

NATIONAL CRIMINAL HISTORY RECORD CHECK APPLICATION FORM

			Α	PPLICAT	ION FORM	1				
Employer Na	ame: St	Vincent's Hospit	al Lismor	е				Empl	oyer ID: 00038	
APPLICANT DE Please complete t		n blue or black ink usin	g CAPITAL L	.ETTERS. N	Mark appropria	ite answers	with a (X).			
Family name / surname First giver			n name			Other given name/s				
Male Fema	le	Daytime contact teleph	one / mobile)		Date of Bir	th (DD MM	I YYYY)		
Were you born ir	n Australi	a?		Suburb / to	wn of birth			State	e / Territory	
Yes Please record your suburb / town of birth										
				Country of	hirth					
□ No	Please r	ecord your country of b		Country of	Diret :					
Previous or othe form)	r names	(including former, maid	en, deed poll	l etc. If more	e room is requ	ired, list on	separate s	sheet, sign a	nd include with this	
Previous / alias fa	mily name	2		Previous / a	ilias given nar	ne/s				
Previous / alias family name				Previous / alias given name/s						
Current resident	ial addres	ss in Australia (must n	ot be a PO E	Box or a bus	iness address	;)				
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Suburb / town / lo	rality					Sta	te.		Postcode	
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Suburb / town / locality						Sta	ite		Postcode	
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lumber		State / Territory			Number			Country		
Other identification	on details	Number			Other identification details Type Number				r	
itle of Position					Type of Pos	ition		<u> </u>		
						Paid Emplo	yee		Volunteer	

CRIMINAL CHARGES, CONVICTIONS OR PECUNIARY PENALTIES

I,

	es", provide details
ii	Do you have any adult convictions or findings of guilt which are LESS THAN 10 years old or any juvenile convictions or findings of guilt which are LESS THAN 3 years old? YES NO
If "Y	'es", provide details
iii	Do you have any adult convictions or findings of guilt which are OVER 10 years old (or 5 years for juvenile convictions or findings of guilt) where the sentence imposed was imprisonment for a period GREATER THAN 6 months? YES NO
lf "Y	es", provide details
FICA	ATION, AUTHORISATION AND STATEMENT OF CONSENT
	hereby:
nily n	name / surname (current) Given name/s (current)
	acknowledge that I have read the Information Sheet provided with this Form and understand that the position for which I am being considered is in a category for which NO exclusion has been granted from the application of the Spent Convictions Scheme, as described under the heading "Spent Convictions Schemes" in the Information Sheet;
2.	certify that the personal information I have provided on this Form relates to me and is correct;
	acknowledge that any information provided by me on this Form or by Australian police services as a result of the records check may be taken into account by St Vincent's Hospital Lismore in assessing my suitability for the following position
4.	specify position:;
5.	 consent to St Vincent's Hospital Lismore forwarding details obtained from this Form to the Catholic Commission for Employment Relations;
	II. consent to the Catholic Commission for Employment Relations forwarding details obtained from this Form to the CrimTrac Agency and/or to Australian police services or other relevant law enforcement agencies;
6.	i consent to the CrimTrac Agency making enquiries to Australian police services;
	ii Australian police services obtaining and disclosing from their records personal information about me, including any outstanding charges, criminal convictions and findings of guilt recorded against me for any offences in any jurisdiction, that
	may be disclosed according to the laws of the jurisdiction and, in the absence of any laws governing the release of that information, according to the jurisdiction's information release policy, and forwarding relevant information to the CrimTrac Agency; and

Note: The information you provide on this Form, and which the CrimTrac Agency provide to the Catholic Commission for Employment Relations on receipt of the Form, will be used only for the purpose stated above unless statutory obligations require otherwise.

GENERAL INFORMATION

This Form is used by **St Vincent's Hospital Lismore** as part of the assessment process to determine whether a person is suitable for employment or other engagement for work with **St Vincent's Hospital Lismore**.

Unless statutory obligations require otherwise, the information provided on this Form will not be used without your prior consent for any purpose other than in relation to the assessment of your suitability. You may be required to complete another consent form in the future in relation to employment in other positions within **St Vincent's Hospital Lismore**.

CRIMINAL HISTORY RECORD CHECK

Criminal history record checks are an integral part of the assessment of your suitability. On this Form you are asked to disclose whether you are the subject of any criminal charge(s) still pending before a Court, or whether you have been the subject of any conviction(s) or finding(s) of guilt before a Court.

Information extracted from the Form will be forwarded to the CrimTrac Agency, other Australian police services or other law enforcement agencies for checking action. By signing the Form you are providing your consent to these agencies:

- a) disclosing criminal history information that pertains to you from their own records to the Catholic Commission for Employment Relations for onward transmission to; and/or
- accessing their records to obtain criminal history information that in turn will be disclosed to the Catholic Commission for Employment Relations.

Such criminal history information may include outstanding charges, and criminal convictions/findings of guilt recorded against you that may be disclosed according to the laws of the relevant jurisdiction and, in the absence of any laws governing the release of that information, according to the relevant jurisdiction's information release policy.

It is usual practice for an applicant's personal information to be disclosed to Australian police services for them to use for their respective law enforcement purposes including the investigation of any outstanding criminal offences.

SPENT CONVICTIONS SCHEMES

New South Wales

In New South Wales the *Criminal Records Act 1991* (NSW) governs the effect of a person's conviction for a relatively minor offence if the person completes a period of crime-free behaviour, and makes provision with respect to quashed convictions and pardons.

A "quashed" conviction is a conviction that has been set aside by the Court. A "pardon" means a free and absolute pardon that has been granted to a person because he/she was wrongly convicted of a Commonwealth, Territory, State or foreign offence.

in relation to NSW convictions, a conviction generally becomes a "spent conviction" if a person has had a ten year crime-free period from the date of the conviction. However, certain convictions may not become spent convictions, and therefore need to be disclosed in the attached form. These include:

- where a prison sentence of more than 6 months has been imposed (periodic or home detention is not considered a prison sentence):
- convictions against companies and other corporate bodies;
- a large number of sexual offences; and
- convictions prescribed by the regulations.

For more information on spent convictions in NSW contact NSW Privacy - website: www.lawlink.nsw.gov.au/privacynsw, phone: (02) 8688 8585, email: privacynsw@aqd.nsw.gov.au.

Other Australian police services

Where a criminal history record with another Australian police service has been obtained, any relevant legislation (and/or release policy) affecting that police service will be applied before that record is released. Under various pieces of Commonwealth, State and Territory legislation a person has the right, in particular circumstances or for a particular purpose, to not disclose certain convictions/findings of guilt over a certain age. Such convictions (widely referred to as "spent" or "rehabilitated" convictions) will not be released unless the records check is for the applicant's personal information only and provided that this is in accordance with relevant legislation (and/or release policy). Please contact individual police services directly for further information about their release policies and any legislation that affects them.

PROVISION OF FALSE OR MISLEADING INFORMATION

You are asked to certify that the personal information you have provided on this form is correct. If it is subsequently discovered, for example as a result of a check of police records, that you have provided false or misleading information, you may be assessed as unsuitable.

You should note that the existence of a record does not mean that you will be assessed automatically as being unsuitable. Each case will be assessed on its merit, so it is in your interests to provide full and frank details in the form.