **Flame Grilled Chicken**, wild mushroom cream sauce
- **BBQ CAB Sirloin Steak** BBQ'd to order by the Chef, peppercorn sauce

1 ENTRÉE: \$33 2 ENTRÉES: \$38 3 ENTRÉES: \$41

STARCH & VEGETABLES

Choice of 2 starches

- **Yukon Gold Mashed Potatoes**
- **Roasted Red Jacket Potatoes**
- **Wild Mushroom Rice Pilaf**
- **Organic Seasonal & Local Vegetables**
- **Truffle Smashed Baby New Potatoes**

PASTA

Choice of pasta

- **Gomiti Rigati Alfredo**, parmigiano reggiano
- **Corsican Farfalle**, tomato marinara, kalamata olives, heirloom tomatoes

SALADS

Choice of 2 salads

- **Spinach Strawberry & Happy Day's Goat Cheese**, sundried cranberries, candied pecans
- **Rancher's Caesar**, crisp romaine hearts, garlic croutons, shaved parmigiano reggiano & garlic lover's caesar salad dressing
- **Fraser Valley Greens**, a variety of healthy seasonal vegetables & berries accompanied with a locally inspired vinaigrette
- **Chef's Creation**, local & seasonal creative salad from our Head Chef, Blake Green

DESSERTS

- **Desserts, Squares & Pies**, a variety of sweets, squares, pies, cakes & fresh fruit

All buffets include fresh buns and rolls

Our menu and prices are subject to change

Custom menus are available to suit your specific needs

LATE NIGHT SNACK OPTIONS

Typically late night snacks are prepared for $\frac{3}{4}$ of your guests.
If you have any other ideas please let us know!

BBQ style smokies or hot dogs with assorted toppings	\$4/person
Waffle Bar $\frac{1}{4}$ waffles with seasonal fruit, assorted syrups & whipped cream	\$6/person
Perogies & Sausage	\$6/person
Beef or Pulled Pork Sliders	\$6/person
Pizza Slices or Mini Pizzas	\$7/person
Chicken Wings with assorted sauces	\$8/person
Tacos with hard or soft shells, seasoned chicken, beef or fish, vegetables, salsa & sour-cream	\$7/person
$\frac{1}{4}$ Grilled Cheese Sandwiches with small serving of soup	\$6/person
Poutine Station french fries, cheese curdles, chives, bacon bits & pulled pork	\$7/person

PLATTER OPTIONS

Any of these impressive self-serve platters would be excellent for a light snack after your ceremony or during cocktail hour!

Choice of 1 platter - \$6/person

- > **Artisan Cheese Platter**, served with entertainment crackers & Lesley Stowe's Rain Coast Crisps
- > **Charcuterie Platter**, assortment of cured meats, pickles & marinated olives
- > **Crudit  Platter**, seasonal & local vegetable platter



Kreative Beginnings



Carson Photography



Kreative Beginnings

Gratuity and applicable taxes will be applied to the final bill

DECORATIONS

Sunset Ranch allows the decorating party to decorate at the earliest convenience. If the calendar allows, groups may be given access up to 24 hours prior to their wedding. If not, access will be allowed the morning of the wedding. We realize that it can be difficult to decorate the morning of so for a nominal fee our team of professionals can set up and decorate for you. A décor meeting can be arranged prior to your wedding. We also realize cleaning up can be a hassle after a long day. Arrangements can be made for our staff to package up any remaining decorations and you can pick them up the next day.

We ask that any items of value be taken home at the end of the night. Please be advised that while we will safeguard items as best as possible, Sunset Ranch takes no responsibility for lost, stolen or broken items, supplies, and/or equipment. Sunset Ranch does not allow any staples or marking tapes to be used. Real candles are permitted but the flame must be contained or enclosed in glass.

MUSIC SERVICES

Sunset Ranch encourages you to hire a DJ or live entertainment to perform after your dinner. We work with many reputable Entertainment Service Companies that are sure to keep your guests dancing all night. For all Musical Entertainment with dancing, a Government Tarrif Music Licence Fee of \$79.95 plus tax will be applied to the final bill.

FRIENDS & FAMILY WEDDING GOLF PACKAGE

Take advantage of a great opportunity to bring your friends & family together for an enjoyable golf experience! \$89.99/person + tax includes 18 holes of golf, power cart, burger and \$10 Pro Shop Voucher!

PAYMENT OPTION

We require a \$700 non-refundable deposit to secure your date. The \$700 will be put towards your final bill. No event is considered confirmed and booked until an event agreement has been received and the deposit has been processed. Payment in full is due the following business day.



"I got married at Sunset Ranch on June 27, 2015. I can't even begin to explain how amazing it was. Leading up to the day, Sarah and Grace were so wonderful. Every email I sent with lots of questions was answered the same day. Those girls are so helpful and good at their jobs. Sarah was with me and my dad before I walked down the aisle. She calmed me down and fluffed my dress up. I also just dropped off all of my decor and pretty much let them have free reign with how to set it up. The venue was so so so beautiful! Even better than I had envisioned for the day! What they charge to set up and take down decor is an unbelievably good price! To not have to worry about decorating myself or appointing others to decorate was a huge relief, and they did an incredible job! I would absolutely recommend this venue to anyone looking to have an absolutely beautiful but well priced wedding!!"

-Kaleigh & Isaiah



"Highly recommend this venue if you are looking for a place to get married. From the moment that we booked our wedding, the staff at Sunset Ranch (Sarah and Grace specifically), treated us like VIP and made us feel like our wedding was the event of the year. Any questions we had, Sarah answered them quickly. The day of the wedding Grace decorated the Ceremony and Reception for us and it was even better than we had imagined. She also packed up all of our decorations so that we didn't have to worry about doing that after our reception. Food was great, wait staff were quick and friendly, and Grace and Sarah were there for us any time we needed anything! The venue was incredible and everything was very affordable!

- Brent & Colleen



RECOMMENDED SUPPLIERS

The Wedding Café

theweddingcafe.ca | info@theweddingcafe.ca | Tel: 778.436.8236

MARRIAGE COMMISSIONER

Marjolein Lloyd

marjolein.lloyd@icloud.com | Tel: 250.769.2822

Darlene Samin

dsamin@telus.net | Tel: 250.861.4007

DJ SERVICES

DJ B Mack

Contact: Brian Mack | djbmack@hotmail.com

DJ John Byrne

Contact: John Bryne | john@johnbymemusic.com | 778.478.6281

PHOTOGRAPHER

Carson Photography

Contact: Carloyn | carolyncarson@gmail.com | Tel: 250.808.6182

Kreative Beginnings

Contact: Kristine | kristine@kreativebeginningsphotography.com

WEDDING CAKES

Kaleena Cakes

Contact: Kaleena | info@kaleenacakes.com | Tel: 250.878.5979

Kakes by Kathie

Contact: Kathie | kakesbykathie@hotmail.com | Tel: 250.808.3382

FLORIST

Village Flowers

Contact: Elaine | Tel: 250.860.3133 | 1912 Enterprise Way #110

LIMOUSINE

Sun Valley Limousine

Contact: Kirk Scott | okexpressentertainment@gmail.com | Tel: 250.212.1838

RENTAL/DECOR COMPANY

Avalon Event Rentals

Tel: 250.861.1575 | admin@avalonrentals.com

Mosaic Party and Event Design

Contact: Krista | mosaicpartyandevent@gmail.com | Tel: 778.214.6258

L'Amore Bridal

Contact: Delia | lamorebridal@telus.net | Tel: 250.717.5673

Vintage Origami

Contact: Yuriko | vintage.origami@gmail.com

ACCOMMODATIONS

Coast Capri Hotel

Contact: Crystal | C.boros@coastcaprihotel.com | Tel: 250.860.6060 ext 2216

Four Points by Sheraton Kelowna Airport

Contact: Shelley | Shelley.roslund@fourpointskelowna.com | Tel: 250.826.8548

FAQ

1. What dates are available in the month I'm considering?

We offer weddings 12 months a year. Please contact our Event Manager for a calendar with available dates.

2. How many people can this location accommodate?

Our venue can accommodate up to 170 guests for dinner. Additional guests are welcome to join after dinner, up to a maximum of 225.

3. How much is the deposit? When is it due and is it refundable? What is the payment plan for the entire bill?

A \$700 deposit is required to secure your booking and is applied to your final bill. The deposit is non-refundable. The remaining balance is required on the first business day following the wedding. *Credit card information will be held for security purposes.*

4. Can I hold my ceremony here too? Is there an additional charge?

Our beautiful outdoor ceremony site is available May to October. We can accommodate seasonal indoor ceremonies. There is a \$700 ceremony site rental fee. A rehearsal is included and we can schedule a time that is convenient for you.

5. What's the cancellation policy?

In the unlikely event of a cancellation, the deposit is non-refundable. If cancellation occurs within 72 hours, you will be billed 50% of the cost of the wedding.

6. What is your weather contingency plan for outdoor spaces?

We have several options and our Event Manager would be happy to discuss these options with you.

7. Is there an overtime fee if I stay longer? Is there a minimum rental time?

All guests must be cleared out of the venue by 1:30 a.m. There is no minimum rental time.

8. Can I move things around and decorate to suit my purposes, or do I have to leave everything as is? Are there decoration guidelines/restrictions?

No restrictions as long as all decorations are removed without leaving damages immediately following the departure of the last guest and the room is returned to its original state prior to the wedding.

9. Can I use real candles?

Real candles are permitted. All candles must be contained or enclosed in glass and the flame must not reach higher than the height of the glass.

10. How much time will be allotted for décor set up?

The day of your wedding you will have access to the venue at 7:00 a.m. to decorate. Our Event Manager will confirm those details closer to your wedding.

11. Does Sunset Ranch allow storage of décor items and/or gifts?

We provide storage for rental and décor items. Any items of value (gifts and/or cards) are the responsibility of the Wedding Party and must be removed from the venue immediately following the reception. Please be advised that Sunset Ranch takes no responsibility for any lost, stolen or broken supplies, items, equipment and gifts.

12. Can we do a food tasting prior to finalizing our menu?

All weddings are provided a complimentary food & wine tasting. Our Event Manager can provide additional information.

13. Can I bring my own wine, beer or champagne? Is there a fee?

You may bring your own wine as long as it is not homemade. There is a \$15/bottle corkage fee for any outside alcohol brought in or found at Sunset Ranch. Anyone bringing in his/her own beverages, unless otherwise arranged or agreed to prior to the event will be asked to leave the venue.

14. Can I hire my own vendors or must I select from a preferred vendor list?

We offer a list of recommended vendors that we know will do a great job! You may use anyone you like but please note that Sunset Ranch has the final say with any day of on location decisions.

15. Is parking available for our guests?

There is ample parking available for your guests. Vehicles are permitted to stay in our parking lot overnight and can be picked up the following day.

16. Is there a cake cutting fee?

Sunset Ranch does not have a cake cutting fee. In fact, we would be honored to have one of our chefs assist you with this!

17. What other fees are there?

Sunset Ranch charges the SOCAN Music Fee and the RE: Sound Music Licence fee for \$79.95 (plus tax). Gratuity and applicable taxes will also be added to the final bill.

WEDDING EVENT AGREEMENT:

BRIDES NAME: _____ GROOMS NAME: _____

ADDRESS: _____

CONTACT TELEPHONE: _____ CONTACT EMAIL: _____

DATE: _____ TIME: _____ NUMBER OF GUESTS: _____

CEREMONY & RECEPTION / RECEPTION ONLY

POLICIES – RULES – GUIDELINES

- Sunset Ranch is not responsible for any lost, stolen or damaged articles left on site prior to, during or following the wedding
- The above listed names agree to cover any damages caused to Sunset Ranch Golf & Country Club by either his or herself and/or any guest(s) during the wedding
- Setup and removal of decorations is the responsibility of the wedding. All decorations must be removed without leaving damages immediately following the wedding, unless other arrangements have been made in advance with Sunset Ranch
- Bar Service ends at 12:00a.m. (midnight) or sooner, if deemed necessary by Sunset Ranch staff. A \$500 bartending fee will be applied to the final bill if the bar total is below \$1000
- Sunset Ranch reserves the right to refuse service to anyone at any time for any reason
- We kindly ask that music is off at 1:00a.m. and all guests vacate the venue by 1:30a.m.
- Outside wedding vendors are to adhere to a high level of service quality and accountability. It must be understood that Sunset Ranch has the final say with any on location decisions
- Gratuity will be applied to the final bill & all prices are subject to change

Sunset Ranch Golf & Country Club will have the specified menu(s) prepared the aforementioned time as per the agreement. All Food and Beverage portions will take place on the day of the wedding.

Sunset Ranch Golf & Country Club requires a confirmed number of guests 2 weeks in advance. A final billing number is to be received 72 hours prior to the wedding. This number will act as your total minimum number for your wedding during the billing process. If you have more guests attend then your final number you will be billed for your actual number of guests attended. In the unlikely event of cancellation within 72 hours, 50% of the total wedding cost will be billed.

Deposit: A \$700 deposit is required in advance to confirm your wedding. No wedding is considered confirmed and booked until an event agreement has been received and the deposit has been processed. Please ensure all documents are correct prior to paying your deposit. ***Said deposit will be applied to the final bill and is non-refundable in the event of cancellation.***

Payment: Payment in full is due the following business day after your wedding. Charges will be based on the confirmed final number.

Food & Beverage: With the exception of Wedding Cakes, all food and beverages consumed at Sunset Ranch **must be purchased from Sunset Ranch Golf & Country Club**. Anyone bringing his or her own food or beverages, unless otherwise arranged or agreed upon prior to the wedding, will be asked to leave the premises. Food and/or beverage items are not permitted to leave the venue during or after the wedding.

A \$15 corkage fee per item will be charged for any outside alcohol found on site that is not a product of Sunset Ranch

☐ Yes, I hereby grant Sunset Ranch Golf & Country Club permission to create and publish photographs and/or electronic mediums from our wedding in all social media and commercial use purposes.

The above listed names, by signing below, acknowledge that the above policies, rules and guidelines have been read, are understood and will be agreed to.

WEDDING SIGNATURE

Name (print)

Signature

Date