

## Pre-Approval Checklist

In order to pre-qualification for your mortgage, please get following documents to us.

**Fax: (562) 683-2187 / Email: [info@kendax.net](mailto:info@kendax.net)**

### PERSONAL INFORMATION:

- ☐ Copy of Driver's License
- ☐ Copy of Social Security card
- ☐ Copy of Green Card (Back & Front) or VISA, if you are NOT U.S. Citizen

### IF YOU ARE W-2 WAGE EARNER:

- ☐ 2012 & 2013 Personal Tax Return including ALL Schedules
- ☐ 2012 & 2013 W-2 Forms for all employment
- ☐ The most recent pay-stub covering for one month

### IF YOU ARE SELF-EMPLOYED BORROWER:

- ☐ 2012 & 2013 Personal Tax Return including ALL Schedules
- ☐ 2012 & 2013 (S) Corporation or Partnership Tax Return including ALL Schedules
- ☐ Year-to-date Profit & Loss Statement
- ☐ 2012 & 2013 W-2 forms, if applicable
- ☐ The most recent pay-stub covering for one month, if applicable

### IF YOU HAVE OTHER INCOME:

- ☐ Social Security: a copy of your most recent Social Security Award Letter or if direct deposit, a copy of your bank statement showing the deposit source and amount
- ☐ Pension/Retirement: a copy of your most recent Pension/Retirement check or if direct deposit, a copy of your bank statement showing the deposit source and amount
- ☐ Disability Income: a copy of your Disability Award Letter
- ☐ Child Support or Alimony: a copy of the Divorce decree, including all pages
- ☐ Copy of Divorce decree and filed property settlement agreement, if applicable

### ASSET VERIFICATION:

- ☐ Complete copies of bank statements for all your accounts being used for qualification purposes, covering the last two months. All pages of the statement are required

### IF YOU OWN ANY PROPERTIES:

- ☐ Copies of the most recent mortgage statement, if any
- ☐ Copies of homeowner's insurance policy
- ☐ Copies of your most recent HOA's bill
- ☐ Copies of current rental agreements, fully executed, if any

### CREDIT REPORT & SCORE\*:

- ☐ Complete attached form "Request for RMCR & Authorization to charge Credit Card"

\*If you wish NOT to run your credit at this moment, please advise us approximate monthly liabilities' amount for, such as auto loan, student loan, credit card balance & payment and alimony, child support etc.

# KENDAX INTL

6275 Canterbury Dr., #306, Culver City CA 90230 Phone: 562-477-3167 Fax: 562-683-2187

## Request for RMCR & Authorization to charge Credit Card

I / We hereby request for my / our Credit Report and authorize KenDAX International to charge the credit card below for that payment of ☐ \$22.50 for single / ☐ \$29.50 for joint application.

Applicant#1 Print Name

Applicant#2 Print Name

Street Address

Street Address

City, State, Zip Code

City, State, Zip Code

Social Security Number

Social Security Number

Email Address

Email Address

Applicant#1 Signature

Applicant#2 Signature

### Payment Information:

CARD TYPE: ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

CREDIT CARD NUMBER: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_ CVV CODE: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

CARDHOLDER NAME: \_\_\_\_\_  
Print Name

CARDHOLDER SIGNATURE: \_\_\_\_\_

Residential Merged Credit Report will be furnished in response to this application. The information contained therein meets the standards set forth by FNMA, FHLMC, FHA/VA and the Rural Housing Service and it also meets all guidelines set forth by the Fair Credit Reporting Act. It is to be held in strict confidence. The information has been obtained from sources deemed reliable, but the accuracy of which KenDAX International does not guarantee.