



# ICFAI University Nagaland

(Established under the ICFAI University Nagaland Act, 2006)

Sovima, 6<sup>th</sup> Mile, Dimapur – 797 112, Nagaland

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Website: www.iunagaland.edu.in

## APPLICATION FORM FOR FACULTY POSITIONS

Application in response to the advertisement of (date):

		20..
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<b>Post applied for</b> .....	<b>Advertisement No.:</b>
Field of Specialisation of above post (if any).....	
<b>Applied Under category Gen / SC / ST /OBC</b> .....	

<b>*Application fee: Remitted :</b>			
<b>Amount</b>	<b>Bank Draft No.</b>	<b>Date</b>	<b>Issuing Bank</b>

1. **Full Name (in Block Letters):** \_\_\_\_\_

\_\_\_\_\_

2. **Father's/Husband's Name:** \_\_\_\_\_

\_\_\_\_\_

Affix Recent  
Passport Size  
Photograph

3. **a) Address for Correspondence**

**b) Permanent Address**

\_\_\_\_\_

\_\_\_\_\_

Vill: \_\_\_\_\_

Vill: \_\_\_\_\_

P.O: \_\_\_\_\_

P.O: \_\_\_\_\_

Dist: \_\_\_\_\_

Dist: \_\_\_\_\_

State: \_\_\_\_\_ Pin: \_\_\_\_\_

State: \_\_\_\_\_ Pin: \_\_\_\_\_

Mob. No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email-id: \_\_\_\_\_

Email-id: \_\_\_\_\_

4. **Date of Birth & Place:**

\_\_\_\_\_

5.a) **Sex (Male/Female):**

**b) Category (SC/ST/OBC/General):**

\_\_\_\_\_

6. **Marital Status:** Married / Unmarried

c) If person with disabilities (Please tick in

7. **Nationality:** \_\_\_\_\_

the appropriate box): VH  HH  OH

**\*Application fee:** Rs. 400 for General candidates / Rs. 300 for SC/ST/OBC (Valid Certificate proving the SC/ST/OBC status must be attached along with the application form). The Demand Draft should be in favour of "ICFAI University Nagaland", payable at Dimapur.

**8. Academic Qualification** (Commencing with the High School or an equivalent examination)

<b>Examination Degree</b>	<b>Subject/ Specialisation</b>	<b>Year</b>	<b>Division</b>	<b>Marks or Grade (CGPA/ Percentage)</b>	<b>University/Board/ College</b>	<b>Distinctions / Scholarship</b>
<b>Matriculation / 10<sup>th</sup> / Secondary</b>						
<b>Intermediate / 12<sup>th</sup> / H.S</b>						
<b>Graduation</b>						
<b>Post Graduation</b>						
<b>Any other Qualification</b>						

**Research Degree(s)**

<b>Degree</b>	<b>University</b>	<b>Specific date of submission</b>	<b>Specific date of award</b>	<b>Title of the thesis</b>
<b>M.Phil</b>				
<b>Ph.D / D.Phil</b>				
<b>D.Sc / D. Litt.</b>				
<b>(I)</b>	Whether Ph.D awarded as per UGC Regulation 2009 (If yes, Please give documentary proof)			<b>Yes/No</b>
<b>(II)</b>	Whether qualified NET/SLET etc. (Conducted by UGC/CSIR/ICAR/State) (Indicate the date and attach documentary proof)			<b>Yes/No</b>

**9. Teaching/ Professional/ Research Employment (Give particulars in descending order starting with the present post)**

Name & Address of Employer	Post Held	**Present Pay Scale	Basic Pay as on date	Total Gross Pay	Period of Employment		Nature of Duties/Work
					From	To	

Govt./Quasi Govt./Autonomous/Private. \*\* Mention whether revised or unrevised, if relevant.

**10. Summary of teaching experience/performance**

A.	Teaching Experience	From	To	Total experience of Years & Months
I.	Under Graduate			
II.	Post Graduate			
III.	<b>Total Teaching Experience</b>			

**IV. Participation in production of Educational TV programme**

**V. Short term/Continuing Education/Specialist Courses conducted**

<b>B.</b>	<b>Course Developed (No.)</b>	<b>U.G.</b>	<b>P.G</b>
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**C. Research and Academic contributions**

- i.** Research papers published in Refereed Journals/Non-refereed but reputed journals having ISBN /ISSN (Please give the details as Annexure)
- ii.** Research Publications (Other than refereed journal articles) (Please give the details as Annexure)
- iii.** Books/Chapters in books (Please give the details as Annexure )

*Note: List of publications with details, reprints of papers and acceptance letters (in case of accepted papers) must be enclosed*

**D. Research Projects** (Please give the details as Annexure)

**E. Research Guidance**

**i.** Number of Thesis Supervised (Please give the details as Annexure)

	<b>Awarded</b>	<b>Submitted</b>	<b>In progress</b>
<b>ii.</b> Ph.D.			
<b>iii.</b> M.Phil.			

**F. Prizes/Medals/Awards/Honors:**

**G.** Extracurricular activities-give details, if any, of proficiency acquired in games, sports and of participation in other extracurricular or social activities such as NCC, Public Lectures, Debates and Social Service etc.

**As a student:**

**After entering into service:**

**11.** Training courses and conference/seminar/workshop papers (Please give the details as Annexure)

**12. (a)** Membership/Fellowship of professional societies:

**(b)** Other activities/Responsibilities:

**(c)** Are you willing to accept the initial salary of the grade? (if no, state what is the minimum salary acceptable with justification thereof)

**(d)** If appointed, what period would you require before joining the post?

(e) Any other relevant information, if not given above:

13. (a) Has there been any break in your academic career? If so, give details

(b) Have you been punished during your studies at college/University? If so, give details.

(c) Have you been punished during your services or convicted by a court of law? If so, give details.

(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.

(e) Do you have any case pending against you in any court of law? If yes, give details.

14. Give names, designations and addresses (Phone/Fax No./e-mail, if any, of three reference not related to you. Reference should be of persons with or under who have intimate knowledge of your work.

(i)	<b>Name &amp; Address:</b>			
	<b>Phone No:</b>	<b>Mobile No.:</b>	<b>Email-id:</b>	
(ii)	<b>Name &amp; Address:</b>			
	<b>Phone No:</b>	<b>Mobile No.:</b>	<b>Email-id:</b>	
(iii)	<b>Name &amp; Address:</b>			
	<b>Phone No:</b>	<b>Mobile No.:</b>	<b>Email-id:</b>	

## ADDITIONAL INFORMATION

**Family Background:**

**Father's/ Spouse Name:** \_\_\_\_\_

**His/ Her Qualification:** \_\_\_\_\_

**Occupation/ Designation:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Mobile No.:** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

**Computer Proficiency:**

	Please Specify	Proficiency Level
<b>Operating System</b>		
<b>MS Office</b>		
<b>Application Packages</b>		
<b>Internet Browsing</b>		

**Reason for change** (if already employed):

**Strengths** *(not exceeding 4 lines) -- Please identify your major strength, and how do you propose to build on these strengths:*

**Weaknesses** *(not exceeding 4 lines) -- Please identify your major weaknesses, and how do you propose to overcome these weaknesses:*

**Career Goals and Aspirations:**

*(Please identify your Short terms (5 years) and Long terms (10 years) Goals)*

**Short-term goals:**

**Long-term goals:**

**ALL APPLICANTS MUST SIGN THE DECLARATION BELOW**

**Declaration:** The information provided in this application form and any supporting documentation is true and complete. I understand that any offer of employment will be conditional upon satisfactory screening of my application. I agree that any deliberate omission, falsification or misrepresentation in the application form or supporting documentation will be grounds enough for rejecting this application or subsequent dismissal, if employed, by the ICFAI University Nagaland. I have enclosed self-attested copies of documents (relevant certificates, degrees, testimonials etc.) in support of my application.

I agree to the above declaration (please tick)

**Place:** \_\_\_\_\_

**(Signature of Applicant)**

**Date:** \_\_\_\_\_

**----Candidate already employed should submit application through his/her employer----**

The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity in Government/Semi Government/ Public Sector undertakings/ State/ Central Universities/ Autonomous body, failing which the application is liable to be rejected.

**ENDORSEMENT OF THE EMPLOYER**

**Ref. No.**.....

**Date**.....

1. The application of \_\_\_\_\_ is hereby forwarded with the remarks that we have no objection to his/her application being considered.

Certified that the information given by the applicant in this application form has been checked/verified and found to be correct with reference to his/her service records.

**Signature of the forwarding Officer  
(With Office Seal)**

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